

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE		PAGE <b>1</b> OF <b>2</b>		
2. AMENDMENT/MODIFICATION NO. <b>PO80</b>		3. EFFECTIVE DATE <b>01/03/2020 02:27:00 PM</b>		4. REQUISITION/PURCHASE REQ. NO. <b>21434613</b>		5. PROJECT NO. (If applicable)	
6. ISSUED BY <b>GSA/FEDSIM Acquisition (QF0BE)</b> <b>1800 F Street, NW, 3100</b> <b>Washington, DC 20405</b> <b>Contract Specialist Name: Yen P. Nguyen</b> <b>Contract Specialist Phone: 202-256-7784</b>		CODE <b>47QFCA</b>		7. ADMINISTERED BY (If other than item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and ZIP Code) <b>CSRA LLC</b> <b>3170 FAIRVIEW PARK DR</b> <b>FALLS CHURCH, VA, 22042-4516</b> <b>Phone: 619-225-2836 Fax: 619-225-2444</b>				(X)		9A. AMENDMENT OF SOLICITATION NO.	
				<b>X</b>		9B. DATED (SEE ITEM 11)	
						10A. MODIFICATION OF CONTRACT/ORDER NO. <b>GS00Q14OADU312 / GSQ0016AJ0035</b>	
						10B. DATED (SEE ITEM 13) <b>08/31/2016</b>	
CODE		FACILITY CODE					
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning ____ copies of the amendment; (b) By acknowledge receipt of this amendment on each of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>285F.Q00FB000.AA10.25.AF151.H08 Total Amount of MOD: \$26,253,310.00</b>							
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.</b> <b>IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
<b>X</b> D. OTHER (Specify type of modification and authority) <b>FAR 52.232-22 Limitation of Funds</b>							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return ____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) <b>See the attached conformed task order and continuation page.</b>							
Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>Jakenberg N Almuete</b>			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA <b>Jakenberg N Almuete</b>		16C. DATE SIGNED <b>01/03/2020 02:27:00 PM</b>	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

Line Item Summary							
ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED	UNIT (D)	UNIT PRICE (E)	Rev. Ext. Price (F)	Prev. Ext. Price (G)	Amount Of Change (H)
0001	Labor (Tasks 1-10) - Mandatory	(b) (4)		(b) (4)			
0003	Tasks 11 & 12 Labor						
0004	Long Distance Travel						
0005	Equipment, Material, and ODCs						
0006	Contract Access Fee						
1001	OY 1 Labor (Tasks 1-10) - Mandatory						
1003	Tasks 11 & 12 Labor						
1004	OY 1 Long Distance Travel						
1005	OY 1 Equipment, Material, and ODCs						
1006	OY 1 Contract Access Fee						
2001	OY 2 Labor (Tasks 1-10) - Mandatory						
2003	Tasks 11 & 12 Labor						
2004	OY 2 Long Distance Travel						
2005	OY 2 Equipment, Material, and ODCs						
2006	OY 2 Contract Access Fee						
3001	OY 3 Labor (Tasks 1-10) - Mandatory						
3004	OY 3 Long Distance Travel						
3005	OY 3 Equipment, Material, and ODCs						
3006	OY 3 Contract Access Fee						
				TOTALS:	(b) (4)		\$26,253,310.00

**Purpose of Modification**

1. Administrative Changes to the Task Order.
2. Re-allocate no-year and FY20 funding between CLINs 3001, 3004 and 3005.
3. Provide Incremental Funding of \$26,253,310 to Option Period Three.
4. Update Attachment N – LMSS NDA Addendum in Section J.

**Modification Summary**

**1. Administrative Changes to the Task Order as follows:**

- a. The Cover Page is revised to add the Date of Revision (December 20, 2019) and Modification Number PO80. All Pages are revised to reflect Modification PO80 in the Footer.
- b. Update Section B.7.1 incremental funding allotted and available amount of (b) (4) for Option Period 3 CLINs 3001, 3004-3006 by the allotments for the mandatory CLINs is from award through April 15, 2020.
- c. Added Alternate COR information in Section F.6.
- d. Added Alternate COR information in Section G.1.3.

**2. Section J.1 Attachment E – Incremental Funding Chart is modified as follows:**

**Re-allocate Funding**

- a. CLIN 3001 (Labor) funding is increased by (b) (4) from (b) (4) to (b) (4).
- b. CLIN 3004 (Long Distance Travel) funding is decreased by (b) (4) from (b) (4) to (b) (4).
- c. CLIN 3005 (Equipment, Materials and ODCs) funding is decreased by (b) (4) from (b) (4) to (b) (4).

**Provide Incremental Funding**

- a. CLIN 3001 (Labor) funding is increased by (b) (4) from (b) (4) to (b) (4).
- a. CLIN 3004 (Long Distance Travel) funding is increased by (b) (4) from (b) (4) to (b) (4).
- b. CLIN 3005 (Equipment, Materials and ODCs) funding is increased by (b) (4) from (b) (4) to (b) (4).
- c. CLIN 3006 (CAF) funding is increased by (b) (4) from (b) (4) to (b) (4).

**3. Provide update Attachment N – LMSS NDA Addendum in Section J.1.**

**Summary of Cost Impact for Above Changes**

1. The total amount obligated on this Task Order is increased by \$26,253,310.00 from \$398,659,185.02 to \$424,912,495.02.
2. \*Note that the incremental funding table is off by .01 due to a rounding error due to excel spreadsheet rounding. The total change and funded amounts in TOS are correct.
3. \*Note that the incremental funding table for ceiling is \$1 more due to rounding.

4. The total estimated cost/price of the Task Order remains unchanged and shall not exceed **\$744,978,802.00.**

---

Changes in the conformed Task Order are indicated by a vertical 'change bar' along the right hand margin. Except as noted herein, all other terms and conditions of this contract shall remain in full force and effect.

**-End of Modification-**

# **TASK ORDER (TO)**

## **GSQ0016AJ0035**

### **Logistics, Maintenance, and Sustainment Support for Command, Control, Communication, Computers, Intelligence, Surveillance, and Reconnaissance (C4ISR) Systems and Missions**

in support of:

### **U.S. Army Communications-Electronics Command (CECOM) Field Logistics Support Directorate (FLS) Tobyhanna Army Depot (TYAD)**

Awarded to:

**CSRA LLC under the General Services Administration (GSA) One Acquisition Solution  
for Integrated Services (OASIS) Multiple Award (MA) Indefinite Delivery/Indefinite  
Quantity (IDIQ) – Pool 3 Contract**

**Awarded under FAR 16.505**

Awarded by:

**Federal Systems Integration and Management Center (FEDSIM)  
1800 F Street, NW  
Washington, D.C. 20405**

**Task Order Award: August 31, 2016**

**Modification PO80: December 20, 2019**

**FEDSIM IA Number: 16003ARM**

## SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

### **B.1 GENERAL**

The work shall be performed in accordance with all Sections of this Task Order (TO) and the contractor's Basic OASIS Pool 3 Contract, under which this TO will be placed. An acronym listing to support this TO is included in **Section J, Attachment C**.

### **B.2 CONTRACT ACCESS FEE (CAF)**

The General Services Administration's (GSA) operating costs associated with the management and administration of the OASIS contract are recovered through a CAF. The amount of the CAF is 0.1 percent (0.001) of the total price/cost of contractor performance. The Government will obligate funding to the CAF Contract Line Item Number (CLIN) and the contractor shall use the CAF CLIN to collect the CAF in accordance with the contractor's Basic OASIS Pool 3 Contract.

### **B.3 ORDER TYPES**

The contractor shall perform the effort required by this TO on a:

- a. Cost-Plus-Award-Fee (CPAF) basis for:
  - i. CLINs 0001, 1001, 2001, 3001, 4001 and 5001
  - ii. CLINs 0003, 1003, 2003, 3003, 4003 and 5003
- b. Cost-Reimbursable Not-to-Exceed (NTE) basis for:
  - i. CLINs 0004, 1004, 2004, 3004, 4004 and 5004
  - ii. CLINs 0005, 1005, 2005, 3005, 4005 and 5005
  - iii. CLINs 0006, 1006, 2006, 3006, 4006 and 5006

Long-distance travel is defined as travel over 50 miles from the contractor's duty station and/or assigned place of performance. Local travel will not be reimbursed.

The following abbreviations are used in this price schedule:

CLIN	Contract Line Item Number
CPAF	Cost-Plus-Award-Fee
NTE	Not-to-Exceed
ODC	Other Direct Cost

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

**B.3.1 BASE PERIOD:**

**MANDATORY LABOR CLIN**

CLIN	Description	Cost	Award Fee	Total Cost Plus Award Fee
0001	Labor (Tasks 1–10)	(b) (4)	(b) (4)	

**OPTIONAL LABOR CLIN**

CLIN	Description	Cost	Award Fee	Total Cost Plus Award Fee
0003	Labor (Tasks 11 & 12) (Exercised)	(b) (4)		

**COST REIMBURSEMENT TRAVEL and EQUIPMENT, MATERIALS, and ODCs CLINs**

CLIN	Description		Total NTE Price
0004	Long-Distance Travel Including Indirect Handling Rate (b) (4) %	NTE	(b) (4)
0005	Equipment, Materials, and ODCs Including Indirect Handling Rate (b) (4) %	NTE	

**CONTRACT ACCESS FEE**

CLIN	Description		Total Ceiling Price
0006	Contract Access Fee	NTE	(b) (4)

**TOTAL MANDATORY CLINs (0001, 0004, 0005, and 0006) BASE PERIOD CEILING:**

(b) (4)

**TOTAL OPTIONAL CLIN (0003) BASE PERIOD CEILING:**

(b) (4)

**TOTAL BASE PERIOD CEILING:**

(b) (4)

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

**B.3.2 OPTION PERIOD ONE:**

**MANDATORY LABOR CLIN**

<b>CLIN</b>	<b>Description</b>	<b>Cost</b>	<b>Award Fee</b> (b) (4)	<b>Total Cost Plus Award Fee</b>
1001	Labor (Task 1 and Tasks 3–10)	(b) (4)		

**OPTIONAL LABOR CLIN**

<b>CLIN</b>	<b>Description</b>	<b>Cost</b>	<b>Award Fee</b> (b) (4)	<b>Total Cost Plus Award Fee</b>
1003	Labor (Tasks 11 & 12)	(b) (4)		

**COST REIMBURSEMENT TRAVEL and EQUIPMENT, MATERIALS, and ODCs  
CLINs**

<b>CLIN</b>	<b>Description</b>		<b>Total NTE Price</b>
1004	Long-Distance Travel Including Indirect Handling Rate (b) (4) %	NTE	(b) (4)
1005	Equipment, Materials, and ODCs Including Indirect Handling Rate (b) (4) %	NTE	(b) (4)

**CONTRACT ACCESS FEE**

<b>CLIN</b>	<b>Description</b>		<b>Total Ceiling Price</b>
1006	Contract Access Fee	NTE	(b) (4)

**TOTAL MANDATORY CLINs (1001, 1004, 1005, and 1006) OPTION PERIOD ONE CEILING:**

(b) (4)

**TOTAL OPTIONAL CLIN (1003) OPTION PERIOD ONE CEILING:**

(b) (4)

**TOTAL OPTION PERIOD ONE CEILING:**

(b) (4)



SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

**B.3.3 OPTION PERIOD TWO:**

**MANDATORY LABOR CLIN**

CLIN	Description	Cost	Award Fee (b) (4) %	Total Cost Plus Award Fee
2001	Labor (Task 1 and Tasks 3–10)	(b) (4)		

**OPTIONAL LABOR CLIN**

CLIN	Description	Cost	Award Fee (b) (4) %	Total Cost Plus Award Fee
2003	Labor (Tasks 11 & 12)	(b) (4)		

**COST REIMBURSEMENT TRAVEL and EQUIPMENT, MATERIALS, and ODCs CLINs**

CLIN	Description		Total NTE Price
2004	Long-Distance Travel Including Indirect Handling Rate (b) (4) %	NTE	(b) (4)
2005	Equipment, Materials, and ODCs Including Indirect Handling Rate (b) (4) %	NTE	

**CONTRACT ACCESS FEE**

CLIN	Description		Total Ceiling Price
2006	Contract Access Fee	NTE	(b) (4)

**TOTAL MANDATORY CLINs (2001, 2004, 2005, and 2006) OPTION PERIOD TWO CEILING:**

(b) (4)

**TOTAL OPTIONAL CLIN (2003) OPTION PERIOD TWO CEILING:**

(b) (4)

**TOTAL OPTION PERIOD TWO CEILING:**

(b) (4)

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

**B.3.4 OPTION PERIOD THREE:**

**MANDATORY LABOR CLIN**

CLIN	Description	Cost	Award Fee (b) (4) %	Total Cost Plus Award Fee
3001	Labor (Task 1 and Tasks 3–10)	(b) (4)		

**OPTIONAL LABOR CLIN**

CLIN	Description	Cost	Award Fee (b) (4) %	Total Cost Plus Award Fee
3003	Labor (Tasks 11 & 12)	(b) (4)		

**COST REIMBURSEMENT TRAVEL and EQUIPMENT, MATERIALS, and ODCs CLINs**

CLIN	Description		Total NTE Price
3004	Long-Distance Travel Including Indirect Handling Rate (b) (4) %	NTE	(b) (4)
3005	Equipment, Materials, and ODCs Including Indirect Handling Rate (b) (4) %	NTE	

**CONTRACT ACCESS FEE**

CLIN	Description		Total Ceiling Price
3006	Contract Access Fee	NTE	(b) (4)

**TOTAL MANDATORY CLINs (3001, 3004, 3005, and 3006) OPTION PERIOD THREE CEILING:**

(b) (4)

**TOTAL OPTIONAL CLIN (3003) OPTION PERIOD THREE CEILING:**

(b) (4)

**TOTAL OPTION PERIOD THREE CEILING:**

(b) (4)

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

**B.3.5 OPTION PERIOD FOUR:**

**MANDATORY LABOR CLIN**

CLIN	Description	Cost	Award Fee (b) (4) %	Total Cost Plus Award Fee
4001	Labor (Tasks 1 – 10)	(b) (4)		

**OPTIONAL LABOR CLIN**

CLIN	Description	Cost	Award Fee (b) (4) %	Total Cost Plus Award Fee
4003	Labor (Tasks 11 & 12)	(b) (4)		

**COST REIMBURSEMENT TRAVEL and EQUIPMENT, MATERIALS, and ODCs CLINs**

CLIN	Description		Total NTE Price
4004	Long-Distance Travel Including Indirect Handling Rate (b) (4) %	NTE	(b) (4)
4005	Equipment, Materials, and ODCs Including Indirect Handling Rate (b) (4) %	NTE	

**CONTRACT ACCESS FEE**

CLIN	Description		Total Ceiling Price
4006	Contract Access Fee	NTE	(b) (4)

**TOTAL MANDATORY CLINs (4001, 4004, 4005, and 4006) OPTION PERIOD FOUR CEILING:**

(b) (4)

**TOTAL OPTIONAL CLIN (4003) OPTION PERIOD FOUR CEILING:**

(b) (4)

**TOTAL OPTION PERIOD FOUR CEILING:**

(b) (4)

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

**B.3.6 OPTION PERIOD FIVE:**

**MANDATORY LABOR CLIN**

CLIN	Description	Cost	Award Fee (b) (4) %	Total Cost Plus Award Fee
5001	Labor (Task1 and Task 3-10)	(b) (4)		

**OPTIONAL LABOR CLIN**

CLIN	Description	Cost	Award Fee (b) (4) %	Total Cost Plus Award Fee
5003	Labor (Tasks 11 & 12)	(b) (4)		

**COST REIMBURSEMENT TRAVEL and EQUIPMENT, MATERIALS, and ODCs CLINs**

CLIN	Description		Total NTE Price
5004	Long-Distance Travel Including Indirect Handling Rate (b) (4) %	NTE	(b) (4)
5005	Equipment, Materials, and ODCs Including Indirect Handling Rate (b) (4) %	NTE	

**CONTRACT ACCESS FEE**

CLIN	Description		Total Ceiling Price
5006	Contract Access Fee	NTE	(b) (4)

**TOTAL MANDATORY CLINs (5001, 5004, 5005, and 5006) OPTION PERIOD FIVE CEILING:**

(b) (4)

**TOTAL OPTIONAL CLIN (5003) OPTION PERIOD FIVE CEILING:**

(b) (4)

**TOTAL OPTION PERIOD FIVE CEILING:**

(b) (4)

**GRAND TOTAL ALL CLINs:**

**\$744,978,802**

#### **B.4 LABOR OUTSIDE THE CONTINENTAL UNITED STATES (OCONUS)**

OCONUS is defined as other than the 48 contiguous states plus the District of Columbia. The United States (U.S.) Department of State's (DoS) Bureau of Administration, Office of Allowances, publishes quarterly report indexes of living costs abroad, per diem rate maximums, quarters allowances, hardship differentials, and danger pay allowances. The Department of State Standardized Regulations (DSSR) is the controlling regulations for allowances and benefits available to all U.S. Government civilians assigned to foreign areas. Contractor personnel assigned to OCONUS locations shall refer to **Section H** below for the specific costs and benefits that are allowable under this TO.

#### **B.5 INFORMATION FOR SECTION B TABLES**

##### **B.5.1 TRAVEL AND MATERIALS, EQUIPMENT, AND ODCs HANDLING RATES**

Long-distance travel and Materials, Equipment, and ODCs costs incurred may be burdened with the contractor's indirect/material handling rate in accordance with the contractor's disclosed practices.

- a. If no indirect/material handling rate is allowable in accordance with the contractor's disclosed practices, no indirect/material handling rate shall be applied to or reimbursed on these costs.
- b. If no rate is specified in the contractor's OASIS Pool 3 Contract, no indirect rate shall be applied to or reimbursed on these costs.
- c. If no rate is specified in the schedule of prices above, no indirect rate shall be applied to or reimbursed on these costs.

The indirect handling rate over the term of the TO shall match the rate specified in the schedule of prices above.

##### **B.5.2 CONTRACTOR MANPOWER REPORTING**

The costs associated with the contractor manpower reporting requirements (identified in **Section C.5.1.1**) shall be reported under CLIN X001. The costs to be reported under this CLIN are those that relate to this TO only.

#### **B.6 OASIS LABOR CATEGORIES**

Labor categories shall be mapped to existing OASIS labor categories (**Section J, Attachment D**). Labor categories for specialized support not defined in **Section J, Attachment D** shall map to an Office of Management and Budget (OMB) Service Occupation Classifications (SOC) administered by the Bureau of Labor Statistics (BLS).

## **B.7 INCREMENTAL FUNDING**

### **B.7.1 INCREMENTAL FUNDING LIMITATION OF GOVERNMENT'S OBLIGATION**

Incremental funding in the amount of [REDACTED] for Base Period CLINS 0001, 0003-0006, (b) (4) [REDACTED] for Option Period 1 CLINs 1001, 1003 – 1006, (b) (4) [REDACTED] for Option Period 2 CLINs 2001, 2003-2006, and [REDACTED] for Option Period 3 CLINs 3001, 3004 – 3006 is currently allotted and available for payment by the Government. Additional incremental funding for these CLINs may be allotted and available for payment by the Government as the funds become available. The estimated period of performance covered by the allotments for the mandatory CLINs is from award through **April 15, 2020** unless otherwise noted in Section B. The TO may be modified to add funds incrementally up to the maximum of **\$744,978,802** over the performance period of this TO. These allotments constitute the estimated cost for the purpose of Federal Acquisition Regulation (FAR) Clause 52.232-22, Limitation of Funds, which applies to this TO on a CLIN- by-CLIN basis.

#### **Incremental Funding Chart for CPAF**

See **Section J, Attachment E** – Incremental Funding Chart (Excel Spreadsheet).

## **B.8 AWARD FEE RESULTS REPORTING TABLE**

The Award Fee Determination Plan (AFDP) establishes award fee. See **Section J, Attachment F**– Award Fee Determination Plan (Word document).

## **C.1 BACKGROUND AND MISSION**

The U.S. Army Communications-Electronics Command (CECOM), Tobyhanna Army Depot's (TYAD) mission is to provide global Command, Control, Communications, Computers, Intelligence, Surveillance, and Reconnaissance (C4ISR) logistics support to the Warfighter and coalition forces in a timely, cost-effective manner. TYAD prepares, sustains, and resets the nation's Armed Forces before, during, and after combat operations and deployments. This mission is accomplished through rapid acquisition, maintenance, production, fielding, equipment training, and operation and sustainment of CECOM equipment. TYAD provides world class logistics support for C4ISR Systems across the DoD. They are the Joint C4ISR provider of choice for all branches of the Armed Forces and our industry partners. Tobyhanna's capabilities include full-spectrum logistics support for sustainment, overhaul and repair, fabrication and manufacturing, engineering design and development, systems integration, Software Depot Maintenance, technology insertion, modification, Foreign Military Sales and global field support to our Joint Warfighters. The mission of the Field Logistics Support directorate (FLS) within TYAD is to provide full spectrum support of Command, Control, Communications, Computers, Intelligence, Surveillance and Reconnaissance (C4ISR) systems and equipment to include: repair, modification, testing, upgrade, fielding, installation, training and reset. This mission is accomplished through a worldwide network of permanent/deployed Field Service Representatives (FSRs) and Field Software Engineers (FSEs) located at forward locations best suited for mission accomplishment. FLS provides reach-back and reach-across capability across the organization, to fully leverage technical and industrial capability providing a comprehensive logistics support solution for our Warfighter. FLS delivers quality products, logistics, maintenance and training services in a responsive, business focused manner to the Warfighter. Within FLS, the Regional Support Center Management Division's (RSC) mission is to deliver maintenance, mentoring, and supply support for C4ISR systems and equipment through a Regional Support Center construct. The RSCs operates on a reimbursable (fee-for-service) basis and provides its customers with the flexibility to tailor the required support based on mission requirements, funding, and any organizational special needs.

The RSCs provide total Life-Cycle Contractor Support (LCCS) for general support (GS) and backup direct support (DS) maintenance for tactical C4ISR systems and equipment; interim contractor support and warranty management for selected systems; and, GS/DS to U.S. Army units. The RSCs are staffed with contractor maintenance and technical subject matter experts (SMEs) capable of providing the full spectrum of maintenance and logistics support for C4ISR systems and surging its support to meet mission requirements as they arise. This TO primarily provides sustainment-level maintenance support below depot level, as defined by Army Regulation (AR) 750-1. On occasion, field level maintenance support is required, but only if it is funded by a unit as interim support while soldiers acquire required skills sets. These contractor SMEs are typically embedded within units at each RSC and as the SMEs are intimately familiar with the unit and the unit's equipment, the SMEs are able to rapidly provide specialized technical expertise and advice. Government civilians employed by FSSD are deployed to provide on-site oversight at each RSC.

## **C.2 OBJECTIVE**

This is a highly technical and complex performance-based TO with contractor support required at numerous geographical locations and installations worldwide. The objective of this TO is to

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION C – PERFORMANCE WORK STATEMENT

enhance system performance and operational readiness rates while concurrently striving to leverage and drive efficiencies and achieve overall savings for the customers, C4ISR systems, and requirements supported under this TO.

The Government desires to increase efficiencies, enhance unit and systems readiness, and facilitate performance-based worldwide sustainment efforts. CECOM has a history of providing rapid responses to customer and mission requirements as they arise and CECOM possesses the capability to deploy trained and ready Government and contractor teams in order to establish quick reaction sites. This construct allows CECOM to quickly extend support to new customer and new C4ISR systems as requirements arise. To meet this need, the Government also desires superior customer service and responsive, adaptable support from the contractor.



### **C.3 SCOPE**

The scope of this TO is to obtain a wide range of mission-essential logistics, sustainment, and maintenance services for current and future C4ISR systems, equipment, and ancillary operational requirements in support of the Warfighter and U.S. coalition forces worldwide in all Army Field Support Brigade (AFSB) regions. There are significant travel requirements, primarily, but not exclusively to dispatch Contractor Field Support Representatives (CFSRs) and teams to unit locations for sustain missions. Travel requirements will vary widely and can be short notice. Most trips will be two weeks or less in duration; however, occasionally long-range requirements will arise requiring extended travel.

### **C.4 PERFORMANCE REQUIREMENTS ACROSS ALL TASK AREAS**

In performing this requirement, the contractor shall interact with Program Executive Offices (PEOs) and system/equipment Program, Project, and Product Managers (PdMs) to ensure effective communication of CECOM and Army Materiel Command (AMC) actions and initiatives. As a part its support, the contractor may be required to coordinate with the military Force Protection Officer, CECOM Senior Command Representatives (SCRs), and/or Brigade Logistics Support Teams (BLST) for all regions through the specified CECOM Contracting Officer's Technical Representative (COTR).

The contractor shall perform actions, projects, and activities to ensure success of a wide range of fielding and C4ISR integration initiatives. The contractor shall provide for the synthesis, integration, and coordination of key plans and events involving logistics and maintenance support actions. The contractor shall provide input into various unit documents such as Standard Operating Procedures (SOPs); assist with overviews of sustainment support practices to ensure a seamless transition from fielding to sustainment; and, coordinate with necessary agencies in the development of support concepts.

The contractor shall also conduct analyses and provide recommendations to the Government on budget, manning, and task execution requirements for operations on short, near, and long-term goals and objectives to ensure that specified missions are executed in support of Performance Work Statement (PWS) requirements.

#### **C.4.1 C4ISR RSC CONSTRUCT**

C4ISR RSCs are fixed sites co-located with the AFSBs in seven regions worldwide. The contractor is responsible for staffing and operating the C4ISR RSCs as well as the facilities at each designated location. Each AFSB has an assigned CECOM Forward-Deployed COTR that the contractor shall work in conjunction with to support the execution of C4ISR activities. The critical planning factor for the contractor is staffing as required by region and not by site or task area for Tasks 3 through 9. Within each AFSB, the contractor shall support all of the systems and equipment listed in **Section J, Attachment G**. The seven AFSB regions are:

- a. **401st AFSB [Southwest Asia (SWA)]:** In Afghanistan, the primary RSC is located at Bagram Air Base (AB) with a satellite RSC located at Kandahar AB. In Kuwait, there is an RSC located at Camp Arifjan.

## SECTION C – PERFORMANCE WORK STATEMENT

- b. **402<sup>nd</sup> AFSB (Hawaii):** Currently there is not an RSC in the 402<sup>nd</sup>.
- c. **403rd AFSB (Korea):** The primary RSC is located at Camp Humphreys with a satellite RSC located at Camp Stanley.
- d. **404th AFSB (CONUS Pacific):** The RSC is located at Joint Base Lewis McChord (JBLM) in Washington.
- e. **405th AFSB (Europe):** The RSC is located in Kaiserslautern, Germany.
- f. **406th AFSB (CONUS East):** The RSC is located at Fort Bragg in North Carolina.
- g. **407th AFSB (CONUS West):** There is a full spectrum RSC at Fort Hood in Texas.

The Government may require the contractor, via written notification from the FEDSIM Contracting Officer's Representative (COR), to facilitate the opening of new RSC locations worldwide or to support the downsizing and/or closing of existing locations. There are limited requirements outside the AFSB and RSC structure detailed above. These requirements are detailed in Task 10 (**Section C.5.10**) below. For all Tasks, specific places of performance are defined in **Section F** below.

For all C4ISR RSCs supported, the contractor shall establish, in consultation with the Government, a base technical and logistical staff and ensure that each region can quickly acquire the skill sets to perform all levels of maintenance and logistics for C4ISR capabilities such as high frequency (HF) radios, Trojan, Prophet, Thermal Weapons Sights, the Counterfire Target Acquisition Radar, AN/TPQ-53, fiber optic, satellite, imaging, mechanical, power and electrical, counter-improvised explosive device (C-IED), counter mortar, elevated sensors, and aerial survivability equipment. For each system, unless otherwise specified, the contractor shall be required to perform system repairs in order to return each to the full operational capability or the U.S. Army's 10/20 standard and in accordance with the applicable technical manual(s) (TMs). All applicable TMs will be provided post-award to the contractor as Government-Furnished Information (GFI).

### **C.4.2 GENERAL LOGISTICS, MAINTENANCE, AND SUSTAINMENT SUPPORT FOR ALL C4ISR SYSTEMS AND EQUIPMENT**

The contractor shall perform logistics, maintenance, and sustainment support services to support the CECOM mission worldwide, both in peacetime and during contingency and wartime operations. The contractor shall store the Government-Furnished Equipment (GFE) necessary to support a 120 hour repair turn-around-time (TAT) for C4ISR systems supported through the RSC construct. For the BETSS-C systems and all other Elevated Sensor systems in scope of this TO, the contractor shall maintain system operational readiness rates (ORRs) above 90 percent for mission systems and above 85 percent for non-mission systems.

The logistics, maintenance, and sustainment support for the C4ISR systems and equipment is defined below.

#### **Logistics Support:**

- a. **Pack/Wrap/Ship:** The contractor shall pack, wrap, and/or containerize systems, components, or parts in accordance with military transportation specifications for shipment or transport to/from CONUS and OCONUS and between various locations

## SECTION C – PERFORMANCE WORK STATEMENT

within the contingency region. Whenever possible, shipments and transport shall be by Government means and shall be within the time limit for each priority.

- b. **Stock/Store/Issue:** The contractor shall maintain stock levels of spares and repair parts as needed in order to sustain system operational readiness rates for BETSS-C systems and RSC operations. The contractor shall store components and parts in an environment that provides optimum shelf life under the climate conditions. The contractor shall sustain the ability to issue parts and components when required to replace or exchange as necessary to repair Not Mission Capable (NMC) capabilities to Fully Mission Capable (FMC).
- c. **Cleaning:** The contractor shall comply with all environmental and hazardous materials (HAZMAT) laws, regulations, and policies when cleaning specified systems, subsystems, components, parts, facilities, and/or equipment. Cleaning shall meet the standards set by the manufacturer and Government specifications; and, it shall be inspected in accordance with the applicable system checklist.
- d. **Retrograde:** The contractor shall inventory, inspect, clean, pack, document, and prepare systems, components, or parts for transport to Government specified/designated destination(s) including Redistribution Property Assistance Team (RPAT) yards. Systems, components, or parts may also be transported directly from deployment or from OCONUS locations to CONUS locations.
- e. **Equipment Accountability:** The contractor shall maintain full accountability of Authorized Stockage List (ASL) spare parts and non-fielded assets. Non-fielded assets consist of training, test, and non-actively fielded systems. The contractor shall also conduct monthly ten percent cyclic inventories on ASL and non-fielded assets, as well as monitor stock levels and burn rates in order to cross-level ASL to ensure continuous spares availability. The contractor shall use U.S. Army/Department of Defense (DoD) databases and systems such as Global Combat Support System – Army (GCSS-A), Logistics Information Warehouse (LIW), Joint Planning and Execution System (JOPES), Theater Provided Equipment (TPE) Planner, and Logistics Modernization Program (LMP) in accordance with AR 735-5.
- f. **Care Of C4ISR Systems And Equipment In Storage:** Systems in storage are maintained in ready-for-issue condition. Any system designated for storage support shall be maintained by the contractor so that the system is preserved and maintained in an issuable condition. Normally this support includes the in-storage visual inspection through cyclic inspections, minor repair, preservation, and packing of materiel required to achieve this objective.

### **Maintenance Support:**

- a. **Inspect:** The contractor shall perform initial and post Quality Assurance (QA)/Quality Control (QC) inspections on systems and equipment components upon their induction into the repair cycle and prior to returning them to the customer. Inspections shall be sufficient to ensure zero misplaced or misdirected serial number items and less than three percent of repairs returned due to repair failure. Inspections shall be performed in accordance with applicable specifications and technical documentation or check lists.
- b. **Assemble/Disassemble:** The contractor shall assemble/disassemble systems, components, and/or parts in accordance with the instructions, specifications, and/or technical documentation. When exact specifications for assembling and disassembling

## SECTION C – PERFORMANCE WORK STATEMENT

systems are required, the contractor shall not deviate from the specifications. The contractor shall maintain and manage all system components, pieces, and parts to ensure full accountability for all durable items.

- c. **Modification/Upgrade:** When specified by a Government service bulletin or the fielding Program Manager for the system, the contractor shall incorporate system and component modifications in accordance with applicable drawings, specifications, instructions, and other documentation, within specified tolerance, in order to achieve fully operational capability. The contractor shall perform modifications and while performing modifications, shall maintain full accountability of all associated kits and durable parts.
- d. **Repair Level:** The contractor shall perform all operational tests, inspections, removal, replacement, repairs, updates, reinstallation, or evacuation to the original equipment manufacturer (OEM) for defective hardware components, firmware, and software. The contractor shall retest operational capability in accordance with the technical documentation to repair systems or components at the Operator, Field, and Sustainment level (Army TMs, -10 through -20 levels).
- e. **Test:** The contractor shall utilize the applicable tools, test equipment, documentation, procedures, and instructions to effectively test electronic, mechanical, electromechanical, hydraulic, fiber optic, and network capabilities to establish and document the operational effectiveness of systems and components within the specified tolerance of the item under test.
- f. **Calibrate:** The contractor shall apply technical specifications, documentation, and instructions; and, utilize applicable tools and test equipment to perform calibration of electronic, mechanical, electromechanical, video, imaging, communications, sensing, and other C4ISR systems or components to ensure compliance with the required specifications.
- g. **Install/Uninstall:** The contractor shall install and/or uninstall systems, subsystems, components, or parts in accordance with drawings, documentation, and instructions within specifications to achieve full operational capability and optimum effectiveness. The contractor shall maintain full accountability of all durable components or parts associated with the installation or uninstallation.
- h. **Integrate:** The contractor shall provide integration support and perform integration services for multiple variants of C4ISR systems, subsystems, and components. The contractor shall facilitate the stock, store, and issuance of components, sets, and kits; and, facilitate the production and assembly process for integrating systems, subsystems, and components into various vehicle and network configurations. The contractor shall comply with all QA/QC specifications and provide operational testing support to insure FMC upon final inspection.
- i. **Screening:** The contractor shall perform screening of systems, components, parts or assemblies prior to installation, repair, shipment, stocking, or issuing to ensure full accountability, level of repair, or operational condition prior to use in a mission capacity. The screening process shall determine if a system, component, or part is beyond economical repair or exceeds the maintenance expenditure limit (MEL) before any unauthorized costs are incurred.

## SECTION C – PERFORMANCE WORK STATEMENT

- j. **Fault Isolation:** The contractor shall perform fault isolation in accordance with applicable system, component troubleshooting procedures to effectively determine operational effectiveness and identify various electrical, mechanical, electronic, imaging, networking, hardware, firmware, or software faults, failures, or defects within the overall systems Mean Time To Repair (MTTR) specifications.
- k. **Align:** The contractor shall perform alignment of electronic, imaging, mechanical, and/or electromechanical, systems and components in accordance with applicable specifications, documentation and/or instructions within tolerance to ensure full operational capability.
- l. **Overhaul:** The contractor shall establish, facilitate, and manage a program to overhaul specified system, subsystem, and/or associated support equipment of designated programs by size or capability with a capacity for continuous throughput to meet certain production quantities and timelines.
- m. **Refurbishment/Reset:** The contractor shall utilize applicable tools and test equipment to perform refurbishment/reset of systems, subsystems, and components in accordance with technical documentation and instructions to meet prescribed specifications and standards (i.e., 10/20 or FMC). The contractor shall determine the level of service required and identify/request authorization when an item requires extensive repairs beyond the MEL for refurbishment/reset. Both CONUS and OCONUS, the contractor shall also provide preventative tower maintenance and retrofit.
- n. **Systems Engineering Support:** The contractor shall perform, conduct, and provide limited systems engineering services in support of specified C4ISR systems, subsystems, and overall capabilities in the form of highly technical operation, design, modification, analysis, reporting of analytical findings, testing, evaluating, and documenting for record any information that is considered critical to sustaining and maintaining operational effectiveness.

### **C.5 TASKS**

The following tasks are in support of this TO and are detailed below:

- a. Task 1 – Provide Program Management
- b. Task 2 – Provide Transition Support
- c. Task 3 – CECOM Forward Element (CFE) Support
- d. Task 4 – Maintenance Operations Support
- e. Task 5 – Supply Support
- f. Task 6 – Logistics Plans and Operations Support
- g. Task 7 – Training Support
- h. Task 8 – Sustainment Support
- i. Task 9 – Expeditionary Laboratory Support
- j. Task 10 – Additional C4ISR Support
- k. Task 11 – Foreign Military Sales (FMS) Support (Optional Task)
- l. Task 12 – Surge Support (Optional Task)

### **C.5.1 TASK 1 – PROVIDE PROGRAM MANAGEMENT**

The contractor shall provide program management support under this TO. This includes the management and oversight of all activities performed by contractor personnel, including subcontractors, to satisfy the requirements identified in this PWS. The contractor shall identify a Program Manager (PM) by name who shall provide the contractor personnel with management, direction, administration, quality control, and leadership to ensure successful execution of this TO.

The contractor shall facilitate Government and contractor communications; use industry best-standards and proven methodologies to track and document TO requirements and activities to allow for continuous monitoring and evaluation by the Government; and, ensure all support and requirements performed are accomplished in accordance with the TO. The contractor shall notify the FEDSIM COR and CECOM Technical Point of Contact (TPOC) via a Problem Notification Report (PNR) (**Section J, Attachment I**) of any technical, financial, personnel, or general managerial problems encountered throughout the TO period of performance.

#### **C.5.1.1 SUBTASK 1 – CONTRACTOR MANPOWER REPORTING**

The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for execution of services provided under this TO for the U.S. Army to the Contractor Manpower Reporting Application (CMRA) (**Section F, Deliverable 1**). The contractor shall completely fill in all required data fields using the following web address:  
<http://www.cmra.army.mil/>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year, beginning with 2016.

Contractors may use Extensible Markup Language (XML) data transfer to the database server or fill in the fields on the website. The XML direct transfer is a format for transferring files from a contractor's systems to the secure web site without the need for separate data entries for each required data element at the website. The specific formats for the XML direct transfer may be downloaded from the web.

#### **C.5.1.2 SUBTASK 2 – COORDINATE A PROGRAM KICK-OFF MEETING WITH THE GOVERNMENT**

The contractor shall coordinate a Program Kick-Off Meeting (**Section F, Deliverable 2**) in conjunction with the Government within ten workdays of Project Start (PS) at a location approved by the Government. The meeting will provide an introduction between the contractor personnel and Government personnel who will be involved with the TO. The meeting will provide the opportunity to discuss technical, management, and security issues, and travel authorization and reporting procedures. At a minimum, the attendees shall include the contractor's Key Personnel, the CECOM TPOC, the FEDSIM Contracting Officer (CO), all other Government stakeholders, and the FEDSIM COR. At least three workdays prior to the Kick-Off Meeting, the contractor shall provide a draft Kick-Off Meeting Agenda (**Section F, Deliverable 3**) for review and approval by the FEDSIM CO, the FEDSIM COR, and the

## SECTION C – PERFORMANCE WORK STATEMENT

CECOM TPOC prior to finalizing. The agenda shall include, at a minimum, the following topics/deliverables:

- a. Points of contact (POCs) for all parties
- b. Draft Project Management Plan (PMP) discussion including schedule, tasks, etc.
- c. Draft Financial Report Format (**Section C.5.1.10**)
- d. Personnel discussion (i.e., roles and responsibilities and lines of communication between contractor and Government)
- e. Staffing Plan and status
- f. TO Portal strategy/solution (**Section C.5.1.12**)
- g. Status of Theater Business Clearance (TBC), Letters of Authorization (LOA), and Government Furnished Life Support Validation (GFLSV)
- h. Technical Expert Status Accreditation (TESA) process
- i. Security discussion and requirements (i.e., building access, badges, Common Access Cards (CACs))
- j. TO administration and invoicing considerations
- k. Transition discussion

The deliverables required to be provided to the Government at the Kick-Off Meeting are listed in **Section F**.

The Government will provide the contractor with the number of Government participants for the Kick-Off Meeting and the contractor shall provide sufficient copies of the presentation for all present.

The contractor shall draft and provide a Kick-Off Meeting minutes report in accordance with **Section C.5.1.6, Provide Meeting Reports**, documenting the Kick-Off Meeting discussion and capturing any action items.

### **C.5.1.3 SUBTASK 3 – PREPARE A PROGRAM MANAGEMENT PLAN (PMP)**

The contractor shall prepare and deliver a draft and a final PMP that is based on the contractor's solution. The contractor shall utilize the PMP as the foundation for information and resource management planning. At a minimum, the PMP shall:

- a. Describe the proposed management approach and contractor organizational structure.
- b. Provide an overall Work Breakdown Structure (WBS) and associated responsibilities and partnerships between or among Government organizations.
  - i. The WBS shall identify all technical activities at a level of detail sufficient for the contractor to manage the work at no less than a week by week basis.
  - ii. Each WBS element shall be accompanied by a description and expected result(s).
  - iii. Each WBS element shall include an estimate of the duration, level of effort (LOE) by labor category, and resource cost.
- c. Describe in detail the contractor's approach to risk management under this TO and approach to communications including processes, procedures, communication approach, and other rules of engagement between the contractor and the Government.

## SECTION C – PERFORMANCE WORK STATEMENT

- d. Describe in detail the contractor's quality control methodology for accomplishing TO performance expectations and objectives. This includes how the contractor's processes and procedures will be tailored and integrated with the Government's requirements to ensure high quality performance.
- e. Contain detailed SOPs for all tasks.
- f. Include milestones, tasks, and subtasks required in this TO.
- g. Include a staffing matrix (including all subcontractor personnel) with all personnel assigned to the TO and include, at a minimum, their position, client(s) supported, and duty station/assigned place of performance.
- h. Include the contractor's general operating procedures for:
  - i. Travel
  - ii. Work hours
  - iii. Leave
  - iv. Staff training policies
  - v. Problem or issue resolution procedures

The contractor shall provide the Government with a draft PMP (**Section F, Deliverable 4**) on which the Government will make comments. The final PMP (**Section F, Deliverable 5**) shall incorporate the Government's comments. The PMP shall be updated as changes in the program occur (**Section F, Deliverable 6**). The PMP shall be reviewed and updated as needed on a bi-annual basis, at a minimum, and the contractor shall conform to the latest Government-approved version of the PMP. The contractor shall keep the PMP electronically accessible to the Government at all times.

### **C.5.1.4 SUBTASK 4 – PREPARE A WEEKLY STATUS REPORT (WSR)**

The contractor shall develop and provide a Weekly Status Report using Microsoft (MS) Office Suite applications, via electronic mail (email) to the FEDSIM COR and the CECOM TPOC (**Section F, Deliverable 7**). The WSR shall summarize by region the technical and managerial work performed by the contractor during the previous week, and shall also, at a minimum, include the following:

- a. Activities/deliverables during reporting period, by region (include on-going activities, new activities, and activities completed, and progress to date on all above mentioned activities). Each section shall start with a brief description of the task.
- b. Problems and corrective actions taken. Also include issues or concerns and proposed resolutions to address them.
- c. Any recommendations for change, modifications, or improvements in tasks or process.
- d. Any changes to the PMP.

### **C.5.1.5 SUBTASK 5 – CONVENE MONTHLY IN-PROCESS REVIEWS (IPRs)**

The contractor PM shall convene a monthly IPR meeting with, at a minimum, the CECOM TPOC, FEDSIM COR, and other vital Government stakeholders (**Section F, Deliverable 8**). The purpose of this meeting is to ensure that the Government has all the required information to make decisions, manage stakeholders, and coordinate activities. The contractor shall provide minutes



of these meetings, including attendance, issues discussed, decisions made, and action items assigned, to the CECOM TPOC and the FEDSIM COR within five workdays following the meeting (**Section F, Deliverable 9**).

#### **C.5.1.6 SUBTASK 6 – PROVIDE MEETING REPORTS**

The contractor shall submit Meeting Reports (**Section F, Deliverable 10**), as requested by the CECOM TPOC and/or FEDSIM COR, to document meetings. The Meeting Reports shall, at a minimum, include the following information:

- a. Meeting attendees and their contact information and, at a minimum, identify organizations represented
- b. Meeting date and location
- c. Meeting agenda
- d. Purpose of meeting
- e. Summary of what transpired (issues and risks discussed, decisions made, and action items assigned)
- f. Conclusion
- g. Recommendation(s)
- h. Next scheduled event(s) impacting or impacted by the meeting

#### **C.5.1.7 SUBTASK 7 – PREPARE TRIP REPORTS**

The Government will require a Trip Report (**Section F, Deliverable 11**) for any travel proposed to be charged to the task order. The contractor shall keep a summary of all long-distance travel including, but not limited to, the name of the employee, Government approval authority, location of travel, duration of trip, total cost of the trip, and POCs at the travel location. Trip reports shall also contain, at a minimum, a detailed description of the purpose of the trip and any knowledge gained.

#### **C.5.1.8 SUBTASK 8 – TECHNICAL EXPERT STATUS ACCREDITATION (TESA)**

The contractor shall be responsible for understanding and complying with the DoD Contractor Personnel Office (DOCPER) TESA requirements for those personnel whose assigned duty station is in Germany. The contractor shall submit completed TESA documentation (**Section F, Deliverable 12**) to the FEDSIM COR at the Kick-Off Meeting. TESA documentation includes, but is not limited to, the contract notification form, job descriptions, employee TESA applications, employee resumes, and employee employment contracts (**Section H.29.1**). After review and approval, the FEDSIM COR will submit all TESA documents to DOCPER to begin the approval process.

More information can be located on the U.S. Army Europe (USAREUR) DOCPER website:  
<http://www.eur.army.mil/g1/content/CPD/docper.html>.

#### **C.5.1.9 SUBTASK 9 – PERSONNEL TRACKING AND REPORTING**

The contractor shall track all personnel supporting the TO via two deliverables, the Personnel Status Report (PERSTAT) (**Section F, Deliverable 13**) and the monthly roster (**Section F, Deliverable 15**). The Government will specify the information to be included in the PERSTAT and the monthly roster post-award at the TO Kick-Off Meeting.

For the PERSTAT, the contractor shall assist the CECOM SCRs in maintaining the Combatant Commander's PERSTAT and other management tools for tracking the contractor's availability against specific CECOM mission requirements. On a daily basis, the contractor shall track and report on all applicable contractor personnel in the 401<sup>st</sup> AFSB via the PERSTAT as soon as those individuals have been scheduled to attend CONUS Replacement Center (CRC) for OCONUS deployment location.

Additionally, the contractor shall provide a monthly roster of all contractor personnel, CONUS and OCONUS, supporting this TO. The roster shall include the names of all contractor personnel, their assigned place of performance, and their labor category and functional role. OCONUS personnel shall be included immediately upon the following criteria:

- a. Once those individuals have been scheduled to attend CONUS Replacement Center (CRC) for OCONUS deployment location.
- b. Application for TESA status for personnel stationed in Germany.
- c. Application for Status of Forces Agreement (SOFA) status in Korea or any other country that has a SOFA with the U.S.
- d. Initiation of any special visa or a similar requirement for contractor employees under this TO being employed OCONUS.

CONUS personnel (including Alaska and Hawaii) shall be reported immediately upon the initiation of a CAC request.

#### **C.5.1.10 SUBTASK 10 – CUSTOMER ACCOUNTS AND FINANCIAL REPORTING**

CECOM TYAD is a fee-for-service organization and as a result, this TO has over 100 customer accounts with each customer utilizing separate funding stream(s) and requiring distinct funds tracking. The contractor shall assign each customer a customer tracking number (CTN). The contractor shall provide a weekly financial report (**Section F, Deliverable 15**) which details, by CTN, the funding, expenditures, commitments, and labor hours accrued monthly by CTN, line of accounting, and CLIN. The contractor shall present a draft proposed format for the financial report at the TO Kick-Off meeting for Government approval and shall utilize the Government approved financial report format to provide the weekly financial report.

The financial status report will include:

- i. Actual TO burn through the previous month and projected cost of each CLIN, broken down by CTN, for the current month.
- ii. Up-to-date spend plan including baseline, actuals, and forecast.
- iii. Cumulative invoiced amounts for each CLIN and task area to-date.

#### **C.5.1.11 SUBTASK 11 – COST ESTIMATE DEVELOPMENT**

All requests for new, revised, and/or renewed CECOM customer support will be communicated in writing to the contractor from the FEDSIM COR. Unless specifically authorized in writing from the FEDSIM CO or the FEDSIM COR, the contractor shall not engage in activities or efforts to bring new customer support to this TO. As these requests are received, the contractor shall generate and provide the CECOM TPOC and FEDSIM COR with a Rough Order of Magnitude (ROM) or a cost estimate (**Section F, Deliverable 16**) to complete the required effort. The ROM shall include a total estimated labor; equipment, materials, and ODCs; and travel costs to accomplish the effort. Within the ROM, the contractor shall identify the estimated labor categories, associated labor rates, and LOE necessary to complete the effort to arrive at a total estimated labor cost. Additionally, the contractor shall also provide a breakout of all estimated equipment, material, and ODCs and travel costs.

The Government will provide the contractor with a ROM completion/submission date for each ROM request provided to the contractor. Within two days of receiving the Government's request for ROM development, the contractor shall notify the CECOM TPOC and the FEDSIM COR in writing if the request is not detailed enough to enable completion of the ROM and provide the CECOM TPOC and FEDSIM COR with details regarding what additional information is needed in order to complete the ROM. Once the Government has accepted the ROM, the FEDSIM COR will provide the contractor with authorization to proceed in writing.

#### **C.5.1.12 SUBTASK 12 – DEVELOP AND MAINTAIN A TO PORTAL**

The contractor shall develop and maintain a portal which both Government-approved contractor personnel and Government personnel can access worldwide via unique user idea and password. The TO portal shall not be CAC enabled and shall be a cloud-based solution available to users with a .mil and a .gov account. The contractor shall provide the CECOM TPOC and the FEDSIM COR with a recommended portal strategy or solution (**Section F, Deliverable 17**) at the TO Kick-Off Meeting; and, once the CECOM TPOC and FEDSIM COR have provided the contractor with authority to proceed, the contractor shall proceed with developing and implementing the approved solution in a timely and efficient manner.

The objective of the TO portal is to introduce efficiencies and ensure coordinated service delivery worldwide. At a minimum, the TO portal shall serve as a repository for all TO deliverables and shall also possess a workflow process that automates the contractor's submission of ROMs, Requests to Initiate Purchases (RIPs), and Travel Authorization Requests (TARs). This workflow process shall also allow the FEDSIM COR and other Government personnel to provide digital concurrence and approval for ROMs, RIPs, and TARs.

#### **C.5.1.13 SUBTASK 13 – MAN-HOUR ROLLUP REPORT**

The contractor shall provide a monthly man-hour rollup report (**Section F, Deliverable 34**). This enables the Government to readily compare man-hours expended by contractor staff to date against a funded effort, as compared to original man-hours required to complete estimate, as provided by the contractor.

Man-Hour Rollup Report shall include:

## SECTION C – PERFORMANCE WORK STATEMENT

- i. CTN
- ii. Date effort on each CTN initiated (beginning of period of performance for this CTN)
- iii. Date effort on each CTN scheduled to end
- iv. Total Man-Hours charged to each CTN, through as of date for this submission
- v. Total Man-Hours charged, all CTNs combined, through as of date for this submission

Information shall reflect man-hour usage as of the last day of each month. Submissions shall be submitted on the second Tuesday of each month to the FEDSIM COR and CECOM TPOC.

### **C.5.1.14 SUBTASK 14 – MAN-HOUR TIMESHEET TRACKING REPORT**

The contractor shall provide a man-hour timesheet tracking report that enables the Government to track contract man-hours as charged, thus enabling Government to monitor level of effort and ensure charges are applied to the correct effort (**Section F, Deliverable 35**).

The report shall include the following:

- i. Heading will include AFSB Region, pay period end date, and total hours during pay period (as per PWS standard for that region)
- ii. Last name of employee
- iii. First name of employee (in separate field from last name)
- iv. Location of employee (specific site, not just the AFSB region)
- v. Labor Category
- vi. Breakout of how labor hours charged --
  - o Regular hours that employee charged, by CTN charged to
  - o Hours charged to holiday by that employee
  - o Hours charged by that employee to other time off (paid or unpaid)
  - o Sum Of All Above Must Equal The Standard Hours In Pay Period, as per PWS, for that region
  - o Hours charged by that employee to overtime or extended time by CTN charged to, if any

The report shall include all contractor employees on the task order (employees of the Prime, all sub-contractors, and all vendors) who charge labor to the task order, at all locations, worldwide. The report will be broken out by AFSB region, to account for different length standard work week, as of date is the final day of each contractor pay period. Submissions shall be submitted bi-weekly, seven working days after the previous pay period to the FEDSIM COR and CECOM TPOC.

### **C.5.1.15 SUBTASK 15 – WORLDWIDE WORK ORDER TRACKING REPORT**

The contractor shall provide a worldwide work order tracking report that records work orders during the report period and provides a summary information to government, to enhance tracking of cost data and trends (**Section F, Deliverable 37**).

The report shall include the following:

## SECTION C – PERFORMANCE WORK STATEMENT

- Work Order Number
- The system on the work order, identified by nomenclature, UIC of the unit / organization the system belongs to, and system serial number
- If repair is only for a specific removable component of the system vice entire system, specify
- CTN being charged to
- Date work order opened
- If work order has been closed, date closed
- For each individual charging to the work order, the name of individual, labor category, and hours (NOT DOLLARS) charged
- Cost of Materiel applied to work order

All information from report to be extracted from underlying maintenance reporting system; use of query tool to automatically generate report is acceptable. Report will be broken out for each RSC location with unique UIC, with separate reports for open (active) and for closed work orders. Report will be in work order number sequence. Information shall reflect work order information as of close of business on the 15<sup>th</sup> and 30<sup>th</sup> (February, last day), for all locations worldwide.

### **C.5.1.16 SUBTASK 16 – TASK ORDER ORGANIZATION CHART**

The contract shall provide a task order organization chart (**Section F, Deliverable 38**).

The organization chart shall include the following:

- Name of each individual assigned to this task order (full or part time)
- Location of assignment
- Name of the company that employs (pays) the individual
- Primary system / family of systems supported by each individual shall be captured organization construct or by other means, as determined by contractor format

For each location, chart will depict individuals in hierarchical reporting structure. Specific format will be developed and proposed by contractor during the transition period.

Once individual accepts offer to join task order, name of individual will be added to organization chart. Different color fonts will be used to highlight vacant positions and positions where individual assigned has not yet arrived (new hire). Information shall reflect work order information as of close of business on the 15<sup>th</sup> and 30<sup>th</sup> (February, last day), for all locations worldwide.

## **C.5.2 TASK 2 – PROVIDE TRANSITION SUPPORT**

### **C.5.2.1 SUBTASK 1 – TRANSITION-IN**

The contractor shall ensure a smooth transition of services with no degradation in capabilities during transition. The Transition-In period shall be two-phased. The first phase shall transition the legacy Elevated Sensors contract and it shall begin at PS and shall conclude within 90 days of PS. The second phase shall transition the legacy C4ISR RSC contract. The second phase is intended to begin in the first quarter of FY 2017, the Government will provide the contractor with an update at the TO Kick-Off meeting and the second phase of Transition-In shall conclude

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION C – PERFORMANCE WORK STATEMENT

within 90 days of the Government-specified initiation date. Although Transition-In shall be two-phased, the contractor shall initiate **ALL** TESA, SOFA, and other overseas documentation for all contractor personnel in consultation with the Government immediately upon PS.

As a part of Transition-In, the contractor shall also coordinate with the outgoing contractors and the Government to ensure all Contractor Acquired Property (CAP) and GFE is transferred to the incoming contractor. The contractor shall provide an updated Transition-In Plan (**Section F, Deliverable 18**), based on the contractor's draft Transition-In Plan submitted with the proposal, to be approved by the Government.

### **C.5.2.2 SUBTASK 2 – TRANSITION-OUT**

The contractor shall provide a draft Transition-Out Plan no later than 120 calendar days prior to the end of the original period of performance (Base Period) (**Section F, Deliverable 19**) on which the Government will make comments. The final Transition-Out Plan (**Section F, Deliverable 20**) shall incorporate the Government's comments. The contractor shall review and update the Government-approved Transition-Out Plan on an annual basis at a minimum and the contractor shall review and update the Transition-Out Plan quarterly during Option Period Four (**Section F, Deliverable 21**). The Transition-Out Plan shall include all the topics included in the Transition- In Plan.

The contractor shall provide Transition-Out activities and support when required by the Government. The Transition-Out Plan shall facilitate the accomplishment of a seamless transition from the incumbent to an incoming contractor/Government personnel at the expiration of the TO. The contractor shall specifically identify in the Transition-Out Plan how it will facilitate the transfer of all CAP and GFE either to the Government or the incoming contractor. The contractor shall also identify in the Transition-Out Plan how it will coordinate with the incoming contractor and/or Government personnel to transfer knowledge regarding the following:

- a. Project management processes
- b. POCs
- c. Location of technical and project management documentation
- d. Status of ongoing technical initiatives
- e. Appropriate contractor to contractor coordination to ensure a seamless transition
- f. Transition of Key Personnel
- g. Schedules and milestones
- h. Actions required of the Government
- i. A final invoice and close-out schedule with the dates and actions to be completed for TO close-out

The contractor shall also establish and maintain effective communication with the incoming contractor/Government personnel for the period of the transition.

### **C.5.3 TASK 3 – CECOM FORWARD ELEMENT (CFE) SUPPORT**

The contractor shall provide business operations support to any regional CFE, including the CECOM Regional Maintenance Managers (RMMs) and the CECOM SCRs assigned to

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION C – PERFORMANCE WORK STATEMENT

each AFSB region as requested by the FEDSIM COR.

The contractor shall assist the CECOM SCRs and RMMs in tracking and responding to key tasks. The contractor shall directly execute all requirements associated with maintaining security badges and TBC and shall provide input to all reports and other documentation specified by the Commander of the regional AFSB and subordinate commanders for tracking and reporting on contractors in theater. This includes, but is not limited to, all reports as required for the Synchronized Predeployment and Operational Tracker (SPOT) system.

The contractor shall coordinate with theater Combatant Commanders, CECOM, AMC, and DA to assist the supported CFE Representatives with resolving any issues pertaining to this TO. As requested by the Government, the contractor shall also assist CFE with all tasks included in this PWS relative to the offices and locations of CFE members. This assistance may include purchase support specified in **Section H.17** for equipment, supplies, and services to meet safety and environmental requirements specified in **Section H.22**. This assistance may also include executing any pack-wrap-ship requirements and providing transport support for equipment, furniture, supplies, or similar support required by any CFE element.

### **C.5.4 TASK 4 – MAINTENANCE OPERATIONS SUPPORT**

Maintenance support shall be performed to satisfy the sustainment level of maintenance as described in AR-750-1. Sustainment maintenance support includes preliminary inspection, disassembly, modification, reassembly, fault isolation, repair, alignment, testing, and final inspection. All maintenance support provided shall be in accordance with equipment documentation, technical specifications provided by the Government, and sound maintenance techniques and practices.

The contractor shall perform maintenance support in accordance with the appropriate Maintenance Allocation Chart (MAC) and/or applicable documentation from the system Program Manager's Office and shall provide technical assistance to include over the shoulder training and imparting of system level knowledge to unit maintenance personnel. The contractor shall perform maintenance services including screening and repairing electronic equipment; installing software in electronic equipment; and, installation and de-installation of electronic equipment on vehicles, ground stations, and aerial vehicles.

The contractor shall perform maintenance and repair services including, but not limited to, fault diagnosis, removal and replacement of line replaceable units (LRUs), Preventative Maintenance Checks and Services (PMCS), screening, repair, overhaul, refurbishment, retrograde, installation of systems, customer support, calibration, and alignment for all C4ISR systems and associated support equipment in scope of this PWS. Maintenance support shall primarily be at the Sustainment level, less depot level (as defined by AR 750-1) in the area of electronics, and to a lesser extent mechanical support, including generator and environmental control unit repair and overhaul, and installation of C4ISR and electronic equipment and systems as required.

The contractor shall provide CONUS maintenance support for Program Manager Medium Altitude Enhanced (PM MAE) systems in conjunction with the Government's Redstone Arsenal, Alabama repair facility in order to replace parts, materials, equipment, and accessories used in the repair of end items or any components of BETSS-C systems.

The overall repair and maintenance objective is to repair and fix forward. The only exception is

## SECTION C – PERFORMANCE WORK STATEMENT

systems under warranty that require return to the OEM for repair and the Government will identify which systems are under warranty. Systems that are specified as repair and maintain in the field shall not be evacuated to other locations for repair. In the event that the contractor determines that the required repair or maintenance is beyond the capability of the local site contractor personnel to execute, the contractor may request an exception from the CECOM COTR. Systems may only be evacuated to other locations if the CECOM COTR provides written approval. Additionally, RSCs shall maximize use of military-operated supply support activities (SSAs) at a base or forward operating base (FOB) for requisitioning and obtaining needed repair parts as detailed in **Section C.5.5** below. If specific systems, due to warranty or licensing requirements or Government-specified response times, require in-theater support then the contractor may be required to incorporate employees of the OEM on this TO, either as subcontractors or as vendors.

For warranty items, the contractor shall be responsible for managing, stocking, storing, issuing, transporting, and accounting for them. This level of support shall include implementing a forward based warranty program on specified items or categories of equipment. The contractor shall adhere to standard industry warranty for all equipment and workmanship associated with this effort. The contractor shall seek warranties on all materials supplied to the Government under this TO.

Many C4ISR systems include LRUs and sub-components that are specified in the system's TM for repair by the OEM, a CONUS-based depot, or other repair facility. For any system components not authorized for repair at the forward repair maintenance level and below, in the system's TM or other Government-provided reference, the contractor shall identify the repair and the applicable section in the TM or other applicable reference. The contractor shall identify and submit, via Department of the Army (DA) Form 2028, Recommended Changes to Publications and Blank Forms, for any tasks that the contractor believes can be performed at the forward repair level and below. These recommendations shall be submitted to the CECOM COTR for review and approval.

While performing repair and maintenance activities, the contractor shall notify the CECOM COTR of any repair that is expected to exceed 65 percent of the replacement value of the item under repair. The contractor shall cease work on any repair item and notify the CECOM COTR if the total cost of repair reaches 75 percent of the replacement value of the item under repair. Once the total cost of the repair reaches 75 percent of the replacement value, the CECOM COTR shall determine if the repair shall continue or if the item shall be replaced. If the Government's decision is to continue with the repair, the CECOM COTR will provide the contractor with written approval requiring the contractor to proceed with the repair. The contractor shall note the Government's requirement to exceed 75 percent of the replacement value and complete the repair on the work-order form and include the Government's written approval in the work-order file.

As a part of forward repair maintenance augmentation, inspection and verification of system operational (GO/NO-GO) status, and limited repair of items coded Depot Repairable shall be completed by the contractor as required by the Government. Limited repair of items coded Depot Repairable is restricted to cleaning connectors, replacing fuses and switches, reseating loose circuit cards, and soldering loose pins. If additional forward repair maintenance tasks are identified, a request for continuous repair authorization shall be approved by the CECOM COTR in writing.

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80



## SECTION C – PERFORMANCE WORK STATEMENT

The contractor shall also input workload data into the Government-specified maintenance reporting systems for supported C4ISR systems and operations. Unless otherwise specified by the Government, the contractor shall utilize GCSS-A for maintenance reporting. The contractor shall maintain records for all repair parts and for all line replaceable units and components used for newly fielded systems and shall, on request, extract data for these systems from the records and provide the data to the CECOM COTR for onward forwarding to the Fielding Program Manager/agency.

If there is a requirement to create or expand field operations support sites, including transportation of personnel, materials, and Government-furnished trailers; work space and power requirements; and, generators, the contractor shall coordinate with regional Government activities. Additionally, the contractor shall assist the CECOM COTR with coordinating with the AFSB for the installation of hardstands, generators, fencing, and temporary shelters including Sprung-type shelters, as required by the Government. The contractor shall not oversee or direct actual construction of these facilities.

The contractor shall provide a limited number of personnel certified to provide maintenance support for Project Manager Terrestrial Sensors (PM TS) equipment installed on elevated platforms (i.e., guard towers, rooftops, poles, and commercial microwave towers) in accordance with Code of Federal Regulation (CFR) standards. The contractor shall ensure that a qualified technician with the prescribed fall prevention training and equipment will be available within 48 hours of notification of equipment requiring service. Installed Force Protection Suite (FPS) surveillance cameras providing perimeter surveillance and force protection to FOBs in Afghanistan are the primary equipment that shall require servicing. If a technician is unable to access the equipment due to uncorrected hazardous conditions (both structural or force protection), the CECOM COTR shall be notified in writing within 24 hours in order to evaluate the situation and notify U.S. Forces Afghanistan (USFOR-A) of the delay.

### **C.5.4.1 SUBTASK 1 – REPAIR TURN AROUND TIME (TAT)**

For all systems submitted for repair to the contractor, the contractor shall complete an initial assessment and inspection and provide the customer with an estimated completion date (ECD). The ECD is the date the contractor shall return the system back to the CECOM customer.

As an objective, 85 percent of all NMC and Partially Mission Capable (PMC) shall be repaired and operational within 120 hours following the contractor's acceptance of the item from the CECOM customer. Relief from the 120 hours TAT may be granted by the CECOM COTR if repair parts are not available, repair is to be performed by the OEM as opposed to the contractor, or if the Government has requested that contractor personnel support a higher priority mission effort. An example of a higher priority mission effort would be the diversion of contractor personnel to support a unit being placed on unscheduled alert for deployment on contingency mission. The contractor shall track all repairs open for 30 days or longer and shall provide tracking information and status updates in the MSR (**Section C.5.1.4**).

In support of specified C4ISR systems or mission, equipment, or other requirements, the contractor shall evaluate the repair of PMC or NMC C4ISR systems. If the contractor determines that a failed part caused the system to be PMC or NMC, then the contractor shall ensure that the level of repair is economically justifiable and if so, the contractor shall confirm that the part is not under its originally delivered warranty period. When the level of required

## SECTION C – PERFORMANCE WORK STATEMENT

repair is not economically justifiable, the contractor shall recommend disposal through the local Defense Reutilization and Marketing Office (DRMO). Prior to commencing with the repair, the contractor shall request authorization in writing from the CECOM COTR. Once receipt of written authorization has been obtained from the CECOM COTR, the contractor shall proceed to acquire all repair materials and bring the PMC/NMC system back to FMC status.

#### **C.5.4.2 SUBTASK 2 – FIELD SERVICE SUPPORT**

Field service support is applicable to all deployments, field training exercises, materiel fielding, and local exercises. All customer requests for field service support shall be pre-coordinated with and approved by the CECOM COTR. The contractor shall always coordinate all field service support with on-site CECOM representatives, usually the Logistics Assistance Representative (LAR), and the contractor shall notify the LAR if the contractor is operating in the LAR's area. A LAR is a Government, civilian employee who serves as a technical expert for specific C4ISR system(s). The contractor shall diagnose total system performance problems, perform system maintenance or required repairs, and provide any necessary curative technical guidance or instruction to the operator and maintenance personnel. CFSRs shall also install Modification Work Orders (MWOs) and minor alterations if required by the CECOM COTR.

In the field, the contractor shall provide support for upgrades to existing C4ISR systems; shall conduct maintenance and operational training for users and maintainers in accordance with **Section C.5.7**; shall troubleshoot specified systems to isolate faults; and, shall execute the repair of systems. The contractor shall be responsible for maintaining and managing incidental materials (commonly referred to as "bench stock" – wire connectors, fasteners, replacement nuts and bolts, etc.) necessary to support specified systems in theater. CFSRs on this TO may, on short term basis (not to exceed 90 days), be embedded with the supported units in order to provide this support. Additionally, in order to provide the most effective operational mission capability, the contractor shall provide the expertise necessary to conduct site surveys in order to determine the physical location of system(s).

#### **C.5.4.3 SUBTASK 3 – INSTALLATION, DE-INSTALLATION, INTEGRATION, AND CONFIGURATION SUPPORT**

The contractor shall install and de-install C4ISR systems in scope of this TO on system platforms. When tasked by the appropriate system Program Management Office through the CECOM COTR, this support also includes integrating and installing systems onto vehicles and prime movers. The contractor shall develop installation procedures complete with drawings and parts lists (**Section F, Deliverable 22**) and obtain approval of any new integration designs from the appropriate system Program Management Office prior to performing an installation for other than documentation and drafting purposes. These installation procedures shall be validated, detailed, and specify the following:

- a. All mechanical, electrical, and pneumatic interfaces
- b. Templates for all welding, drilling, cutting, and mounting requirements
- c. Cable routing diagrams
- d. Connectors
- e. Bundled wires

When requested by the appropriate system Program Management Office, the contractor shall be capable of providing the same level of detail for current installations. The contractor shall also produce product drawings (**Section F, Deliverable 23**) for any mounting brackets or hardware that are required to be fabricated as a part of the installation procedure(s).

Prior to performing an installation (for other than documentation and drafting purposes), the contractor shall obtain approval for any new integration design or any integration changes (i.e.,

## SECTION C – PERFORMANCE WORK STATEMENT

compatibility or interoperability) from the appropriate system Program Management Office. All drawings and procedures produced for installation support shall be the property of the Government upon delivery (**Section F, Deliverables 22 and 23**).

The contractor shall support the installation, de-installation, and integration of C4ISR equipment and systems on a variety of platforms and military vehicles in accordance with system Program Manager approved procedures. This support could include, but is not limited to, the following:

- a. Ft. Bragg Global Response Force (GRF)
- b. U.S. Army Pre-Deployment Training Equipment (PDTE). Active Duty PDTE locations are currently as follows: Ft. Bragg, Ft. Carson, Ft. Campbell, Ft. Drum, Ft. Hood, Ft. Polk Joint Readiness Training Center (JRTC), Ft. Irwin National Training Center (NTC), Ft. Riley, Ft. Stewart, Ft. Bliss, Ft. Benning, and Ft. Knox.
- c. Operational Projects (OPROJ) and Army Prepositioned Stock (APS) missions.

As required, the contractor shall also support continuous integration and configuration management. The objective of this support is to effectively and efficiently implement already approved configuration changes. Additionally, the contractor shall support the implementation of system technology insertions and this will include supporting surveys to identify optimum placement of system components.

Based on the contractor's technical expertise, experience with systems integration, correspondence with the Warfighter, and maintenance trends, as required and as necessary, the contractor shall provide feedback for system integration improvements to the system Program Management Office.

For BETSS-C systems specifically, the contractor shall, at a minimum, also provide the following installation activities:

- a. Perform site surveys at the designated locations where the systems will be employed.
- b. Provide recommendations to the Unit Commander on the feasibility, functionality, and capabilities of the systems assigned to the Area of Responsibility (AOR).
- c. Possess knowledge of both the in-theater and AOR repair and reacquisition process of equipment that has been found faulty during PMCS.
- d. Perform a before, during, and after installation check of the systems to ensure all components are functional and operational at setup and prior to operation.
- e. Conduct scheduled visits to all BETSS-C locations in-theater on a monthly basis with the objective of increasing the frequency of visits to bi-weekly.
- f. Ground all equipment.
- g. Perform system power up.
- h. Install wireless capabilities.
- i. Run system fiber optic cable to monitoring location(s) or to the Base/FOB fiber ring entry point operated by the supported Signal Brigade/Battalion.
- j. Ensure that fiber optic cable runs are buried or otherwise protected by the military customer to ensure integrity is maintained.
- k. Erect Towers.
- l. Install sensors.

## SECTION C – PERFORMANCE WORK STATEMENT

For PM MAE systems specifically, the contractor shall, at a minimum, also provide the following installation activities:

- a. Perform tower installations for initial site set- up, re-installations for tower movements, and de-installations for site closures.
- b. Perform site surveys for each installation.

### **C.5.4.4 SUBTASK 4 – FIELDING SUPPORT**

The lead fielding agency is responsible for communicating requested fielding support to the CECOM TPOC. The CECOM TPOC, in conjunction with the FEDSIM COR and CECOM COTRs, will evaluate these requests. For BETSS-C and all other Elevated Sensor systems in scope of this TO, the contractor shall serve as the lead fielding agency. For all other systems supported under this TO, the contractor shall provide feedback on fielding events supported and shall make recommendations for improving on-going and future fielding events. Additionally, the contractor shall provide informal on-site services and assistance for product fieldings and shall interface between gaining units and the appropriate fielding/Program Management Office.

### **C.5.4.5 SUBTASK 5 – IRAQ AND KUWAIT HELP DESK SUPPORT**

The contractor shall create and operate two help desks, one in Iraq and the second in Kuwait. The Iraq help desk shall be operational 24 hours per day, seven days per week, 365 days per year (24x7x365) and the Kuwait help desk shall be operational for eight hours per day, six days per week. The help desks shall receive queries for technical support for any C4ISR system included on this TO. The contractor may establish regional contact points to receive and forward queries and responses to and from the help desk. The help desk shall be accessible to customers, the CECOM TPOC, CECOM COTRs, and contractor personnel assigned to this TO via email and telephone. The contractor shall maintain a single log of all help desk requests received regardless of location. In addition to the log, the contractor shall also analyze the log and perform a problem trend analysis in order to recommend potential improvements or corrective action the Government could take. (Section F, Deliverable 24).

### **C.5.4.6 SUBTASK 6 – CALIBRATION AND REPAIR OF GOVERNMENT FURNISHED TEST, MEASUREMENT, AND DIAGNOSTIC EQUIPMENT (TMDE)**

In support of specified C4ISR systems or mission, equipment, and other requirements as specified in the TO, the contractor shall be responsible for ensuring all TMDE items receive calibration and repair support required for “A” condition code, in accordance with AR 750-1. In accordance with Technical Bulletin (TB) 43-180 “Calibration and Repair Requirements for the Maintenance of Army Materiel” the contractor shall ensure all Government TMDE and tools requiring calibration are scheduled for induction into the U.S. Army TMDE Support regional calibration program through the local TMDE Support Center (TSC). The contractor shall track when TMDE is due for calibration and shall notify the CECOM COTR to ensure all TMDE is kept in compliance. The contractor shall ensure that maintenance operations are not disrupted or delayed while TMDE is being calibrated.

The contractor shall also identify all support and test equipment (mobile or fixed) necessary to support the operation and maintenance of electronic warfare (EW) systems. Planning shall account for the operation and maintenance of ground handling and maintenance equipment,

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION C – PERFORMANCE WORK STATEMENT

tools, and manual and automatic test equipment. Additionally, the contractor shall identify all support and test equipment (mobile or fixed) necessary to support the operation and maintenance of Ground Sensor systems. The contractor shall coordinate necessary software updates and ensure that TMDE and Automated Test Equipment (ATE) has the latest software versions installed.

As requested by the Government, the contractor may be required to purchase and operate additional TMDE/measurement gauges. These devices shall be re-calibrated in accordance with manufacturer recommendation(s).

### **C.5.4.7 SUBTASK 7 – RETROGRADE OPERATIONS**

The contractor shall be prepared to conduct retrograde operations of all systems from OCONUS back to CONUS storage facilities. The contractor shall conduct inventories to ensure full accountability of the systems before shipment to the U.S. The contractor shall utilize Transportation Control Number (TCN) or Radio Frequency Identification (RFID) tags to track outbound shipments and shall leverage Standard Army Management Information Systems in order to track shipments. Upon arrival to the storage facilities, the contractor shall conduct an inventory, perform operations checks, and replace any broken parts before the system is packed up for storage. Projected return and refit locations are outlined in table below:

Return and Refit Locations		
Equipment	Disposition Instructions	Ship to DoD Activity Address code (DoDAAC)
Rapid Aerostat Initial Deployment (RAID) Tower	Huntsville, Alabama	W 908RX
Cerberus Long Range Trailer (LRT)	Huntsville, Alabama	W 908RX
Full Motion Video (FMV)	Huntsville, Alabama	W 908RX
Bi-Static Surveillance System (BSS)	Huntsville, Alabama	W 908RX
Rapid Deployment Integrated Surveillance System (RDISS)	Sierra Army Depot	W 90ZL4
Mid-Range Thermal Imager (MRTI)	Sierra Army Depot	W 90ZL4
Mid-Range Thermal Imager Stand Alone System (MRTI-SAS)	Sierra Army Depot	W 90ZL4
Cerberus Scout	Sierra Army Depot	W 90ZL4

### **C.5.5 TASK 5 – SUPPLY SUPPORT**

The contractor shall perform supply support services in peacetime and during contingency and deployment operations. The contractor shall requisition or purchase repair parts, spares, and other materials as required in order to execute the CECOM mission in accordance with **Section H.17** of this TO. The contractor shall also maintain stock levels and ensure compliance with all warranty provisions.

The contractor shall obtain the incidental materials, such as wiring, connectors, fasteners, tools, etc., necessary to complete repairs. The contractor shall also be responsible for stocking, storing, and managing the floats, incidental materials, and spare parts necessary to support field operations. To improve service and lower Government costs, the contractor shall make stockage

## SECTION C – PERFORMANCE WORK STATEMENT

level recommendations for floats, incidental materials, spares and repair parts, storage processes, and changes to maintenance concepts or procedures.

The contractor shall obtain all repair parts needed to repair and maintain C4ISR systems. All parts used for C4ISR system repair shall satisfy the requirements of the appropriate system technical drawing and system specification, unless a waiver to the Military Specification is obtained from the system Product or Program Management Office for use of commercial equivalent. The contractor shall store (in Government provided facilities at Government sites with the exception of the Warfighter Information Network – Tactical (WIN-T) storage mission detailed in Section C.5.10.7) the GFE necessary to support a 120 hour repair TAT objective.

The contractor shall execute the following actions in support of supply requirements:

- a. Inter/Intra theater material movement and tracking
- b. Positioning of required supplies for scheduled fielding and installation events
- c. Inventory management of systems, spare parts, and support equipment
- d. Materiel hand-offs
- e. Parts issuance
- f. Return shipment of LRUs and sub-systems to CONUS for depot repair
- g. Generation of reports for maintenance and supply inventory activities that describe supply and repair trends adequate to anticipate the timely reordering of supplies

The contractor shall be accountable for CAP issued during performance of tasks on this PWS. The specific requirements for maintaining Government property on this TO are specified in **Section H.4**.

The contractor shall be responsible for tracking and managing all supported systems and accountable components per Defense Federal Acquisition Regulation Supplement (DFARS) 252.245-7001 and 252.245-7002. The contractor shall take all steps as prescribed by the above references to account for all lost, damaged, or destroyed equipment and accountable components.

Additionally, the contractor shall routinely review the DA G4 Property Accountability updates and policy announcements. The contractor shall ensure all recommendations and requirements that pertain to tasks in this PWS are implemented as posted.

### **C.5.5.1 SUBTASK 1 – CLASS IX (REPAIR PARTS) REQUISITIONING SUPPORT**

In support of specified C4ISR systems or mission, equipment, and other requirements as specified in this PWS, the contractor shall requisition and obtain repair parts (Class IX supply). All parts used for the repair of C4ISR systems shall satisfy the requirements of the appropriate system technical drawing and system specification, unless a waiver to the Military Specification is obtained from the system Program or PdM for use of commercial equivalent.

The preferred source of supply for all repair parts, unless an exception is specifically made by a system Program or Project Manager, is the DoD wholesale supply system, including the Defense Logistics Agency (DLA) and the DoD Electronic Mall (EMALL). Parts shall only be procured commercially if they are not available within the Government supply system or are not readily available. When providing a RIP, as described in **Section H.17** of the TO, to the

## SECTION C – PERFORMANCE WORK STATEMENT

Government, the contractor's determination of how it will procure the part(s) shall balance lead times against the costs associated with purchasing the item(s) from the DoD wholesale supply system versus from a commercial source. If parts are procured from the OEM and the OEM does not have them in stock, the contractor shall provide the Government with a production lead time in writing that shall include the estimated arrival time and shipping estimates.

In deployment locations, if there is a lengthy backorder for a part through the DoD wholesale supply system, then the CECOM COTR may approve commercial procurement if allowed by the underlying Memorandum of Agreement with the CECOM customer funding the support. In non-deployment locations, the use of commercial procurements in lieu of the DoD wholesale system for parts available through DoD channels will normally not be approved by the CECOM COTR, even for a high priority requirement, unless the required part(s) are for a system being repaired to accompany a unit for an upcoming deployment or training exercise related to deployment. CONUS training exercises are conducted at the NTC at Fort Irwin, California or the JRTC at Fort Polk, Louisiana. OCONUS training exercises are conducted at the Grafenwöhr Training Area in Germany or at the Black Sea Training Location in Europe.

The contractor shall ensure requisitions are processed for a valid requirement. The contractor shall process all National Stock Numbers (NSN) requisitions through the designated regional/installation/FOB SSA. Within two days of requirement determination, the contractor shall complete and submit requisitions to the specified SSA. If the contractor determines that the cost is advantageous to the Government, repair parts may be provided by the system Program Manager's Office for any system in scope of this TO.

The contractor shall create, fill, and maintain an ASL for BETSS-C systems. The ASL is necessary in order to have required repair materials readily available and to ensure an ORR of 90 percent or higher is maintained for mission systems and 85 percent or higher is maintained for non-mission systems. The contractor shall requisition or purchase repair parts, spares, and other materials, in accordance with **Section H.17** of the TO, as required to execute mission requirements. The contractor shall acquire, receive, store, issue, ship, and dispose of spares, repair parts, and supplies for all fielded systems. The contractor shall track and notify the Government as soon as possible in writing of diminishing manufacturing sources and materiel shortages or loss or impending loss of manufacturing sources, or suppliers of items on items required to repair or build systems in scope of this TO.

The contractor shall manage inventories of system components, warranty considerations, and replacement factors, including analysis of part inventories, to support requisitions from field personnel in order to maintain and forecast required stock levels. The contractor shall also identify and supply the required quantities of spare parts inventories to ensure minimal down time (NMC status) resulting from repair activities. For BETSS-C systems, the contractor shall maintain an Order to Ship time by Government-designated location of no more than 72 hours for critical spares that are at zero balance, 120 hours for critical spares that reach the reorder point, and 240 hours for non-critical spares and consumables. The contractor shall include inventory, warranty considerations, and new technology replacement factors in the forecast analysis of parts inventories. The contractor shall execute a monthly reconciliation of all parts ordered and requisitions to ensure the current status has been updated, all receipts are noted, and any required follow-ups for orders not yet received have been initiated.



## SECTION C – PERFORMANCE WORK STATEMENT

Replacement parts, material, equipment and accessories used in repair of equipment, or any component thereof, as related in the support requirement, shall be those authorized by the CECOM COTR and located in equipment TMs or other relevant documentation.

The contractor shall update, as required, a Government provided list of limited life (LL) items in accordance with DI-MISC-80508B. The contractor shall also identify and maintain a LL Item List for BETSS-C systems to facilitate advanced ordering to support future mission requirements in accordance with DI-MGMT-80797. LL items are those items that require a procurement lead time exceeding 90 days. The contractor shall use supply chain response time as a key measure in determining the quantity of each item required in the supply pipeline to minimize non mission-capable system rates.

Additionally, the contractor shall establish an obsolescence program that identifies, forecasts, and manages obsolescent components for the BETSS-C family of systems. The contractor shall provide recommendations on component replacements that provide equal or better performance. The contractor shall prepare, maintain, and deliver a listing of obsolete items by BETSS-C configurations in accordance with DI-SESS-81656.

### **C.5.6 TASK 6 – LOGISTICS PLANS AND OPERATIONS SUPPORT**

The contractor shall assist in the development and implementation of logistics sustainment plans for upgrading, fielding, and/or integrating the C4ISR systems provided to units. The contractor shall provide feedback on current sustainment operations and provide comments and recommendations on future sustainment plans that are developed by outside of this TO. For all sustainment operations under this TO, the contractor shall provide lessons learned feedback to the Government as appropriate.

The contractor shall provide recommendations for enhancing support structures and for streamlining and/or reducing the support footprint while minimizing or preventing any adverse impact on system readiness or repair TATs. The contractor shall refer any requests by other Government agencies for formal participation in the development of, or inputs to, sustainment plans or similar efforts for the CECOM TPOC's review and concurrence prior to providing any requested support.

For any new C4ISR systems the Government proposes to include on this TO, the contractor shall evaluate the Government-specified sustainment requirements, and shall identify the processes it would utilize to execute support. Additionally, the contractor shall provide the estimated LOE and estimated cost to execute the support (**Section F, Deliverable 16**).

The contractor may be requested to assist with planning and recommending inputs to plans for upgrading, replacing, retrofitting, or integrating the C4ISR equipment provided to units. The contractor shall provide maintenance data and recommendations upon request to the lead agency responsible for the systems acquisition.

As requested by the CECOM COTR, the contractor shall provide lessons learned feedback for inclusion in existing Brigade Lessons Learned and similar repositories.

#### **C.5.6.1 SUBTASK 1 – ELEVATED SENSORS LOGISTICS SUPPORT**

Contractor personnel supporting all BETSS-C systems shall create, manage, and update information in the Total Asset Visibility (TAV) website Rapid Aerostat Initial Deployment

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

(RAID) Contractor Logistics Support (CLS) on a daily basis. The RAID CLS website ([www.raidclsspares.com](http://www.raidclsspares.com)) is a database that provides the Government and the contractor with shared visibility into the status of repair actions, (e.g. repair work in process report, awaiting part, awaiting maintenance).

The contractor shall brief detailed maintenance status updates on BETSS-C systems during weekly teleconferences with CECOM, Program or PdM representatives, AFSB, and military Force Protection personnel. The contractor shall provide an ECD in conjunction with each open system maintenance action. If the contractor fails to meet the initial ECD, then the contractor shall provide a detailed update to the customer and the CECOM COTR with an explanation of reason for failure and a revised ECD. Any completion date slips, that are outside of the contractors control (i.e., weather, transportation availability, etc.), that cause failures to meet thresholds established in the TAT metrics shall be noted in writing to the CECOM COTR.

#### **C.5.7 TASK 7 – TRAINING SUPPORT**

**The development of formal lesson plans, programs of instruction, operating or training manuals, training-specific audio-visual displays and related products, and the presentation of formal training is not in scope of this TO.** However, the contractor shall, as requested by the Government, assist in identifying training requirements and objectives to accomplish specified C4ISR missions. All training shall be conducted in conjunction with the sustainment mission.

If tasked by the Government to train Warfighters on any system supported under this TO, the contractor shall implement Train the Trainer, Train the Warfighter, Over the Shoulder, and/or On-The-Job (OTJ) training support in order to provide training recipients with knowledge of all operational aspects for the assigned C4ISR system. CFSRs supporting this TO as maintainers, logisticians, and installers may be required to present OJT-type training in a field environment, to include deployment locations. In these locations, the contractor may also be tasked to provide surge training support under this Task. Training may cover any and/or all of the tasks and associated skills required to execute the specific mission of the supported system at the field or deployment location.

Additionally, for BETSS-C systems, the contractor shall also:

- a. Provide reports of systems installed and trained, as well as the number of Warfighters trained to the appropriate Government POC as requested (**Section F, Deliverable 26**).
- b. Identify any shortcomings and deficiencies discovered in training-related documents to the Government while providing training. Examples of training-related documents include Operators Manuals, Maintenance Manuals, Operator Troubleshooting Guides, and Exportable Training Packages.
- c. Provide support to the Government in capturing, clarifying, and/or correcting any noted deficiencies to in-theater lessons learned or SOPs which may improve the technical or tactical support of deployed systems.

## **C.5.8 TASK 8 – SUSTAINMENT SUPPORT**

### **C.5.8.1 SUBTASK 1 – SYSTEM OPERATOR SUPPORT**

The contractor shall specifically designate deployed personnel to serve as system operators for BETSS-C systems. System operators shall be responsible for working with Government personnel, resource managers, and end-users to ensure successful implementation of all system operations support for the Warfighter. The system operators shall complete all required field level maintenance requirements (as defined by AR 750-1 and relevant TMs) and shall attend and participate, as required, in meetings, conferences, and program status reviews in support of this TO and overall system operations. Training requirements for system operator personnel are in **Section H.8.2**. Each contractor personnel authorized to deploy to perform BETSS-C operator services shall:

- a. Be solely responsible and accountable for the systems they are assigned to. Being accountable, means that contractor personnel shall fully adhere to the TO requirements.
- b. Operate all assigned systems as outlined by each AOR's Unit Commander.
- c. Inform the Unit Commander of the feasibility, functionality, and capabilities of the AOR's systems.
- d. Perform PMCS on each system and its components in accordance with the operator's manual, TMs, and training materials.
- e. Perform daily checks while the system is in operation.
- f. Perform after-action checks immediately upon a change in the operating environment of the system and prior to resuming the operational status of the system in the new environment.
- g. Use a troubleshooting guide to troubleshoot systems in order to find faults and then once found, articulate the precise problem in order to repair the system.
- h. Document incidents appropriately and forward to qualified supporting maintenance personnel as necessary.
- i. Maintain a log of maintenance performed.
- j. Know both the in-theater and AOR repair and reacquisition process for equipment that has been found faulty during PMCS.
- k. Conduct security checks and safeguard all surveillance, targeting, and force protection equipment pertaining to the family of systems within their AOR.

### **C.5.8.2 SUBTASK 2 – ANCILLARY SYSTEM/NETWORK COMMUNICATIONS AND ADMINISTRATION SUPPORT**

The contractor shall provide support for Government-furnished network management and communications systems, including satellite communication networks. The contractor shall monitor the availability of these systems and if at any time the systems become non-operational during the contractor's duty hours, the contractor shall notify the Government. The contractor shall also be available to execute the specified missions and as specified by the CECOM COTR, shall coordinate with other organizations as appropriate to resolve computer network and computer system support issues for Government sites. The contractor shall identify, plan,

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION C – PERFORMANCE WORK STATEMENT

design, sustain, maintain, procure, test, and install networks and servers for high frequency radio systems, Land Mobile Radio (LMR) systems, microwave communications systems, satellite systems, perform upgrades and enhancements as specified by the CECOM COTR. Information Assurance (IA) Level 2 expertise shall be necessary in order to maintain secure and open network connectivity. Networks and activities supported may include, but are not limited to:

- a. Non-Secure Internet Protocol Router (NIPR)
- b. Secure Internet Protocol Router (SIPR)
- c. Global Positioning System (GPS) tracking support
- d. Combined Enterprise Regional Information Exchange System – International Security Assistance Force (CENTRIX-ISAF)
- e. Communication systems technology refresh (including satellite) and operational enhancements
- f. CENTRIX – Global Counterterrorism Forum (GCTF)
- g. Voice over Internet Protocol (VoIP)
- h. Voice over Secure Internet Protocol (VoSIP)
- i. CENTRIX-ISAF VoIP
- j. CENTRIX-ISAF VoSIP
- k. Defense Switched Network (DSN)
- l. Network and satellite system router and server support
- m. Defense Red Switched Network (DRSN)

Network communications and management requirements requiring contractor support under this TO include, but are not limited to, the following activities:

- a. Interfacing with the local Command or Installation Network Enterprise Center (NEC) (formerly Directorate of Information Management (DOIM))/equivalent agency/J6/G6/S6 in order to provide information, as requested, on network equipment or readily identifiable network or equipment characteristics.
- b. Facilitating the installation of Government-provided software updates, virus detection software, and maintenance of computer network user password policies and requirements, as stipulated by the specified Government authority.
- c. Providing documentation needed to obtain and maintain network certification and accreditation (C&A) as requested by the CECOM COTR.
- d. Providing inputs to all specified reports, in coordination with NEC or the network's installation authority, regarding network performance and related issues (e.g., any attempts made to compromise or gain unauthorized access to the network).
- e. Maintaining registration data for all automation equipment under warranty and coordinating any required warranty repairs. For equipment that requires repair and is no longer under warranty, the contractor shall obtain the repair from Government-authorized source(s) or coordinate ordering replacements.
- f. Providing technical support for telecommunications systems provided to the RSCs for internal operations and researching and recommending solutions for RSC's communication needs.
- g. Providing inputs, if requested by the Government, for the development and establishment

## SECTION C – PERFORMANCE WORK STATEMENT

of communication systems plans and networks.

- h. Providing inputs, if requested by the Government, for requirements development, fielding, and overall development and manning responsibilities for network operations.
- i. Providing input and technical expertise regarding proper grounding and electrical input on-site location as required by Government. This includes, but is not limited to, electrical power consumption and proper grounding techniques as well as proper rating of required circuit inputs. As required by the Government, the contractor shall ensure contractor personnel supporting this requirement possess applicable professional certifications such as a current International Association of Electrical Inspector (IAEI) certification.

### **C.5.8.3 SUBTASK 3 – BI-STATIC SURVEILLANCE SYSTEM (BSS) SUPPORT**

The contractor shall provide subject matter expertise in Afghanistan for the hands-on monitoring and operation of the BSS to ensure the system is properly functioning. Required training and experience/qualifications for contractor personnel supporting BSS is located in **Section H.8.3**. Contractor personnel providing BSS support shall perform, at a minimum, the following activities:

- a. Provide Government and contractor personnel with system level updates per established guidelines.
- b. Serve as a primary liaison with the hardware and software engineers located at Ft. Belvoir (these engineers are not TO personnel) in order to conduct trouble shooting to rectify system problems.
- c. Conduct normal and advanced troubleshooting to rectify problems having to do with the following: transmitter and receiver serviceability, signal-to-noise ratio (SNR) balancing, analog transmitter/receiver attenuation, radar pulse captures, signal analysis, electrical power distribution, radio frequency (RF) de-confliction, radio communication networking, computer and router networking, EW disruption, and integration processes.
- d. Ensure maximum system performance and uptime and lead any required system installations, setups, and teardowns.
- e. Log the system's operational performance and effectiveness on a daily basis.

Provide intelligence data collected back to the BSS Program Manager at Ft. Belvoir on a daily basis.

### **C.5.9 TASK 9 – EXPEDITIONARY LABORATORY SUPPORT**

The contractor shall provide engineering, scientific, and operational support in support of SWA laboratory support services. This support shall include rapid prototyping and provisioning of limited production/assessment items and identifying and procuring commercial-off-the-shelf (COTS) solutions. Additionally, the contractor shall modify COTS equipment and test and develop technology protocols, product demonstrations, technology evaluations, and reporting activities. The contractor shall be prepared to extend this support if the Government relocates and/or adds additional laboratories to other locations worldwide in order to support customer efforts and any emerging requirements. Additionally, the contractor shall provide the maintenance, supply, logistics, training, and sustainment support specified throughout **Section C** in support of activities conducted under this Task. Support activities could include, but are

## SECTION C – PERFORMANCE WORK STATEMENT

not limited to:

- a. Conducting studies such as technology application, efficiency, operational effectiveness, and time and motion; analyses; and, experiments in both laboratory and field environments.
- b. Conducting research and analysis on emerging technologies.
- c. Developing Concepts of Operations (CONOPS).
- d. Developing analytical software.
- e. Executing platform modifications.
- f. Developing persistent surveillance concepts and techniques.
- g. Making improvements and enhancements to communication systems.
- h. Developing, fabricating, and assembling prototypes/assessment items and limited production items.
- i. Providing Integrated Logistics Support (ILS) as required to meet mission objectives.
- j. Developing user and/or operator training documentation in accordance with the developed prototype requirements.

At a minimum, the contractor shall support the following technologies and systems under this task. The contractor shall possess experience both developing and supporting these technologies and systems both in-theater and in other OCONUS locations.

- a. Intelligence, surveillance, and reconnaissance (ISR) systems including, but not limited to, optical, thermal, and acoustic systems.
- b. C-IED detection systems including both vehicle and handheld variants and technologies such as thermal, ground penetrating radar, and magnetometer.
- c. Culvert denial IED defense systems.
- d. Red-team functions including evaluating insurgency tactics and counterfeiting technology.
- e. Radio frequency and communications technology including range finding scanners, direction finding scanners, wearable antenna systems, and radio relay and repeater systems.
- f. Force protection systems including under vehicle inspection systems and perimeter sensor systems.

### **C.5.10 TASK 10 – ADDITIONAL C4ISR SUPPORT**

#### **C.5.10.1 SUBTASK 1 – C4ISR SYSTEMS MAINTENANCE DATA TRACKING AND REPORTING SUPPORT AT ABERDEEN PROVING GROUND (APG)**

The contractor shall provide maintenance engineering support to the CECOM ILSC Equipment Tracking Cell at APG. The contractor shall report and track equipment movement, both air and surface, within theater, in transit, and arrival to Source of Repair (SOR) via Government-provided tools such as the Reset and Retrograde databases, Army Knowledge On-line (AKO) files, and SharePoint.

## SECTION C – PERFORMANCE WORK STATEMENT

In order to enable transportation and system visibility and property accountability and ensure compliance with Army regulations, the contractor shall coordinate retrograde processes and actions. The contractor shall also track and analyze transportation data using Radio Frequency In Transit Visibility (RFITV), Integrated Development Environment /Global Transportation Network Convergence (IDE/GTN), and any other accessible tools related to the retrograde of equipment back to the SOR.

The contractor shall track RFID tags, TCNs, and inter-depot transfer documents (IDTs) to ensure in-transit visibility to Level 6 data as defined in AR 700-80. The contractor shall utilize data from the Logistic Support Activity (LOGSA), LIW, Army War Reserve Deployment System (AWRDS), and other data sources to produce projection reports for senior CECOM officials.

The contractor shall also manage several databases within the ILSC Equipment Tracking Cell (e.g., Adobe Cold Fusion, Structured Query Language (SQL) server, SharePoint, etc.). For these databases, the contractor shall serve as the primary POC for all issues and requests regarding systemic issues and for any proposed database enhancements. The contractor shall ensure CECOM senior leadership is kept aware of the databases' current capabilities and shall provide CECOM senior leadership with assessments on proposed future database enhancements. The contractor shall implement continuous process improvement strategies for all databases to support metrics reporting.

### **C.5.10.2 SUBTASK 2 – ARMY WATERCRAFT SYSTEMS SUPPORT**

On another, separate TO, FSD provides maintenance, sustainment, and systems engineering support for C4ISR systems installed on Army watercraft platforms.

The contractor, through this TO, shall provide maintenance engineering, planning and analysis, and related support for the Government staff at APG FSD. Maintenance engineering support shall focus on performing analyses of C4ISR system operations specific to Army watercraft and the C4ISR systems in use on the Army watercraft platform variants. The contractor shall execute fault detection and isolation of C4ISR “system of systems” issues and individual peripheral devices. The contractor shall perform system configuration and modifications requirements.

The contractor shall assess system configurations and make recommendations to requirements. The contractor shall also assess architecture capabilities and recommend future technology enhancements; shall support Integrated Project Teams and working groups as chartered and approved by the Government; and, shall support the customer by analyzing customer needs. The contractor shall design and develop models and databases for analyzing and resolving complex system support issues and for tracking and reporting on Army watercraft C4ISR operating systems and on networks status and trends. To analyze C4ISR system operational problems, the contractor shall design, develop, and adapt mathematical and statistical modeling and scientific methods.

The contractor shall provide a professional quality technical writer to create or update operator manuals and technical manuals (system, end-user, or training) and participate in the development of design specifications, project plans, and test plans for the Army Watercraft program. The contractor shall be prepared to use Extensible Markup Language (XML). The contractor may also be required to contribute to Interactive Electronic Technical Manual (IETMs) that are delivered via CD ROM or DVD or other computer data memory format vice printed product and

## SECTION C – PERFORMANCE WORK STATEMENT

shall provide expertise, as needed, for designing IETMs to facilitate data search.

### **C.5.10.3 SUBTASK 3 – ILSC POWER ENVIRONMENTAL DIRECTORATE (PED) SUPPORT AT LETTERKENNY ARMY DEPOT**

The contractor shall liaise with depot staff on ILSC PED requirements and maintain accountability records for PED assets at the depot. Additionally, at the depot the contractor shall maintain accountability for CECOM assets for RESET; monitor depot RESET support against established schedules and report out to PED; monitor and report any areas of concern with depot production, performance, funding, or quality of work; maintain and update the asset tracking database; and, coordinate as needed with CECOM, AMC, U.S. Army Forces Command (FORSCOM), National Guard Bureau (NGB), and the Army G-8 on reissue directives and the identification, processing, and tracking of outbound shipments. The contractor shall attend depot meetings that pertain to the RESET program and provide inputs and report on results to PED; communicate to depot staff any special priorities, requirements, or similar as provided by PED; and, provide updates to PED on the status of depot support for the RESET program.

### **C.5.10.4 SUBTASK 4 – ARMY STRATEGIC LOGISTICS ACTIVITY CHARLESTON (ASLAC) SUPPORT**

For the ASLAC, the contractor shall serve as a liaison between CECOM and ASLAC for C4ISR systems and equipment processed through this activity. The contractor shall be responsible for the following activities which include, but are not limited to:

- a. Verifying system installations are completed by ASLAC staff in accordance with approved CECOM plans and directives.
- b. Monitoring all system installations and provide reports to CECOM as requested.
- c. Tracking system progress against established schedules.
- d. Assisting with the coordination of on-site support for CECOM and program office staff on temporary duty (TDY) to ASLAC.
- e. Coordinating with CECOM and program offices for components and equipment for delivery to ASLAC based on established stocking levels and scheduled upcoming requirements.
- f. Ensuring all security requirements for systems are adhered to.
- g. Coordinating on communication frequency assignments.
- h. Representing CECOM at meetings at ASLAC and providing reports to CECOM on same.
- i. Communicating between ASLAC and CECOM on areas of concern.
- j. Preparing and sending a monthly Inventory of CECOM Items (**Section F, Deliverable 27**) to the ILSC Logistics and Engineering Operations (LEO) Directorate.

### **C.5.10.5 SUBTASK 5 – DEFENSE PRISONER OF WAR (POW)/MISSING IN ACTION (MIA) ACCOUNTING AGENCY (DPAA) SUPPORT – CONUS and HAWAII**

The contractor shall provide communication engineering, technical, and logistical support for the DPAA headquarters in CONUS and Pearl Harbor, Hawaii. The contractor shall provide technical support and expertise and work in conjunction with the Government in executing and managing DPAA's communications missions. The contractor shall be performing missions

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80



## SECTION C – PERFORMANCE WORK STATEMENT

critical to the safety and success of DPAA teams dispatched to remote worldwide sites for the location, recovery, and return of the remains of service members. The contractor's support shall include, but is not limited to the following activities:

- a. Engineering support to design and update, as needed, satellite communications plans and network architecture (**Section C.5.8.2**).
- b. Technical support to develop and maintain communications sustainment plans and to travel, as needed, to remote locations to directly assist with or complete troubleshooting, maintenance, and repair of communication networks.
- c. Technical support to directly assist dispatched DPAA teams via a web and satellite phone based help desk. Logistical support to establish and execute all facets of required communications logistics support and sustainment plans for worldwide DPAA operations.
- d. Network communications and network administration support (see C.5.7.1, Subtask 2).

### **C.5.10.6 SUBTASK 6 – DPAA SUPPORT – EUROPE**

The contractor shall provide installation and maintenance support in the 405<sup>th</sup> AFSB for two Iridium Satellite Systems for the DPAA Europe Detachment in Miesau, Germany. The contractor shall conduct an annual inspection/repair of RF cabling of LMR 400 or equivalent to support 50ohm systems. Electrical and communication systems shall comply with the International Electrotechnical Commission, Standards Australia and Standards New Zealand (IEC AS/NZS) 3000:2000. The contractor shall also conduct an annual inspection of all antennas to be grounded with lightning suppressors. Additionally, the contractor shall inspect and repair/replace bolts, RF cables, ground testing, and rust prevention in accordance with preventive maintenance guides.

The contractor shall also provide continuing technical advice and assistance, maintenance, and repair support for 30 DPAA remains recovery teams and ten investigative teams, each equipped with Harris RF5800 radios. The contractor shall maintain float systems, replace inoperable systems as needed, and repair and return to float. The contractor shall execute all required firmware and software upgrades and shall establish and execute a return materiel authorization (RMA) program for all DPAA Harris systems fielded to DPAA teams.

### **C.5.10.7 SUBTASK 7 – CARE OF C4ISR SYSTEMS AND EQUIPMENT IN STORAGE**

The contractor shall provide support at Ft. Bragg and Ft. Hood for C4ISR systems and equipment in long-term storage. At Ft. Bragg, this support is provided for WIN-T Increment 1 equipment for PdM Radars at an off-post warehouse location. The contractor shall be responsible for leasing this warehouse in accordance with **Section H.17**. Equipment supported includes WIN-T Increment 1 High Mobility Multipurpose Wheeled Vehicles (HMMWV), satellite trailers, and associated electronic control units (ECU) and generators. The contractor shall be responsible for inspecting all equipment upon arrival at the warehouse and noting any maintenance issues. The contractor shall report any maintenance issues (i.e., trucks or generators not running, unserviceable tires, oil leaks, bad hoses, broken headlights or windows) to Project Manager WIN-T (PM WIN-T) and PM WIN-T will determine if it wants to proceed with the repair. If PM WIN-T authorizes the repair, the contractor shall requisition or commercially procure the needed parts in accordance with **Section C.5.5** and complete the repair. The

## SECTION C – PERFORMANCE WORK STATEMENT

contractor shall also service all WIN-T equipment in accordance with low-usage/mileage storage criteria, inventory the equipment on a quarterly basis, inspect the equipment on an annual basis, and test or service the equipment before it is refueled by PM WIN-T personnel.

The contractor shall also provide storage support for AN/PAS-13 Thermal Weapon Sights (TWSs) for PdM Soldier Maneuver Sensors (SMS) at Ft. Bragg. Military units turn in excess TWSs in accordance with disposition instructions from the Distribution Management Center and upon the TWSs arrival at Ft. Bragg, the contractor shall inspect them and test them in the Thermal Weapons Repair Facility at the Ft. Bragg RSC. TWSs shall be repaired as needed and the contractor shall ensure the latest software is loaded prior to storing. The contractor shall put TWSs in long-term storage, inventory the equipment monthly, and test the equipment every 25 months in accordance with storage criteria for this type of sensitive electronic equipment.

At Ft. Bliss, the contractor shall provide support for select systems deployed by Program Manager Rapid Equipping Force (PM REF). PM REF focuses on the fielding of quick reaction technologies to the Warfighter to address emerging threats. Systems that have long-term worth may be transitioned to other Program Managers for long-term life cycle support; systems that are retained under PM REF are still under consideration for long-term life cycle management. The systems and workload table (**Section J, Attachment G**) lists the PM REF systems currently maintained at the Ft. Bliss RSC. As the drawdown in Afghanistan continues, additional systems will likely be transferred to the RSC for management. Upon receipt of each PM REF system, the contractor shall complete a technical inspection to determine if the system is FMC. The contractor shall identify any system(s) not FMC to PM REF and also provide PM REF with the estimated repair cost. Systems specified for retention by PM REF shall be returned to FMC status and shall be placed in long-term storage. The contractor shall inventory these systems on a quarterly basis, inspect these systems on an annual basis, and conduct biennial testing and maintenance. For systems that PM REF decides not to retain shall be turned into the Ft. Bliss DRMO.

### **C.5.10.8 SUBTASK 8 – USA INFORMATION SYSTEMS ENGINEERING COMMAND (USAISEC) SUPPORT**

The contractor shall provide CFSRs in the 405<sup>th</sup> AFSB to execute support for receipt, storage, inventory, accountability, and transport of network communications equipment and shall, on a schedule to be provided by the Government, dispatch a team of CFSRs to locations in Germany, Italy, Benelux, and the United Kingdom in order to install and test equipment and transfer it to the U.S. authority at each site. The contractor team shall perform site surveys and read and design wiring diagrams of units consisting of routers and switches to be installed in a server/switch room similar to land based communication centers. Contractor personnel supporting this subtask shall possess power grounding, computer, and installation experience. Once the systems are installed, the contractor shall continue to provide support for maintenance and upgrades as required.

### **C.5.10.9 SUBTASK 9 – C4ISR ADMINISTRATIVE SUPPORT**

The contractor shall provide professional business management and administrative support to Headquarters Communications-Electronics Command (CECOM) General Staff elements. This support shall be focused on maintaining records and files in the Web-based Sharepoint document management and storage / retrieval system, for management of worldwide

## SECTION C – PERFORMANCE WORK STATEMENT

maintenance and sustainment operations for C4ISR systems. This support shall supplement and contribute to task in PWS C.5.10.1 for support of the CECOM ILSC Equipment Tracking Cell. The contractor shall review posted data and ensure compliance with Personal Identifiable Information (PII) certifications for the system and assist in designing Sharepoint sites and in maintaining / updating the information on the site.

In addition to requirements above, the contractor shall assist government staff with administrative tasks for supported element, including development of official correspondence, briefings, and presentations, using written materials provided by others, and adhering to standard Army and CECOM provided formats and templates. The contractor must be qualified, at a minimum, to the Journeyman level on all Microsoft Office Professional production software (except MS Access). The contractor shall be skilled in application and use of the Defense Travel System (DTS) and advise / assist others on its use. The Contractor shall use on-line scheduling systems for conferences (live, teleconference, video conference), maintain Principals calendars and schedule (on request), maintain formal files and records, receive and route phone calls and visitors, and professionally represent CECOM as the first person in the organization many visitors come in direct contact with. The contractor shall directly respond to routine information requests, within limits as established by the Government.

### **C.5.11 TASK 11 – FOREIGN MILITARY SALES (FMS) SUPPORT (OPTIONAL TASK)**

The contractor shall acknowledge it is prepared to execute any requirement specified in this PWS in support of foreign military and foreign security forces funded through the U.S. security assistance and FMS programs.

One such requirement may be that as required by the Government, during performance of this TO, the contractor may be required to execute a Sensitive (Controlled) Item Inventory for night vision devices and other items if they are issued to the contractor to manage as a float item. These Controlled Inventory Items (CII) are identified with a Controlled Inventory Item Code (CIIC) of 8, 9, N, P, Q, R, or Y (Night Vision Devices). If the contractor is tasked by the Government to execute this support, the provisions of AR 710-2, Chapter 2 and Table 2-2 and DA Pamphlet 710-2-1, Chapter 9, apply to the inventory and management of these systems.

Additional requirements will be defined by the Government post-award and communicated in writing by the FEDSIM COR to the contractor in writing.

### **C.5.12 TASK 12 – SURGE SUPPORT (OPTIONAL TASK)**

CECOM has a history of providing rapid responses to customer and mission requirements as they arise and in response to global events, the contractor shall be prepared to provide the support specified in Tasks 1 through 10 to new customers and/or new C4ISR systems in any performance location worldwide. The Government will determine when surge support is required and the FEDSIM COR will communicate the requirement to the contractor in writing.

#### **C.5.12.1 SUBTASK 1 – HOME STATION MISSION COMMAND CENTERS (HSMCC) SUPPORT**

The contractor shall provide sustainment support for HSMCC. The contractor shall base support

## SECTION C – PERFORMANCE WORK STATEMENT

out of the Fort Hood RSC. The contractor shall provide a telephonic 24/7 Help Desk (Tier 1 Support) and on-site support. The on-site support will be provided within 24 to 72 hours of determination that the issue cannot be resolved with Tier 1 Support. The RSC personnel will provide climate controlled storage space for the HSMCC equipment spares and repair parts. C4ISR-RSC will serve as a stock, store and issue point for PEO EIS HSMCC equipment and purchase repair parts as needed. C4ISR-RSC personnel will obtain FEDSIM COR and CECOM TPOC approval for distribution of non-expendable (serialized) assets. The contractor shall maintain a database that includes hardware baselines, software versions, and configuration data for all HSMCC equipment. The contractor shall initially provide sustainment support for HSMCC systems located at Ft. Drum, NY, Ft. Carson CO, Ft. Stewart GA, Ft. Bragg, NC, Ft. Hood, TX, Ft. Riley, KS, Joint Base Lewis McChord, WA and Schofield Barracks, HI, with other sites to be added at later date. The contractor shall establish and manage a database/listing of HSMCC equipment by model, serial number, purchase date, cost, warranty specifics, and field site or storage location. The contractor shall initiate a Returned Merchandise Authorization (RMA) support process for HSMCC components, with the evacuation of HSMCC systems from point-of-failure to the Original Equipment Manufacturer (OEM). The contractor shall provide warranty management services.

The contractor shall provide programming, testing and support of the integrated HSMCC Audio/Visual and VTC systems. The contractor shall design and develop custom graphical user interface (GUI) for control system touch panels; develop systems integration programs for Cisco Codec Crestron, Extron, AMX, and Biamp systems and, as needed, troubleshoot and resolve complex audio, video, control system, panel, and switching problems. The contractor shall perform commissioning and acceptance testing of code during site acceptance tests for new HSMCC install locations, additionally the contractor shall create programming-related documentation and maintain and update programming and code for installed systems and maintain control code in version control.

### **C.5.12.2 SUBTASK 2 AUTOMATED INSTALLATION ENTRY (AIE) SUPPORT**

The contractor shall provide sustainment support and maintenance services for the Automated Installation Entry (AIE) program at all US Army locations where the system is installed (at present, CONUS only). The vendor shall provide CFSRs to perform Preventive Maintenance Checks and Services (PMCS), fault isolation analysis, removal and replacement of unserviceable components, and final calibration to validate effective repairs. The contractor shall provide an After Action Report (AAR) or Maintenance Service Report (MSR) to document all repair services conducted in the field. The contractor shall establish and man a 24/7 AIE help desk to support all AIE installed locations. AIE help desk personnel will follow a PM provided trouble ticket script to capture all required data fields to effectively and efficiently resolve customer issues. The contractor shall direct dispatch AIE FSRs to installations to resolve Help Desk trouble tickets that cannot be resolved over the telephone. The contractor shall procure, stock, store, and issue sufficient AIE repair components to minimize system down time for the affected AIE location. The contractor shall account for all components procured, consumed and disposed IAW requirements for property accountability as specified in this contract. The contractor shall manage and report components with high demand, approaching obsolescence and long lead items. Those components determined to be long lead items will be stocked and stored in sufficient quantities to eliminate excessive system down time.

## SECTION C – PERFORMANCE WORK STATEMENT

The contractor shall establish and maintain an AIE Lab which replicates a standard configuration of an AIE system installation Entry Control Point (ECP) and Lane(s) of entry. The lab will be utilized for component and integration activities during system configuration revisions, validation activities, FSR training and support troubleshooting activities.

The contractor shall receive Instructor & Key Personnel (IKP) operator and maintenance training on the AIE system for standard installed configuration. This training shall be provided by the AIE 2+ system Original Equipment Manufacturer (OEM) at their facility.

The contractor shall establish and man a 24/7 AIE help desk to support all AIE installed locations. AIE help desk personnel will follow a PM provided trouble ticket script to capture all required data fields to effectively and efficiently resolve customer issues. The contractor shall direct dispatch AIE FSRs to installations to resolve Help Desk trouble tickets that cannot be resolved over the telephone. The contractor shall procure, stock, store, and issue sufficient AIE repair components to minimize system down time for the affected AIE location. The contractor shall account for all components procured, consumed and disposed IAW requirements for property accountability as specified in this contract. The contractor shall manage and report components with high demand, approaching obsolescence and long lead items. Those components determined to be long lead items will be stocked and stored in sufficient quantities to eliminate excessive system down time.

### **C.5.12.3 SUBTASK 3 – Patriot Electric Power Plant – III (EPP-III) Support**

The contractor shall provide sustainment support and maintenance services of the Patriot EPP-III generator system, consisting of two, 150kw generator system. At present, this support is executed in Kuwait (at the theater generator support facility) and in Korea (at satellite RSC location at Osan AFB). Systems shall be maintained in accordance with TM 9-6115-668-13, Generator Set, Diesel Engine Driven, Skid Mounted 150 kW, 400 Hz, Alternating Current, P/O the Electric Power Plant III (EPP III) (1 DEC 2011 or latest revision).

The contractor shall also execute rebuild program for the EPP-III power plant, adhering to National Maintenance Work Requirements (NMWR) standards. Every component of the 150 kW generator set shall be visually inspected for serviceability. Damaged and/or missing components will be annotated on a DA Form 2404 or equivalent and replaced as part of the rebuild process. The 150 kW Generator Set shall have a final topcoat of CARC paint IAW NMWR 9-6115-669-2. On completion of the each rebuild, the contractor shall execute a detailed test to ensure the EPP-III is performing to full standard and meets or exceeds all criteria as established by the appropriate NMWR standards. A parallel test shall also be performed on each rebuilt asset at hand off to ensure successful load transfer from Gen Set 1 TO Gen Set 2 as well as successful load transfer from Gen Set 2 TO Gen Set 1.

For the Korea RSC only, a target for completion of four EPP-III rebuilds each year has been established, measured from induction of the EPP-III into the RSC facility to successful completion of all final testing and release of the fully operational EPP-III back to the owning unit. To enable the Government COTR at Camp Humphreys to monitor progress on EPP-III and other generator / system repairs and rebuilds at the satellite RSC location at Osan AFB, the Contractor shall provide via email to the COTR a daily update on status of all generators and other systems currently inducted into the Osan RSC.

**C.5.12.4 SUBTASK 4 - Elevated Sensors Logistics Support**

At a minimum, the contractor shall provide all necessary services as stated in Section C.4.2 of the Task Order as well as spare parts, material, equipment, and personnel in support of BETSS-C systems configurations. For the BETSS-C systems and all other Elevated Sensor systems in scope of this TO, the contractor shall maintain system operational readiness rates (ORRs) above 90 percent for mission systems and above 85 percent for non-mission systems. The contractor shall provide all necessary services, spare parts, material, equipment, and personnel to assist management in the support of CONUS/OCONUS supply hubs and maintain sufficient spare parts at a CONUS location(s) for expedited shipping to OCONUS.

The contractor shall be responsible for maintaining an asset visibility database that tracks all spare parts and maintenance actions, and for providing analysis and reports. The contractor shall provide Subject Matter Experts (SMEs) to maintain systems. The contractor shall assist Field Service Representatives (FSR) at CONUS and OCONUS locations.

Contractor personnel supporting all BETSS-C systems shall create, manage, and update information in the Total Asset Visibility (TAV) website Rapid Aerostat Initial Deployment (RAID) Contractor Logistics Support (CLS) on a daily basis. The RAID CLS website ([www.raidclsspares.com](http://www.raidclsspares.com)) is a database that provides the Government and the contractor with shared visibility into the status of repair actions, (e.g. repair work in process report, awaiting part, awaiting maintenance).

The contractor shall brief detailed maintenance status updates on BETSS-C systems during weekly teleconferences with CECOM, Program or PdM representatives, AFSB, and military Force Protection personnel. The contractor shall provide an ECD in conjunction with each open system maintenance action. If the contractor fails to meet the initial ECD, then the contractor shall provide a detailed update to the customer and the CECOM COTR with an explanation of reason for failure and a revised ECD. Any completion date slips, that are outside of the contractors control (i.e., weather, transportation availability, etc.), that cause failures to meet thresholds established in the TAT metrics shall be noted in writing to the CECOM COTR. Non-PMO personnel, who work in low or no security locations, e.g. warehouse, test area or in contractor facilities, are not required to have a security clearance for access to these locations for preventive/operational maintenance and testing of the systems. Minimum requirements include common access cards (CAC) to access military facilities and locations. Contractor personnel supporting this subtask shall work 12 hours per day, seven days per week for a total of 84 hours per week or 4,200 hours per year.

## SECTION D – PACKAGING AND MARKING

### **D.1 MARKING, HANDLING, STORAGE, PRESERVATION, PACKAGING, AND SHIPPING**

The contractor shall establish and maintain procedures for marking, handling, storage, preservation, packaging, and shipping to protect the quality of products and prevent damage, loss, deterioration, degradation, or substitution of products. International shipments that fall under U.S. Customs Regulations shall be handled in accordance with U.S. Customs Regulations. All equipment shall be packaged to preclude any damage from occurring during shipping and insured for estimated replacement value when using commercial transportation means. The Government may specify or provide special packaging for select systems. All other packaging materials not provided by the Government shall be charged to the TO under the Equipment, Materials, and ODCs CLIN X005.

The contractor shall obtain all required Export Licenses. The contractor shall also comply with all applicable U. S. Government, Host Nation, or third country agreements, country clearances, and Combatant Commander orders, policies, and directions. The contractor shall ship all items utilizing the most expeditious mode of transportation to support in-theater high demand requirements for spares assets.

The contractor shall execute the movement of items between the field support locations and OEM, Depot, or other locations identified by the Government. The contractor shall use best commercial practices to provide safe storage, packaging, and transportation of all spares and consumables within CONUS and to OCONUS RSCs. This support shall entail determining the most economical and expeditious method to ship items within the constraints of DoD transport systems and TATs. The contractor shall ensure all customs documentation, declarations, and HAZMAT forms necessary for these shipments are properly completed and submitted. The contractor shall be required to track shipments, receipts, and returns as applicable. The contractor shall provide up-to-date status of all shipping and transportation actions to and from its facilities under this TO.

The contractor shall be responsible for the coordination and performance of packaging and return of NMC systems and Depot Level Repairables (DLRs) to Depot Maintenance Activities [Kuwait, Tobyhanna Army Depot (TYAD), or OEM]. The contractor shall receive repaired systems and ship to outlying sites or store these devices as necessary. The contractor shall be responsible for the management of floats and shall make arrangements for the return of repaired or upgraded items to the units.

The contractor shall report any observed shortages, overages, incorrect items received, lost shipments, damaged items received, improper preservation, improper packaging, and/or improper marking for receipted shipments on Standard Form (SF) 364, Report of Discrepancy (ROD).

The contractor shall ensure that all contractor personnel understand the content of the applicable Security Classification Guide (SCG). The contractor shall ensure that all personnel properly mark, store, handle, and ship all material the contractor acquires, generates, or creates in accordance with AR 380-5, and in accordance with the applicable SCG. The contractor shall ensure all packaging is properly marked and that all security classification guidance for marking and handling is followed.

## SECTION D – PACKAGING AND MARKING

### **D.2 REQUIREMENTS FOR UNIQUE IDENTIFICATION (UID)**

The contractor shall comply with the U.S. Army's UID policy for all C4ISR system components. Current guidance and information about UID is available at:

<http://www.acq.osd.mil/dpap/pdi/uid/>.

The contractor shall comply with the DoD Standard Practice Military Marking for Shipment and Storage, MIL-STD-129P, September 19, 2007. Business Rules and references for RFID can be found here: <http://www.acq.osd.mil/log/sci/ait.html>.



## SECTION E - INSPECTION AND ACCEPTANCE

### **E.1 PLACE OF INSPECTION AND ACCEPTANCE**

Inspection and acceptance of all work performance, reports, and other deliverables under this TO will be performed by the FEDSIM COR. The CECOM TPOC and the CECOM COTRs will inspect all work performed and all reports, documents, and other deliverables submitted under this TO. The CECOM TPOC and the CECOM COTRs will provide input regarding contractor performance to the FEDSIM COR. Additional details and “ship to” addresses for specific commodities will be provided to the contractor during the Transition-In period.

### **E.2 SCOPE OF INSPECTION**

All deliverables will be inspected for content, completeness, accuracy, and conformance to TO requirements by the FEDSIM COR. Inspection may include validation of information through the use of automated tools, testing, or inspections of the deliverables, as specified in the TO. The scope and nature of this inspection will be sufficiently comprehensive to ensure the completeness, quality, and adequacy of all deliverables.

The Government requires a period NTE 15 workdays after receipt of final deliverable items for inspection and acceptance or rejection.

### **E.3 BASIS OF ACCEPTANCE**

The basis for acceptance shall be in compliance with the requirements set forth in the TO, the contractor’s proposal, and relevant terms and conditions of the contract. Deliverable items rejected shall be corrected in accordance with the applicable clauses.

Reports, documents, and narrative-type deliverables will be accepted when all discrepancies, errors, or other deficiencies identified in writing by the Government have been corrected by the contractor.

If the draft deliverable is adequate, the Government may accept the draft and provide comments for incorporation into the final version.

All of the Government's comments on deliverables shall either be incorporated in the succeeding version of the deliverable, or the contractor shall explain to the Government's satisfaction why such comments should not be incorporated.

If the Government finds that a draft or final deliverable contains spelling errors, grammatical errors, or improper format, or otherwise does not conform to the quality assurance requirements stated within this TO, the document may be rejected without further review and returned to the contractor for correction and resubmission. If the contractor requires additional Government guidance to produce an acceptable draft, the contractor shall arrange a meeting with the FEDSIM COR.

### **E.4 DRAFT DELIVERABLES**

The Government will provide written acceptance, comments, and/or change requests, if any, within 15 workdays (unless specified otherwise in Section F) from Government receipt of the draft deliverable. Upon receipt of the Government comments, the contractor shall have ten workdays to incorporate the Government's comments and/or change requests and to resubmit the deliverable in its final form.

## SECTION E - INSPECTION AND ACCEPTANCE

### **E.5 WRITTEN ACCEPTANCE/REJECTION BY THE GOVERNMENT**

The FEDSIM CO or the FEDSIM COR will provide written notification (**Section J, Attachment J**) of all final deliverables that are rejected within 15 workdays (unless specified otherwise in Section F). All notifications of rejection will be accompanied with an explanation of the specific deficiencies causing the rejection.

### **E.6 NON-CONFORMING PRODUCTS OR SERVICES**

Non-conforming products or services will be rejected. Deficiencies shall be corrected, by the contractor, within ten workdays of the rejection notice. If the deficiencies cannot be corrected within ten workdays, the contractor shall immediately notify the FEDSIM COR of the reason for the delay and provide a proposed corrective action plan within ten workdays.

If the contractor does not provide products or services that conform to the requirements of this TO, the Government will document the issues associated with the non-conforming products or services in the award fee determination report, and there may be an associated reduction in the award fee earned.

## SECTION F – DELIVERABLES OR PERFORMANCE

### **F.1 PERIOD OF PERFORMANCE**

The period of performance for this TO is a 9-month base period followed by four, 12-month option periods, and one 3-month option period.

Base Period: December 19, 2016 through September 18, 2017

Option Period One: September 19, 2017 through September 18, 2018

Option Period Two: September 19, 2018 through September 18, 2019

Option Period Three: September 19, 2019 through September 18, 2020

Option Period Four: September 19, 2020 through September 18, 2021

Option Period Five: September 19, 2021 through December 18, 2021

### **F.2 PLACE OF PERFORMANCE**

The contractor shall provide CONUS and OCONUS support in non-hazardous locations as well as deployed services into OCONUS Hazardous Duty/Combat Zones. Long-distance travel is anticipated to be required in support of this effort.

The contractor shall perform work off-site at the contractor's location for Task 1 (Program Management) only. Contractor work for Tasks 3 through 12 shall be performed on-site at Government locations. The Government will provide on-site, Government space/facilities for all contractor personnel supporting Tasks 3 through 12 and the contractor shall perform all work on-site at Government locations for those tasks.

The current places of performance are defined below. Additionally, as this TO provides C4ISR logistics, maintenance, and sustainment support worldwide, the Government may designate additional place(s) of performance in order to meet any future, unanticipated CECOM requirements. Should changes to the places of performance occur, the contractor will be notified in writing by the FEDSIM CO.

Access to any classified material, SCI and safeguarding is not required for this contract and is not authorized at any contractor locations.

Contractor Places of Performance:

(b) (4)



(b) (4)



(b) (4)



## SECTION F – DELIVERABLES OR PERFORMANCE

(b) (4)



(b) (4)



For Tasks 3 through 9, the current places of performance are as follows:

- a. **401st AFSB (SWA)** – Bagram, Fenty, Gamberi, Jalalabad, Kandahar, Kaia, Camp Morehead, New Kabul Compound, Qargha, Dwyer, Herat, Mazir-E-Sharif, Tarin Kowt, Lighting, Shorab, Hamid Karzai International Airport, and Camp Dahlke in Afghanistan; Camp Arifjan and Camp Buhering in Kuwait; Al Taqqadum (TQ), Erbil, Q-West, Al-Asad, and Taji in Iraq; Egypt (Task Force Sinai); Jordan; Syria and Yemen. Support to C4ISR missions and systems in Turkey and Djibouti are under the overview of the COTR based in Kuwait.
- b. **403rd AFSB (Asia)** – Camp Humphreys, Osan Air Base, and Camp Stanley Korea, and Okinawa, Japan. Support for DPAA may require TDY and return assignments at locations in Pacific and Southeast Asia.
- c. **404th AFSB (CONUS Pacific)** – JBLM, Washington and Schofield Barracks, Hawaii
- d. **405th AFSB (Europe)** – Kaiserslautern, Panser Kaserne, Wiesbaden, and Stuttgart Germany; Vicenza (Caserma Ederle And Camp Darby), Italy. Extended TDY support may be provided to other regional nations, including (but not exclusively) the Baltic States (Estonia, Latvia, and Lithuania), Poland, and Ukraine.
- e. **406th AFSB (CONUS East)** – Fort Bragg, North Carolina; Fort Campbell, Kentucky; Fort Belvoir, Virginia; Fort Leonard Wood, Missouri and, Redstone Arsenal in Huntsville, Alabama; National Capital Region
- f. **407th AFSB (CONUS West)** –Fort Hood and Fort Bliss in Texas

Task 10, the current places of performance are as follows:

- a. **Section C.5.10.1**, C4ISR Systems Maintenance Data Tracking and Reporting Support – APG, Maryland
- b. **Section C.5.10.2**, Army Watercraft System Support – APG, Maryland
- c. **Section C.5.10.3**, ILSC PED Support – Letterkenny Army Depot, Pennsylvania
- d. **Section C.5.10.4**, ASLAC Support – Charleston, South Carolina
- e. **Section C.5.10.5**, DPAA Support, Hawaii And CONUS – Pearl Harbor, Hawaii and National Capital Region
- f. **Section C.5.10.6**, DPAA Support, Europe – Miesau, Germany
- g. **Section C.5.10.7**, Care Of C4ISR Systems And Equipment In Storage
- h. **Section C.5.10.8**, USAISEC Support – Kaiserslautern, Germany
- i. **Section C.5.10.9**, C4ISR Administrative Support – Aberdeen Proving Ground, Maryland

## SECTION F – DELIVERABLES OR PERFORMANCE

The contractor shall perform SCI level work at the following locations:

- a. **401st AFSB (SWA)** – Afghanistan, Iraq and Kuwait
- b. **403rd AFSB (Korea)** – Camp Humphreys and Camp Stanley
- c. **404th AFSB (CONUS Pacific)** – JBLM, Washington and Schofield Barracks, Hawaii
- d. **405th AFSB (Europe)** – Germany and Italy
- e. **406th AFSB (CONUS East)** – Fort Bragg, North Carolina and Fort Campbell, Kentucky
- f. **407th AFSB (CONUS West)** –Fort Hood, Texas

### **F.2.1 CONTRACTOR WORK HOURS FOR DEPLOYMENT LOCATIONS**

Contractor personnel deployed to the 401<sup>st</sup> AFSB in Afghanistan shall work 12 hours per day, six days per week for a total of 72 hours per week or 3,600 hours per year.

Contractor personnel deployed to the 401<sup>st</sup> AFSB in Iraq and in Egypt, Syria, and other locations, unless otherwise specified, shall work 12 hours per day, seven days per week for a total of 84 hours per week or 4,200 hours per year. Contractor personnel deployed to the 401<sup>st</sup> AFSB in Kuwait and in Jordan shall work eight hours per day, six days per week or 2,400 hours per year.

Contractor personnel deployed to the 405<sup>th</sup> AFSB at all locations within the U.S. African Command (AFRICOM) AOR shall work 12 hours per day, seven days per week for a total of 84 hours per week or 4,200 hours per year.

As specified in **Section H.28.9**, deployed contractor personnel are eligible for one, two-week Rest and Recuperation (R&R) trip to the contractor Home of Record (HOR) per year of deployment. All contractor personnel at all locations in the CENTCOM AOR and AFRICOM AOR shall be available to provide assistance on a varying schedule, 24 hours per day, seven days per week, as mission dictates.

### **F.3 TASK ORDER SCHEDULE AND MILESTONE DATES**

The following schedule of milestones will be used by the FEDSIM COR to monitor timely progress under this TO.

The following abbreviations are used in this schedule:

IAW	In Accordance With
NLT	Not Later Than
No.	Number
PS	Project Start
TOA	Task Order Award
WD	Workday

All references to days, unless otherwise indicated, are Government Workdays.  
Deliverables are due the next Government workday if the due date falls on a holiday or

## SECTION F – DELIVERABLES OR PERFORMANCE

weekend.

The contractor shall deliver the deliverables listed in the following table:

<b>No.</b>	<b>MILESTONE/ DELIVERABLE</b>	<b>APPLICABLE DFARS CLAUSE 252.227-7013</b>	<b>TO REFERENCE</b>	<b>DATE OF COMPLETION/ DELIVERY</b>
	Project Start (PS)			11 calendar days from TOA
1	Contractor Manpower Reporting	*	C.5.1.1	NLT October 31 <sup>st</sup> of each year
2	Program Kick-Off Meeting		C.5.1.2	NLT 10 WDs after PS
3	Program Kick-Off Meeting Agenda	*	C.5.1.2	NLT 3 WDs prior to the Program Kick-Off Meeting
4	Draft PMP	*	C.5.1.3	NLT 10 WDs after PS
5	Final PMP	*	C.5.1.3	IAW Section E
6	PMP Updates	*	C.5.1.3	As needed, no less frequently than annually
7	Weekly Status Report	*	C.5.1.4	NLT Wednesday each week, covering previous week
8	Monthly IPRs		C.5.1.5	Monthly, IAW PMP
9	Monthly IPR Meeting Minutes	*	C.5.1.5	NLT 5 WDs after the Monthly IPR
10	Meeting Reports	*	C.5.1.6	IAW PMP and as requested
11	Trip Reports	*	C.5.1.7	NLT 5 WDs after trip completion
12	TESA Documentation	*	C.5.1.8	NLT 10 WDs after PS
13	PERSTAT	*	C.5.1.9	Daily
14	Monthly Personnel Roster	*	C.5.1.9	Monthly, IAW PMP
15	Weekly Financial Report	*	C.5.1.10	Weekly, IAW PMP
16	ROM/Cost Estimate Development	*	C.5.1.11, C.5.6	IAW PMP and as requested
17	Recommended Portal Strategy or Solution	*	C.5.1.12	NLT 10 WDs after PS

**SECTION F – DELIVERABLES OR PERFORMANCE**

18	Updated Transition-In Plan	*	C.5.2.1	NLT 10 WDs after PS
19	Draft Transition-Out Plan	*	C.5.2.2	NLT 120 calendar days prior to the end of the base period of performance
20	Final Transition-Out Plan	*	C.5.2.2	IAW Section E
<b>No.</b>	<b>MILESTONE/ DELIVERABLE</b>	<b>APPLICABLE DFARS CLAUSE 252.227-7013</b>	<b>TO REFERENCE</b>	<b>DATE OF COMPLETION/ DELIVERY</b>
21	Transition-Out Plan Updates	*	C.5.2.2	IAW Section C.5.2.2 and the PMP
22	Installation Procedures	*	C.5.4.3	IAW PMP
23	Installation Drawings	*	C.5.4.3	IAW PMP
24	Help Desk Log and Problem Trend Analysis	*	C.5.4.5	Monthly, IAW PMP
25	Training Reports	*	C.5.7	IAW PMP and as requested
26	Inventory of CECOM Items at ASLAC	*	C.5.10.4	As requested
27	Copy of TO (initial award and all modifications)	*	F.4	NLT 10 WDs after PS for initial award and NLT 10 WDs after the FEDSIM CO execution of the modification for any modifications
28	Status of CAP Report	*	H.4.3	Quarterly, IAW PMP
29	Confirmation of Completion of Operations Security (OPSEC) Plan Implementation	*	H.7	IAW PMP
30	OPSEC Standard Operating Procedure (SOP)/Plan	*	H.7.6	NLT 90 calendar days after TOA
31	Summary of all Materials, Equipment, and ODCs Purchased	*	H.17	Monthly, IAW PMP
32	Demobilization Plan	*	H.28.16	NLT 120 calendar days after TOA
33	Small Business Utilization Report	*	H.30	Every six months, IAW PMP

## SECTION F – DELIVERABLES OR PERFORMANCE

34	Man-Hour Rollup Report	*	C.5.1.13	Monthly, IAW PMP
35	Man-Hour (Timesheet) Tracking Report	*	C.5.1.14	Bi-Weekly, IAW PMP
36	MX Sensor Maintenance Status Log	*	C.5.8.4	Weekly
37	Worldwide Work Order Tracking Report	*	C.5.1.16	Bi-Weekly, IAW PMP
38	Task Order Organization Chart	*	C.5.1.17	Bi-Weekly, IAW PMP

**The contractor shall mark all deliverables listed in the above table to indicate authorship by contractor (i.e., non-Government) personnel; provided, however, that no deliverable shall contain any proprietary markings inconsistent with the Government's data rights set forth in this TO. The Government reserves the right to treat non-confirming markings in accordance with DFARS 252.227-7013.**

### **F.4 PUBLIC RELEASE OF CONTRACT DOCUMENTS REQUIREMENT**

The contractor agrees to submit, within ten workdays from the date of the FEDSIM CO's execution of the initial TO, or any modification to the TO (exclusive of Saturdays, Sundays, and Federal holidays), a portable document format (PDF) file of the fully executed document with all proposed necessary redactions, including redactions of any trade secrets or any commercial or financial information that it believes to be privileged or confidential business information, for the purpose of public disclosure at the sole discretion of GSA (**Section F, Deliverable 27**). The contractor agrees to provide a detailed written statement specifying the basis for each of its proposed redactions, including the applicable exemption under the Freedom of Information Act (FOIA), 5 United States Code (U.S.C.) § 552, and, in the case of FOIA Exemption 4, 5 U.S.C. § 552(b)(4), shall explain why the information is considered to be a trade secret or commercial or financial information that is privileged or confidential. Information provided by the contractor in response to the contract requirement may itself be subject to disclosure under the FOIA. Submission of the proposed redactions constitutes concurrence of release under FOIA.

GSA will carefully consider the contractor's proposed redactions and associated grounds for nondisclosure prior to making a final determination as to what information in such executed documents may be properly withheld.

### **F.5 DELIVERABLES MEDIA**

The contractor shall deliver all deliverables electronically by email and shall also place all deliverables in the TO Portal specified in **Section C.5.1.12**. The following are the required electronic formats, whose versions must be compatible with the latest, commonly available version on the market.



## SECTION F – DELIVERABLES OR PERFORMANCE

a. Text	MS Word, PDF
b. Spreadsheets	MS Excel, PDF
c. Briefings	MS PowerPoint, PDF
d. Drawings	MS Visio, PDF
e. Schedules	MS Project, PDF

### **F.6 PLACE(S) OF DELIVERY**

Unclassified deliverables or correspondence shall be delivered electronically to the FEDSIM COR and CECOM TPOC at the following email addresses:

#### **FEDSIM COR:**

GSA FAS AAS FEDSIM  
ATTN: Dylan Yosick, COR  
Telephone: 202-320-6204  
Email: [dylan.yosick@gsa.gov](mailto:dylan.yosick@gsa.gov)

#### **FEDSIM Alternate COR:**

GSA FAS AAS FEDSIM  
ATTN: AJ Carter, ACOR  
Telephone: 202-262-3568  
Email: [aj.carter@gsa.gov](mailto:aj.carter@gsa.gov)

#### **TYAD TPOC:**

Martin Nealon Jr.  
Tobyhanna Army Depot  
Telephone: 570-580-5500  
Email: [martin.j.nealon.civ@mail.mil](mailto:martin.j.nealon.civ@mail.mil)

#### **TYAD TPOC:**

Mark F. Williams  
Tobyhanna Army Depot  
Telephone: 570-972-7265  
Email: [mark.f.williams.civ@mail.mil](mailto:mark.f.williams.civ@mail.mil)

### **F.7 NOTICE REGARDING LATE DELIVERY/PROBLEM NOTIFICATION REPORT (PNR)**

The contractor shall notify the FEDSIM COR via a PNR (**Section J, Attachment I**) as soon as it becomes apparent to the contractor that a scheduled delivery will be late. The contractor shall include in the PNR the rationale for late delivery, the expected date for the delivery, and the project impact of the late delivery. The FEDSIM COR will review the new schedule and provide guidance to the contractor. Such notification in no way limits any Government contractual rights or remedies including, but not limited to, termination.

## **G.1 CONTRACT ADMINISTRATION**

### **G.1.1 CONTRACTING OFFICER'S REPRESENTATIVE (COR)**

The FEDSIM CO appointed the FEDSIM COR in writing through a COR Appointment Letter (**Section J, Attachment A**). The FEDSIM COR will receive, for the Government, all work called for by the TO and will represent the FEDSIM CO in the technical phases of the work.

The FEDSIM COR will not provide any supervisory or instructional assistance to contractor personnel. The FEDSIM COR is not authorized to change any of the terms and conditions, scope, schedule, and price of the TO. Changes to the scope of work will be made only by the FEDSIM CO via properly executed TO modifications.

### **G.1.2 CECOM TECHNICAL POINT OF CONTACT (TPOC) AND CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVES (COTRs)**

The FEDSIM CO will also appoint a CECOM TPOC and CECOM Forward-Deployed COTRs at award in writing through TPOC and COTR Appointment Letters (**Section J, Attachments B and B.1**). The primary CECOM TYAD TPOCs will reside at Tobyhanna Army Depot and the CECOM Forward-Deployed COTRs will reside in the AFSB locations. The COTRs will provide support to the primary CECOM TPOC and the FEDSIM COR. The CECOM TPOC and COTRs, will not provide any supervisory or instructional assistance to contractor personnel. The CECOM TPOC and COTRs are also not authorized to change any of the terms and conditions, scope, schedule, and price of the TO. Changes to the scope of work will be made only by the FEDSIM CO via properly executed TO modifications.

### **G.1.3 CONTRACT ADMINISTRATION CONTACT INFORMATION**

FEDSIM CO:

Jakenberg N. Almuete  
GSA FAS AAS  
FEDSIM  
1800 F Street, NW  
Washington, D.C.  
20405  
Telephone: (202) 341-9033  
Email: jake.almuete@gsa.gov

FEDSIM COR:

Dylan Yosick  
GSA FAS AAS FEDSIM  
1800 F Street, NW  
Washington, D.C.  
20405  
Telephone: (202) 320-6204  
Email: dylan.yosick@gsa.gov

## SECTION G – CONTRACT ADMINISTRATION DATA

### FEDSIM Alternate COR:

AJ Carter  
GSA FAS AAS FEDSIM  
1800 F Street NW  
Washington, D.C. 20405  
Telephone: 202-262-3568  
Email: [aj.carter@gsa.gov](mailto:aj.carter@gsa.gov)

### TYAD TPOC:

Martin Nealon Jr.  
Tobyhanna Army Depot  
Telephone: 570-580-5500  
Email: [martin.j.nealon.civ@mail.mil](mailto:martin.j.nealon.civ@mail.mil)

### TYAD TPOC:

Mark F. Williams  
Tobyhanna Army Depot  
Telephone: 570-972-7265  
Email: [mark.f.williams.civ@mail.mil](mailto:mark.f.williams.civ@mail.mil)

### COTRs:

AFSB	Coverage	COTR	Email	DSN	Commercial
401 <sup>st</sup>	Afghanistan Only	Joe Magnotta	<a href="mailto:joseph.m.magnotta.civ@mail.mil">joseph.m.magnotta.civ@mail.mil</a>	312-236-3470	910-396-3470
401 <sup>st</sup>	Kuwait, Iraq, Other SWA	Ian Alexander	<a href="mailto:ian.p.alexander.civ@mail.mil">ian.p.alexander.civ@mail.mil</a>	318-430-4621	965-9967-4587
402 <sup>nd</sup>	Hawaii, Other Pacific	COR for 404 <sup>th</sup> AFSB Covers			
403 <sup>rd</sup>	Korea, Japan	Antonius Vasser	<a href="mailto:antonius.b.vasser.civ@mail.mil">antonius.b.vasser.civ@mail.mil</a>	315-753-5450	010-5389-0498
404 <sup>th</sup>	CONUS-West	Brian Cafferty	<a href="mailto:brian.d.cafferty.civ@mail.mil">brian.d.cafferty.civ@mail.mil</a>	312-347-6582	253-966-6582
405 <sup>th</sup>	Europe & Sub-Sahara Africa	Robert Martin	<a href="mailto:robert.l.martin54.civ@mail.mil">robert.l.martin54.civ@mail.mil</a>	314-484-6418	011-49-631-413- 6418
406 <sup>th</sup>	CONUS-East	Alfred Hall	<a href="mailto:alfred.b.hall.civ@mail.mil">alfred.b.hall.civ@mail.mil</a>		
407 <sup>th</sup>	CONUS-Central	Timothy Stubbs	<a href="mailto:timothy.stubbs.civ@mail.mil">timothy.stubbs.civ@mail.mil</a> <a href="mailto:robert.a.poppel.civ@mail.mil">robert.a.poppel.civ@mail.mil</a>	254-288-9592 312-738-9592	312-738-9592 410-652-7879

### GOVERNMENT FLIGHT REPRESENTATIVE (GFR)

The Contracting Officer will assign, in a separate correspondence, a GFR to administer the requirements of the combined instruction Contractor's Flight and Ground

OASIS Contract GS00Q14OADU312  
Task Order GSQ0016AJ0035  
Modification PO80

## SECTION G – CONTRACT ADMINISTRATION DATA

Operations, (DCMA INST 8210.1, AFI 10-220, AR 95-20, NAVAIRINST 3710.1 (Series), and COMDTINST M13020.3). Applicable in all requirements for the modification, maintenance, repair, flight, or overhaul of aircraft in accordance with DFARS PGI 228.370 and DFARS 252.228-7001.

### **G.2 INVOICE SUBMISSION**

The contractor shall submit Requests for Payments in accordance with the format contained in General Services Administration Acquisition Manual (GSAM) 552.232-

25, PROMPT PAYMENT (NOV 2009), to be considered proper for payment. In addition, the following data elements shall be included on each invoice:

Task Order Number: GSQ0016AJ0035

Paying Number: *(ACT/DAC NO.) (From GSA Form 300, Block 4)*

FEDSIM Project Number: 16003ARM

Project Title: Logistics, Maintenance, and Sustainment Support for C4ISR Systems

The contractor shall certify with a signed and dated statement that the invoice is correct and proper for payment.

The contractor shall provide invoice backup data in accordance with the contract type, including detail such as labor categories, rates, and quantities of labor hours per labor category.

The contractor shall submit invoices as follows:

The contractor shall utilize FEDSIM's electronic Assisted Services Shared Information SysTem (ASSIST) to submit invoices. The contractor shall submit invoices electronically by logging onto the following link (requires Internet Explorer to access the link):

<https://portal.fas.gsa.gov>

Log in using your assigned ID and password, navigate to the order against which you want to invoice, click the Invoices and Acceptance Reports link in the left navigator, and then click the *Create New Invoice* button. The AASBS Help Desk should be contacted for support at 877-472-4877 (toll free) or by email at [AASBS.helpdesk@gsa.gov](mailto:AASBS.helpdesk@gsa.gov). By utilizing this method, no paper copies of the invoice shall be submitted to GSA FEDSIM or the GSA Finance Center; however, the FEDSIM COR may require the contractor to submit a written "hardcopy" invoice with the client's certification prior to invoice payment. A paper copy of the invoice is required for a credit.

### **G.3 INVOICE REQUIREMENTS**

The contractor shall submit a draft, electronic copy of an invoice to the FEDSIM COR for review prior to its submission to ASSIST. The draft invoice shall not be construed as a proper invoice in accordance with FAR 32.9 and GSAM 532.9.

As this TO has different contract types (CPAF and Cost Reimbursement), each should be addressed separately in the invoice submission.

The final invoice is desired to be submitted within six months of project completion.

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

SECTION G – CONTRACT ADMINISTRATION DATA

Upon project completion, the contractor shall provide a final invoice status update monthly.

**G.3.1 COST-PLUS-AWARD-FEE (CPAF) CLINs (for LABOR)**

## SECTION G – CONTRACT ADMINISTRATION DATA

The contractor may invoice monthly on the basis of cost incurred for the CPAF CLINs. The invoice shall include the period of performance covered by the invoice and the CLIN number and title. All hours and costs shall be reported by CLIN element (as shown in Section B), by CTN, by contractor employee, and shall be provided for the current billing month and in total from project inception to date. The contractor shall provide the invoice data in MS Excel spreadsheet format with the following detailed information for each invoice submitted to the Government for payment. The contractor shall present a draft proposed format for the spreadsheet at the TO Kick-Off meeting for Government approval and shall utilize the Government approved spreadsheet report format when invoicing.

The listing shall include separate columns and totals for the current invoice period.

- a. Employee name (who charge to the contract for that billing period)
- b. Employee Company
- c. Exempt or Non-Exempt
- d. Current monthly and total cumulative hours worked
- e. Direct labor rate
- f. Itemization of Cost Centers applied to each individual invoiced
- g. Itemized breakout of indirect costs, general and administrative burdened costs for each individual
- h. Employee OASIS labor category
- i. Monthly hours worked
- j. Effective hourly rate
- k. Any cost incurred not billed
- l. Labor adjustments (from any previous months (e.g., timesheet corrections)Current approved billing rates in support of indirect costs billed

The contractor shall also include a summary of the monthly invoice charges by CLIN and by CTN in the MS Excel spreadsheet.

All cost presentations provided by the contractor shall also include Overhead charges and General and Administrative charges at a minimum at the cost center level and shall also include the Overhead and General and Administrative rates being applied.

The contractor may invoice for the earned award fee once the FEDSIM CO has awarded the TO modification which includes the award fee determination and any corresponding deobligation of unearned fee. See the AFDP in **Section J, Attachment F** for additional information on the award fee determination process.

### **G.3.2 EQUIPMENT, MATERIALS, AND OTHER DIRECT COSTS (ODCs)**

The contractor may invoice monthly on the basis of cost incurred for the Equipment and Materials and ODCs CLIN. The invoice shall include the period of performance covered by the invoice and the CLIN number and title. All equipment, materials, and ODCs shall be reported by CTN and shall be provided for the current billing month and in total from project inception to date. In addition, the contractor shall provide the following detailed information for each invoice submitted, as applicable. Spreadsheet submissions are required as stated in **Section**

## SECTION G – CONTRACT ADMINISTRATION DATA

### **G.3.1.**

- a. Equipment, Materials, and/or ODCs purchased
- b. CTN
- c. RIP number or identifier
- d. Date accepted by the Government
- e. Associated CLIN
- f. Cost incurred not billed

All cost presentations provided by the contractor shall also include Overhead charges, General and Administrative charges in accordance with the contractor's Defense Contract Audit Agency (DCAA) cost disclosure statement.

### **G.3.3 TRAVEL**

Contractor costs for travel will be reimbursed at the limits set in the following regulations (see FAR 31.205-46):

- a. Joint Travel Regulation (JTR) - prescribed by the GSA, for travel in the contiguous U.S.
- b. Federal Travel Regulation (FTR) Volume 2, Department of Defense (DoD) Civilian Personnel, Appendix A - prescribed by the DoD, for travel in Alaska, Hawaii, and outlying areas of the U.S.
- c. Department of State Standardized Regulations (DSSR) (Government Civilians, Foreign Areas), Section 925, "Maximum Travel Per Diem Allowances for Foreign Areas" - prescribed by the Department of State, for travel in areas not covered in the FTR or JTR.

The contractor may invoice monthly on the basis of cost incurred for cost of travel comparable with the JTR/FTR/DSSR. The invoice shall include the period of performance covered by the invoice, the CLIN number, and title. Separate worksheets, in MS Excel spreadsheet format, shall be submitted for invoiced travel costs as stated in **Section G.3.1**. The Government may request travel receipts from the contractor as needed.

CECOM Customer/Project Total Travel: This invoice information shall identify all cumulative travel costs billed by each CTN. The current invoice period's travel details shall include separate columns and totals and include the following:

- a. CTN
- b. TAR number or identifier, approver name, and approval date
- c. Current invoice period
- d. Names of individuals traveling
- e. Number of travel days
- f. Dates of travel
- g. Number of days of per diem charged
- h. Per diem rate used
- i. Total per diem charged
- j. Transportation costs

SECTION G – CONTRACT ADMINISTRATION DATA

- k. Total charges
- l. Explanation of variances exceeding 10 percent of the approved versus actual costs
- m. Indirect handling rate

All cost presentations provided by the contractor shall also include Overhead charges and General and Administrative charges in accordance with the contractor's DCAA cost disclosure statement.



## SECTION H – SPECIAL CONTRACT REQUIREMENTS

### **H.1 NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS)**

The NAICS code for this TO is 541330, Exception A - Engineering for Military and Aerospace Equipment and Military Weapons.

### **H.2 PRODUCT SERVICE CODES (PSC)**

The PSC is R499 – Other Professional Services. The contractor shall enter the PSC in the OASIS Management Module for the TO award.

### **H.3 KEY PERSONNEL**

The following are the minimum personnel who shall be designated as “Key.” The Government does not intend to dictate the composition of the ideal team to perform this TO. Therefore, the Government will evaluate up to six additional Key Personnel as proposed by the contractor. The Key Personnel must possess all **MANDATORY** qualifications (those designated as “required”) at time of proposal submission.

- a. Program Manager (PM)
- b. Regional Operations Manager
- c. Logistics Manager
- d. Transition/Staffing Manager
- e. Quality Manager
- f. Finance Manager
- g. Elevated Sensors SME

The Government desires that Key Personnel be assigned for the duration of the TO.

#### **H.3.1 PROGRAM MANAGER**

The contractor shall identify a PM to serve as the Government’s primary POC. The PM is required to provide overall leadership and guidance for all contractor personnel assigned to the TO including assigning tasks to contractor personnel, supervising on-going technical efforts, and managing overall TO performance. The PM is responsible for the quality and efficiency of the TO, to include both technical issues and businesses processes. It is required that the PM be an employee of the prime contractor and have the authority to make decisions for the contractor’s organization in response to Government issues, concerns, and comments, as well as be proactive in alerting the Government to potential contractual or programmatic, and resource limitations issues.

It is required that the PM has the following skills, qualifications, certifications, and/or experience:

- a. Authority to commit the contractor’s organization.

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

- b. Current Project Management Institute (PMI) Project Management Professional or Program Management Professional (PgMP) certification.
- c. Possess a Secret clearance.

It is desirable that the PM has the following skills, qualifications, and/or experience:

- a. Experience managing projects with multiple performance locations both CONUS and OCONUS including locations in the CENTCOM AOR.
- b. Experience with AR 750-1 as it relates to the maintenance and sustainment of C4ISR systems.
- c. Experience with military logistics operations and management.
- d. Experience planning, directing, coordinating, and managing the contractor's proposed methodologies and approach for a project or program similar in size, scope, and complexity to this TO. This includes, but is not limited to, managing multiple places of performance worldwide and a dispersed workforce; frequent procurement of materials and equipment; and, employee relations (including subcontractors, cost, budget, and managing to milestones).

### **H.3.2 KEY PERSONNEL SUBSTITUTION**

The contractor shall not replace any personnel designated as Key Personnel without the written concurrence of the FEDSIM CO. Prior to utilizing personnel other than those personnel specified in proposals in response to a Task Order Request (TOR), the contractor shall notify the FEDSIM CO and the FEDSIM COR of the existing TO. This notification shall be no later than ten calendar days in advance of any proposed substitution and shall include justification (including

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

resume(s) and labor category of proposed substitution(s)) in sufficient detail to permit evaluation of the impact on TO performance.

Substitute personnel qualifications shall be equal to, or greater than, those of the personnel substituted. If the FEDSIM CO and the FEDSIM COR determine that a proposed substitute personnel is unacceptable, or that the reduction of effort would be so substantial as to impair the successful performance of the work under the TO, the contractor may be subject to default action as prescribed by Federal Acquisition Regulation (FAR) 52.249-6 Termination.

### **H.4 GOVERNMENT PROPERTY**

#### **H.4.1 GOVERNMENT-FURNISHED PROPERTY (GFP)**

The GFP to be provided to the contractor is in **Section J, Attachment K. Attachment K** is not an all-inclusive list of all GFP, but rather is a list of the primary equipment to be provided and is for contractor planning purposes only. An updated version of **Attachment K** will be provided to the contractor following TO award.

The contractor shall safeguard and secure all GFP in accordance with DoD governing policies and procedures. All GFP is Government standard, including computers, monitors, printers, copiers, fax machines, office furniture, shelving, and other equipment required to execute the specified mission at each performance location. Any specified requirements for special computer monitors, ergonomic chairs, ergonomic keyboards, foot rests, and similar shall not be provided by the Government, no exceptions. Such equipment shall be furnished by the contractor at the contractor or individual contractor employee's expense. The contractor shall have access to Government land lines at all RSC locations.

Use of all GFP for other than Government work is strictly prohibited.

#### **H.4.2 CONTRACTOR ACQUIRED PROPERTY (CAP)**

FAR 45.101 defines CAP as property acquired, fabricated, or otherwise provided by the contractor for performing a contract and to which the Government has title.

The contractor shall account for all CAP in accordance with FAR 45.105 and a designated user shall sign for all CAP and shall be accountable for inventory requirements and loss of or damaged CAP in accordance with DFARS 252.245-7002, Reporting Loss of Government Property, and other applicable references.

The contractor shall be responsible for the maintenance, calibration and support of all CAP and the contractor shall ensure that its personnel possess the inherent capability to execute standard maintenance for all CAP. Any CAP that is classified as TMDE, unless specifically exempted, shall follow the policies and procedures outlined in AR 750-1 for acquisition and registration.

#### **H.4.3 PROPERTY ACCOUNTABILITY**

The contractor shall institute property control and accountability procedures to safeguard and maintain all Government equipment in accordance with FAR 45.105. Any loss or damage of GFP or CAP shall be reported to the CECOM TPOC and the FEDSIM COR within three days of the discovery. All equipment shall be returned upon written request or upon completion of the TO and all GFP and CAP shall be returned in serviceable condition.

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

All GFP and CAP shall be accounted for system account and signed for by a designated contractor employee at each performance site. These designated contractor personnel shall also be accountable for inventory requirements and loss of or damaged GFP or CAP in accordance with the following:

- a. DFARS 252.245-7002, Reporting Loss of Government Property
- b. AR 710-2, Supply Policy Below the National Level
- c. AR 735-5, Policies and Procedures for Property Accountability
- d. DA Pamphlet 710-2-1, Using Unit Supply System (Manual Procedures)
- e. DA Pamphlet 710-2-2, Supply Support Activity System (Manual Procedures)
- f. Any other applicable references

Unless otherwise specified by the FEDSIM COR, all non-expendable and durable CAP (as defined by AR 735-5, Chapter 7), with a procurement value of \$300 or greater (per unit), shall be accounted for as per FAR 45.105 for fiduciary and tracking purposes. On a quarterly basis, the contractor shall provide the CECOM TPOC and FEDSIM COR with a Status of CAP Report (**Section F, Deliverable 28**) that lists all CAP acquired in the previous quarter and the status of the CAP. The designated contractor personnel referenced above shall be responsible for signing and providing the quarterly Status of CAP Report to the Government. Following submission and review, the FEDSIM COR will sign off on the Status of CAP Report. Expendable items consumed in use, regardless of dollar value (as example, some printer cartridges) shall not be included on the Status of CAP Report, but shall be accounted for locally.

Individual hand tools with individual cost of \$50 or less are durable items and shall not be included in the Status of CAP Report. These hand tools shall be recorded on local hand receipt and the contractor site lead shall provide it to the individual user. Lost hand tools, unless deliberate negligence or willful misconduct is suspected, may be dropped from record by submission of written memorandum documenting loss to the appropriate CECOM COTR. The memorandum shall include all information as specified in AR 735-5, paragraph 14-9. The CECOM COTR will maintain a file copy of such approved memorandums for their respective AFSB region and provide the file to the FEDSIM COR as requested. If hand tools are issued as a set (such as a tool box with tools) to the contractor, then the set shall be recorded on a property record.

If equipment requires disposal or transfer to a Government property account, the transfer of accountability of property provided to a contractor shall be accomplished through a DD Form 1149 (Requisition and Invoice/Shipping Document), a DD Form 250 (Material Inspection and Receiving Report), or a DD Form 1348-1A (Issue Release/Receipt Document).

Contractor shall hand over government property not listed in TO Section J, Attachment K (Government-Furnished Property/Contractor Acquired Property), to CECOM COTR or TPOC for disposition.

### **H.5 GOVERNMENT-FURNISHED INFORMATION (GFI)**

The Government will provide all information necessary for completion of the requirements after TO award.

Use of all GFI for other than Government work is strictly prohibited.

## **H.6 QUALITY ASSURANCE**

The contractor shall implement DoD policy for Product Quality Deficiency Report (PQDR) as required by DoD Instruction 5000.2 (Defense Acquisition Management Policies and Procedures) and AR 702-7 (PQDR Program), or equivalent program at all TO places of performance. The contractor shall provide historical collections of quality deficiencies related to defects, poor workmanship, and non-conformance to technical requirements, specifications, drawings, standards, or other requirements. This includes reporting deficiencies in all GFP or CAP. The contractor is encouraged to submit Equipment Improvement Recommendations (EIRs), all PQDRs and EIRs shall be submitted to the appropriate CECOM COTR.

Any items repaired under this PWS shall inherently possess a 90 day warranty after repairs are completed and the item placed back into service. If the Government receives a PQDR from a Government customer on an end item, component, and/or LRU that was repaired by the contractor, the CECOM COTR will evaluate the PQDR. Within three workdays, utilizing the information from this PQDR evaluation, the CECOM COTR shall determine if the contractor shall repair the same item again, at the contractor's cost, or if the Government will absorb the repair cost due to operational conditions. If the CECOM COTR's initial determination is that the repair was faulty and the contractor shall absorb the costs to correct, the CECOM COTR shall review this determination with the contractor. If the CECOM COTR and the contractor agree, the contractor shall submit an estimate of the labor hours needed to perform the repair(s) and the contractor shall not bill those hours to the Government. The CECOM COTR will verify this through a review of the local time sheets or other applicable records. If the CECOM COTR and the contractor cannot resolve which party shall bear the costs of the repairs(s) within three days, the records will be sent to the CECOM TPOC and FEDSIM COR for review, consultation, and a final decision.

## **H.7 SECURITY REQUIREMENTS**

The contractor shall adhere to security guidelines as found in the DD Form 254 (**Section J, Attachment L**) which requires the contractor to possess a Top Secret (TS) Facility Clearance. The Government will provide appropriate Security Classification Guides (SCG) and additional instructions within the DD Form 254. The contractor shall follow instructions for Public Release requirements and Disclosure Policy references in the DD Form 254 Contract Security Classification Specification Block 12 as well as additional security guidance and requirements in Blocks 13 and 14. In performing this TO, the contractor shall not receive, create, generate, or safeguard any classified information, material, or systems at any contractor location.

The contractor shall have access to classified information worldwide and is authorized to use the Defense Technical Information Center (DTIC) as applicable. No contractor generated Communications Security (COMSEC) or GFI may be provided to DTIC. All deliverables prepared by the contractor shall bear the statement "Not Releasable to the Defense Technical Information Center per DoD Directive 5100-38." The contractor shall require access to Secret, TS, COMSEC, DTIC, Sensitive Compartmented Information (SCI), Special Access Programs (SAP), Non-SCI, North Atlantic Treaty Organization (NATO), and Controlled Unclassified Information (CUI). In performing this contract, the contractor will have access to classified information only at another contractor's facility or a government activity, have access to U.S. classified information outside the U.S. Puerto Rico, U.S. possessions and trust territories, be authorized to use the services of Defense Technical Information Center (DTIC), have OPSEC OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

requirements, receive/store/or generate CUI, and have IT sensitive duties as required.

All classified systems and personnel security must be in accordance with the National Industrial Security Program Operating Manual (NISPOM). Contractor personnel performing IT sensitive duties are subject to investigative and assignment requirements in accordance with AR 25-2 (Information Assurance), AR 380-67 (Personnel Security Program), and other affiliated regulations. Additional OPSEC requirements to the NISPOM are in effect and the Government will provide the OPSEC Plan for PM EW to the contractor. The contractor shall implement the PM EW OPSEC Plan and confirm implementation completion (**Section J, Deliverable 30**).

The contractor shall also require access to all applicable program/project SCG, the National Security Agency Network (NSANet), the Secure Internet Protocol Router Network (SIPRNet), and the Non-Classified Internet Protocol Router Network (NIPRNet) as applicable to the systems being supported. The contractor shall request the applicable SCG from TYAD or Office of Program of Record (OPR) to ensure the safeguarding and protection of classified information. TYAD will provide the contractor with the requested SCG promptly after submission of request. The Government shall provide to the Contractor all security classification guidance relevant to this contract. Currently, the relevant security classification guidance is in the following documents, all of which shall be provided to the contractor:

- a. The Joint Counter Radio Controlled Improvised Explosive Device Electronic Warfare (JCREW) Program SCG dated April 2, 2007 (FOUO); available for anyone with Army Knowledge Online (AKO) account at <https://www.milsuite.mil/book/docs/DOC-133118>.
- b. DoD CREW: Interim Classification Guidance - Universal Classification Reference Matrix, September 2, 2008 (FOUO); <https://www.milsuite.mil/book/docs/DOC-269067>.
- c. DoD CREW: Interim Classification Guidance – Compilation, December 15, 2014 (FOUO); <https://www.milsuite.mil/book/docs/DOC-179731>.
- d. Rapid Aerostat Initial Deployment (RAID Systems SCG, dated February 20, 2014
- e. Prophet And Prophet Enhanced SCG, July 2, 2012
- f. Counter-Rocket, Artillery Mortar (C-RAM) SCG, 29 June 2015
- g. Enhanced Medium Altitude Reconnaissance And Surveillance System (EMARSS) SCG, 30 June 2015
- h. Aerial Survivability Equipment (ASE) SCG, 2 February 2014
- i. Uncooled Sensors SCG, 24 July 2007
- j. Thermal Weapons Sights (TWS) SCG, 7 December 2009
- k. Enhanced Radar, AN/TPQ-36 – AN/TPQ-53 SCG, 12 July 2010
- l. Counterfire Target Acquisition Radar, ANTPQ-53 SCG, 25 April 2013
- m. Lightweight Counter Mortar Radar (LCMR) SCG, 11 May 2011
- n. Vehicle Optics Sensor System (VOSS) SCG, 5 December 2013
- o. Image Intensifier Devices (ENVG) SCG, 31 October 2013

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

p. SCG, Trojan Spirit And Trojan Spirit Lite, 12 Dec 2013 And Review Of Trojan SCG, 14 June 2017

q. SCG, Family Of Weapons Sights - Sniper, 6 May 2015

The contractor shall be responsible for safeguarding all Government items, property, equipment, etc. provided for its use and shall ensure all requirements of the CIIC for the commodity or system (including local installation requirements) are adhered to. At the end of each work day, the contractor shall secure all Government facilities, equipment, and materials. The contractor shall establish and implement methods to ensure Government issued keys are not lost, misplaced, or used by unauthorized persons. The contractor shall not duplicate any keys issued by the Government unless written concurrence has been obtained from CECOM COTR. Should duplication be approved, the contractor shall follow the duplication and control process approved by the CECOM COTR.

### **H.7.1 APPLICABLE SECURITY REFERENCES**

The following security policy documents are applicable to this TO:

- a. AR 25-2, Information Assurance
- b. AR 380-5, Department of the Army Information Security Program
- c. AR 380-10, Foreign Disclosure And Contacts With Foreign Representatives
- d. AR 380-40, Safeguarding and Controlling COMSEC Material
- e. AR 380-67, Personnel Security Program
- f. AR 525-13, Antiterrorism
- g. AR 525-28, Personnel Recovery
- h. AR 530-1, Operations Security (OPSEC)
- i. DFARS 252.239-7001, Information Assurance Contractor Training and Certification
- j. DoD 8570.01-M, Information Assurance Workforce Improvement Program
- k. DoD 5220.22-M, National Industrial Security Program
- l. DoD Anti-Tamper Executive Agent (ATEA) Guidelines, Version 2.0, April 1, 2010 (Secret)
- m. DoD ATEA Security Classification Guide , March 17, 2010 (FOUO)
- n. DoD Directive 2060.1, Implementation of and Compliance with Arms Control Agreements
- o. DoD Directive 4630.05, Interoperability and Supportability of IT and National Security Systems (NSS)
- p. DoD Directive 5000.01, The Defense Acquisition System
- q. DoD Directive 5000.59, DoD Modeling and Simulation (M&S) Management
- r. DoD Directive 5200.01, DoD Information Security Program
- s. DoD Directive 5205.02, DoD Operations Security (OPSEC) Program
- t. DoD Directive 5230.11, Disclosure of Classified Military Information to Foreign Governments and International Organizations

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

- u. DoD Directive 8500.01E, Cybersecurity
- v. DoD Instruction 5000.02, Operation of the Defense Acquisition System
- w. DoD Instruction 5200.39, Critical Program Information (CPI) Identification

and Protection Within Research, Development, Test, and Evaluation (RDT&E)

- x. DoD Manual 5200.1-M, Acquisition Systems Protection Program
- y. DoDI 8510.01 DoD Information Assurance Certification and Accreditation Process (DIACAP)
- z. Program Protection Plan (PPP) Outline and Guidance, Version 1.0, July 2011
- aa. Key Practices and Implementation Guide for Supply Chain Risk Management (SCRM) Pilot Program, February 25, 2010
- bb. PM EW Operations Security Plan 2013 and MFR, PM EW OPSEC Plan Review, August 2017
- cc. CECOM Tobyhanna Army Depot (TYAD) OPSEC Plan
- dd. CECOM TYAD OPSEC Plan Update, 15 June 2017
- ee. Lightweight Counter Mortar Radar (LCMR) OPSEC Plan, 27 June 2013
- ff. Counterfire Target Acquisition Radar OPSEC Plan, 25 April 2013
- gg. Thermal Weapons Sights (TWS) OPSEC Plan, 17 May 2015
- hh. US Army Trojan Program Security Standard Operating Procedure, 29 Jan 2010

### **H.7.2 SECURITY CLEARANCE REQUIREMENTS**

All contractor personnel shall possess a clearance commensurate with the requirements of their position. Only contractor personnel with the requisite clearance, as verified by the contractor Facility Security Officer (FSO) and the FEDSIM COR through the Joint Personnel Adjudication System (JPAS), or subsequent system shall have access to classified information. The contractor shall maintain all required security clearance documentation and records and appropriate documentation of all personnel clearances, or any request thereof, shall be forwarded through the FEDSIM COR.

All contractor personnel on this TO, unless otherwise specified, require at minimum a Secret level security clearance. The positions that do not require a security clearance or require a higher security clearance will be designated in advance by the FEDSIM COR. At this time, the personnel that do not require a security clearance are the Third Country National personnel working in the SWA Generator Facility at Camp Arifjan, Kuwait, and Local National (LN) personnel in the U.S. European Command (EUCOM) AOR that do not require access to classified information or systems. Other Third Country National/LN personnel may be added to this TO with FEDSIM COR approval. Additionally, although the contractor PM shall possess a Secret level security clearance, all other contractor personnel supporting Task 1, Project Management requirements, do not require a security clearance.

Contractor personnel supporting the Trojan and Prophet C4ISR systems require a TS/SCI security clearance. Contractor personnel in these positions shall be capable of acquiring and maintaining a final TS security clearance, received indoctrinations to Special



## SECTION H – SPECIAL CONTRACT REQUIREMENTS

Intelligence/TALENT KEYHOLE (SI/TK) and NATO Secret, and shall undergo polygraphs if required. Contractor personnel supporting the Trojan and Prophet C4ISR systems must be obtained the eligibility for a Top Secret clearance with indoctrination into the appropriate compartments. Personnel may also be required to obtain favorable adjudications on a NATO Secret clearance and Counter-Intelligence and/or Full-Lifecycle Polygraph(s). The contractor shall maintain sufficiently cleared personnel to perform the tasks required by this TO in accordance with the DD Form 254. All contractor personnel shall possess a clearance and need-to-know commensurate with the requirements of their position. Personnel requiring access to the NSANet shall have Annex P clearance.

In accordance with AR 380-67 (Personnel Security Program), the contractor shall ensure that all personnel associated with this TO meet all investigation requirements applicable to the required security clearance and access levels and ensure those requirements are maintained throughout the TO period of performance. The contractor shall also ensure that Periodic Reinvestigations (PRs) are conducted and adjudicated for each individual within the prescribed time lines. A Secret clearance PR is required every ten years and a TS is required every six years from the date of the last closed investigation. The contractor's FSO shall ensure the contractor personnel complete their re-investigation in a timely manner and exercise due diligence in assessing the suitability of contractor personnel who function in sensitive positions.

### **H.7.3 CYBERSECURITY**

The contractor may have access to sensitive (to include privileged and confidential) data, information, and materials of the U.S. Government. These printed and electronic documents are for internal use only and remain the sole property of the U.S. Government. Some of these materials are protected by the Privacy Act of 1974 (AMENDED) and Title 38. Unauthorized disclosure of Privacy Act or Title 38 covered materials is a criminal offense.

All contractor employees with access to a government info system must be registered in the ATCTS (Army Training Certification Tracking System) at commencement of services, and must successfully complete the DOD Cybersecurity Awareness prior to access to the IS and then annually thereafter.

Per DoD 8570.01-M (Ch4) , DFARS 252.239.7001 and AR 25-2, the contractor employees supporting Cybersecurity/IT functions shall be appropriately certified upon contract award. The baseline certification as stipulated in DoD 8570.01-M (Ch4) must be completed upon contract award.

The contractor shall coordinate and assist the Government with IA Vulnerability Assessment (IAVA) management for applicable systems in accordance with AR 25-2. Per DoD 8570.01-M, DFARS 252.239.7001, and AR 25-2, contractor personnel supporting IA/IT functions shall be appropriately certified upon TO award. The baseline certification as stipulated in DoD 8570.01-M must be completed upon TO award. The Government will provide the specific guidance and procedures for system security configuration and IAVA management after TO award. Contractor IA personnel shall perform, at a minimum, the following activities:

- a. Ensure that IT based systems are assessed by a DoD/Army-approved vulnerability assessment tool to confirm security.
- b. Ensure that all Windows-based systems are configured with the Defense Information Systems Agency (DISA) Gold Disks and all other operating systems are configured

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

in accordance with applicable DISA Security Technical Implementation Guide (STIG).

- c. Incorporate all required IAVA updates, anti-virus updates, and security patches within the established configuration management system, which includes the updates of all IT hardware, software, and service packs as they occur.
- d. Conduct compatibility tests to ensure that the STIGs and IAVA updates do not conflict with systems' mission application software.

### **H.7.4 PERSONNEL SECURITY**

In accordance with AR 380-67 (Personnel Security Program), all positions supporting Intelligence Electronic Warfare Sensors (IEWS) functional areas under this TO are designated as sensitive positions. This entails duties of such a sensitive nature, including access to classified information, that the misconduct, malfeasance, or nonfeasance of an individual in any IEWS position could adversely impact national security. The contractor shall ensure that great care is exercised in the selection of individuals to fill such positions throughout the performance of this TO.

The contractor shall develop and implement an annual security training and awareness program for all contractor personnel with a need-to-know. The training and awareness program shall address program/C4ISR system specific security objectives and responsibilities for all contractor personnel. All contractor personnel shall be required to attend/take periodic program security training and indoctrinations provided by the Government. The contractor is responsible for notifying the CECOM TPOC and the FEDSIM COR if any of the personnel supporting this TO have pending foreign travel and/or are participating in technical seminars and/or symposiums that involve foreign nationals. The contractor's notification will allow the Government to schedule security briefings and debriefings for contractor personnel regarding potential threats and vulnerabilities.

The contractor shall observe and comply with the security provisions in effect at each performance location. Contractor personnel shall carefully and properly account for printed badges. All collected biographical and biometric information shall be stringently safeguarded to ensure compliance with Privacy Act standards and at a minimum, contractor personnel shall treat all aspects of the base access process as sensitive information/FOUO. AR 380-5, DA Information Security Program shall be adhered to for safeguarding classified and sensitive information. All required identification badges shall be worn and properly displayed at all times by contractor personnel.

- a. **Access and General Protection/Security Policy and Procedures:** Contractor and all associated sub-contractors employees shall provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DOD, HQDA and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.
- b. **Common Access Card (CAC):** Before CAC issuance, the contractor employee

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

requires, at a minimum, a favorably adjudicated National Agency Check with Inquiries (NACI) or an equivalent or higher investigation in accordance with Army Directive 2014-05. The contractor employee will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) Remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) Physical access to multiple DoD facilities or multiple non-DoD federally controlled facilities on behalf of the DoD on a recurring basis for a period of 6 months or more. At the discretion of the sponsoring activity, an initial CAC may be issued based on a favorable review of the FBI fingerprint check and a successfully scheduled NACI at the Office of Personnel Management.

If a contractor employee does not require a CAC (such as contractor personnel not working from a Government-site), but does require access to a DoD facility or installation, the Contractor and all associated sub-contractors employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative), or, at OCONUS locations, in accordance with status of forces agreements and other theater regulations.

- c. **Incidents:** The contractor shall ensure that all security, misconduct, or performance related incidents are reported to the FEDSIM COR, and the contractor's FSO, within 48 hours of the incident. Once reported, the contractor's FSO shall report the incident in JPAS within five working days of the incident. The FEDSIM COR will also record any incidents in the Contractor Performance Assessment Reporting System (CPARS), whether favorable or non-favorable, and provide notification to the Government Program/Project Security Manager. Incidents that are not reported in the time frame and manner prescribed above may result in the incident along with the contractor's FSO being reported to the Defense Security Service (DSS) as a security violation and/or TO performance failure.
- d. DFARS Clause 252.225-7040 (DFARS Clause 252-225-7995 for CENTCOM), Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States. The clause shall be used in solicitations and contracts that authorize contractor personnel to accompany US Armed Forces deployed outside the US in contingency operations; humanitarian or peacekeeping operations; or other military operations or exercises, when designated by the combatant commander. The clause discusses the following AT/OPSEC related topics: required compliance with laws and regulations, pre-deployment requirements, required training (per combatant command guidance), and personnel data required.
- e. DFARS Clause 252.225-7043, Antiterrorism/Force Protection for Defense Contractors outside the US. The clause shall be used in solicitations and contracts that require performance or delivery in a foreign country. This clause applies to both contingencies and non-contingency support. The key AT requirement is for non-local national contractor personnel to comply with theater clearance requirements and allows the combatant commander to exercise oversight to ensure the contractor's compliance with

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

combatant commander and subordinate task force commander policies and directives.

### **H.7.5 PHYSICAL SECURITY**

The contractor shall be prepared to provide contracted security and transportation services for the protection and safety of its employees supporting this TO and their mission essential movements. Such security support, if required, shall be developed in conjunction with the local U.S. Combatant Command authority and shall be in full accordance with this TO and other applicable Command, DoD, and DOS guidelines. If the contractor is required to provide security and/or transportation support, all associated costs shall be charged to this TO as ODCs under CLIN X005.

### **H.7.6 INFORMATION SECURITY**

The contractor shall ensure that all of its personnel understand the contents of any applicable SCG(s). The contractor personnel shall properly mark, store, and handle all material they acquire, generate, or create on a Government site or installation in accordance with AR 380-5, pertinent SCG(s), and appropriate guidelines for SCI material. The contractor shall obtain guidance from the local Government authority regarding appropriate marking, storage, and destruction of classified and FOUO materials. In addition to guidance in associated DD Form 254, Appendix D, all unused/unneeded FOUO shall be shredded. All controlled unclassified documents containing FOUO information shall be appropriately marked “UNCLASSIFIED//FOR OFFICIAL USE ONLY.”

Information in a technical document on any IEW system shall be marked FOUO or Secret, as appropriate, and bear the following statement:

- a. DISTRIBUTION STATEMENT D: Distribution is authorized to the DoD and U.S. DoD contractors only for administrative or operational use, (insert date). All other requests shall be referred to PM EW.

FOUO material and technical documents transmitted outside the DoD require application of an expanded marking with the following statement prior to transfer: “This document contains information EXEMPT FROM MANDATORY DISCLOSURE under the FOIA. Exemption(s)....applies/apply.”

Technical documents requiring the above control and distributions markings include, but are not limited to, the following:

- a. Training manuals/documentation
- b. TMs/documentation
- c. Maintenance manuals/documentation
- d. Reports and document deliverables
- e. Test plan/reports
- f. User Guides/SOPs
- g. Logistical support documents

The contractor shall also comply with the following additional Information Security requirements:

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

- a. **COMSEC:** COMSEC Material Hand Receipt Holder is authorized for selected contractor personnel to include access, operation, and storage of COMSEC information, keys, and equipment. The contractor is authorized a COMSEC account if required for the performance of this TO. See Appendix A of the DD Form 254 for further guidance.
- b. **OPSEC:** The contractor shall develop an OPSEC Standing Operating Procedure (SOP)/Plan within 90 calendar days of contract award, to be reviewed and approved by the responsible Government OPSEC officer. This plan will include a process to identify critical information, where it is located, who is responsible for it, how to protect it and why it needs to be protected. The contractor shall implement OPSEC measures as ordered by the commander. In addition, the contractor shall have an identified certified Level II OPSEC coordinator per AR 530-1.

The contractor shall request applicable Government OPSEC Plans from the TYAD or OPR to ensure items identified on the Critical Information List (CIL) are included in the contractor's OPSEC Plan and appropriate countermeasures are established.

Additional OPSEC requirements to the NISPOM are in effect and will be provided by the Government. OPSEC maintains essential secrecy which is the condition achieved by the denial of essential/critical information to adversaries. The contractor shall endeavor to deny adversaries critical information and indicators of sensitive unclassified information in any format that pertains to PM EW programs/projects; to include, dissemination of material on the internet and postings on websites. The contractor shall comply with all Government OPSEC plans, policies, and procedures.

The contractor shall not publically release any information about this TO and the work performed/supported underneath it without prior written approval by the FEDSIM COR and the CECOM TPOC.

- c. **Foreign Disclosure/Export:** The contractor shall avoid creating false impressions of the U.S./PM EW's position on disclosing Classified Military Information (CMI) or Controlled Unclassified Information (CUI). The Government will provide the contractor with foreign disclosure guidance. The contractor shall not agree to provide access to and/or exchange of Government information/items, equipment, or briefings to any foreign individual or entity without first obtaining the proper approval from the CECOM TPOC and the FEDSIM COR. Without prior Government authorization, access to CREW programs, systems, or assets by foreign nationals is strictly prohibited and this includes, but is not limited to, coalition military/government personnel, Host Nation employees, service personnel, or vendors.
- d. **Handling of and Access to Classified Information:** Contractor shall comply with FAR 52.204-2, Security Requirements. This clause involves access to information classified "Confidential," "Secret," or "Top Secret" and requires contractors to comply with— (1) The Security Agreement (DD Form 441), including the National Industrial Security Program Operating Manual (DoD 5220.22-M); (2) any revisions to DOD 5220.22-M, notice of which has been furnished to the contractor.
- e. **Transportation/Shipment:** All fielded PM EW systems, sub-systems, ancillary equipment, test equipment, storage devices, media, or any other associated program material once stored and/or embedded with classified data shall retain the classification at the highest level of the data that ever resided within the item. Purging or degaussing of

equipment for the purpose of unclassified transport or shipments shall not be acceptable as these declassification methods are not guaranteed to clear all remnants of classified data in all cases nor can the proper execution of these measures be relied upon.

Therefore, the contractor shall ensure that all shipments, transportation, handling, packaging, wrapping, or storage of PM EW classified assets are executed in accordance with AR 380-5 and consistent with the highest classified level of data that had existed.

## **H.8 TRAINING AND QUALIFICATIONS**

### **H.8.1 REQUIRED TRAINING FOR ALL CONTRACTOR PERSONNEL**

As applicable, all contractor personnel shall complete the following required trainings:

- a. **Cybersecurity IT Awareness Training:** All contractor employees and associated sub-contractor employees must complete the DoD Cybersecurity awareness training before issuance of network access and annually thereafter. All contractor employees working Cybersecurity/IT functions must comply with DoD and Army training requirements in DoDD 8140.01, DoD 8570.01-M (Ch4) and AR 25-2 within six months of appointment to Cybersecurity/IT functions.
- b. **OPSEC Level 1 Training:** Per AR 530-1 Operations Security, the contractor employees must complete Level I OPSEC Awareness training. New employees must be trained within 30 calendar days of their reporting for duty and annually thereafter. Level I OPSEC training is available at the following website:  
<http://cdse.edu/catalog/elearning/GS130.html> (Duration: 45 minutes).
- c. **Threat Awareness Reporting Program:** Per AR 381-12 Threat Awareness and Reporting Program (TARP), contractor employees must receive annual TARP training by a CI agent or other trainer as specified in 2-4b.
- d. **Initial Foreign Disclosure Orientation Training:** In accordance with contract reference H.7.1c, Army Regulation 380-10, Foreign Disclosure And Contacts With Foreign Representatives, the Contractor shall have all employees (including sub-contractor employees) hired for this contract complete Initial Foreign Disclosure Orientation Training. The Government shall provide to the contractor an electronic file with the required training. All employees shall review the materials provided and sign and date a paper, stating, “I have reviewed the CECOM Initial Foreign Disclosure Orientation Training.” The Contractor shall retain these forms. Within two weeks following the end of each calendar year, the Contractor shall provide to the contract TPOC via email the number of contractors who received the training during the previous calendar year
- e. The AT training requirements detailed below are for non-LN contractor personnel and are in order to comply with theater clearance requirements. These requirements allow the Combatant Commander to exercise oversight and ensure the contractor is in compliance with Combatant Commander and subordinate task force commander policies and directives.

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

1. **AT Level I Awareness Training:** All contractor employees, to include subcontractor employees, requiring access Army installations, facilities and controlled access areas shall complete AT Level I awareness training within 15 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable. The contractor shall submit certificates of completion for each affected contractor employee and sub-contractor employee, to the COR or to the contracting officer, if a COR is not assigned, within 15 calendar days after completion of training by all employees and subcontractor personnel. AT level I awareness training is available at the following website: <https://Jkodirect.jten.mil/> for CAC holders. Non-CAC-holders may go to: <http://jko.jten.mil/courses/at11/launch.html>.
2. **AT Awareness Training for Contractor Personnel Traveling Overseas:** US based contractor employees and associated sub-contractor employees shall receive government provided area of responsibility (AOR) specific AT awareness training as directed by AR 525-13. Specific AOR training content is directed by the combatant commander with the unit ATO being the local point of contact. US based contractor employees and associated sub-contractor employees will submit an Isolated Personnel Report (ISOPREP) prior to deployment, in accordance with AR 525-28, Personnel Recovery. The contractor is required to fill out the survey on NIPRNET at <https://prmsglobal.prms.af.mil/prmsconv/Profile/Survey/start.aspx> prior to deployment.
3. **iWATCH Training:** The contractor and all associated sub-contractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity ATO). This local developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 15 calendar days of contract award and within 15 calendar days of new employees commencing performance with the results reported to the COR NLT 15 calendar days after contract award.

### **H.8.2 BETSS-C TRAINING**

All contractor personnel supporting BETSS-C systems shall successfully complete the required training before the Government will authorize personnel for deployment. Current required BETSS-C training is approximately 13 weeks in duration, not including the required one week of CRC training, and can be held at either Fort Leonard Wood in Missouri (MO) or Redstone Arsenal in Alabama.

All contractor personnel providing other than operator support for BETSS-C systems shall possess the skills, knowledge, and ability to install and maintain the systems and train units on how to install, operate, and perform basic maintenance of the BETSS-C equipment; shall pass the basic health assessment that is part of the CRC training as well as the C3 fitness for duty deployment criteria. A Government representative will monitor the training and validation process to ensure that all contractor personnel meet or exceed all training requirements for deployment assignments.

These training requirements shall not apply to contractor personnel who have successfully

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

completed the Government-sponsored BETSS-C training programs within the last 12 months and who are eligible for redeployment without CRC training. CRC training is not required for contractor personnel who have had Government sponsored BETSS-C training and are intending to redeploy; and, are either in-theater already or have been in CONUS for less than 365 days from their last OCONUS deployment.

The contractor shall notify the CECOM TPOC and the FEDSIM COR within 24 hours of personnel completing BETSS-C training, and CRC training and if the personnel were successful or unsuccessful. A hands-on exam is given during the first day of training, which is "go/no-go" and a written final exam is given on the last day of class with a passing grade of 80 points required. If a student fails to make this grade, a retest will be given the next day. Failure on the second test will result in the student being dropped from the class.

Travel arrangements for deployment shall not commence until this notice is provided to the Government. Each contractor personnel authorized to deploy to perform services in support of BETSS-C shall complete a minimum of a 12 month tour of duty, commencing from the date of arrival in theater unless a different tour of duty period is authorized in advance by the Government.

### **H.8.3 BSS TRAINING AND QUALIFICATIONS**

Contractor personnel supporting **Section C.5.8.3** shall have prior military service (or commensurate civilian experience) in an intelligence analysis, collection management, or technical surveillance leadership role. Additionally, contractor personnel shall have operational and technical experience supporting Ground Moving Target Indicator (GTMI) collection systems and formal, or hands-on, software development and network configuration experience. This experience shall include, but is not limited to, basic system administration abilities needed to configure Windows; edit .bat scripts; install and remove software; configure desktop settings and router protocols; troubleshoot Internet Protocol (IP) and wireless networks; and, follow instructions needed to configure network equipment (i.e., routers and wireless devices) to include meshed radio networks and antenna arrays.

Contractor personnel providing BSS subject matter expertise in support of **Section C.5.8.3** shall attend a required, comprehensive two-week BSS Training and Certification Course for all BSS operational support personnel at the Geospatial Training and Analysis Cell (GTAC) at Ft. Belvoir, Virginia. Contractor BSS personnel shall also work with BSS Government site leads to derive an appropriate CONUS or OCONUS BSS training regimen for in-theater transfer of personnel to BSS depending on experience and staff qualifications.

### **H.8.4 COUNTER-IMPROVISED EXPLOSIVE DEVICE (IED) SYSTEMS TRAINING**

All Contractor employees who execute maintenance tasks for any PdM Electronic Attack (EA) system or for the separately managed THOR II (AN/PLT-5) system must complete the in residence CREW Master Gunner Course at Fort Sill, Oklahoma, (also referred to as the Company CREW Specialist Course, 230-ASI1K) prior to supporting any PdM EA and the THOR II system.

For new contract employees hired specifically to maintain these systems, successful completion of the course is a required prerequisite before initial assignment on the contract. For any current contract employee who enrolls in the course but does not achieve a passing grade, the Contractor

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80



## SECTION H – SPECIAL CONTRACT REQUIREMENTS

may retain the employee in a position for which qualified or release from the contract. In addition to the CREW Master Gunner Course, other courses specific to a particular EA system may be provided, at the discretion of the government.

### **H.9 ORGANIZATIONAL CONFLICT OF INTEREST AND NON-DISCLOSURE REQUIREMENTS**

#### **H.9.1 ORGANIZATIONAL CONFLICT OF INTEREST (OCI)**

- a. If the contractor is currently performing work or anticipates performing work that creates or represents an actual or potential organizational conflict of interest (OCI), the contractor shall immediately disclose this actual or potential OCI to GSA in accordance with FAR Subpart 9.5. The nature of the OCI may involve the prime contractor, subcontractors of any tier, or teaming partners. This includes, but is not limited to, any support that the prime contractor, subcontractors of any tier, or teaming partners are currently providing or anticipate providing to the C4ISR systems and equipment listed in **Section J, Attachment G**.
- b. The contractor is required to complete and sign an OCI Statement (**Section J, Attachment M**). The contractor shall represent either that (1) It is not aware of any facts which create any actual or potential OCI relating to the award of this TO, or (2) It has included information in its proposal, providing all current information bearing on the existence of any actual or potential OCI and has included a mitigation plan in accordance with paragraph (c) below.
- c. If the contractor with an actual or potential OCI believes the conflict can be avoided, neutralized, or mitigated, the contractor shall submit a mitigation plan to the Government for review.
- d. In addition to the mitigation plan, the FEDSIM CO may require further information from the contractor. The FEDSIM CO will use all information submitted by the contractor, and any other relevant information known to GSA, to determine whether an award to the contractor may take place, and whether the mitigation plan adequately avoids, neutralizes, or mitigates the OCI.
- e. If any such conflict of interest is found to exist, the FEDSIM CO may determine that the conflict cannot be avoided, neutralized, mitigated, or otherwise resolved to the satisfaction of the Government and the contractor may be found ineligible for award. Alternatively, the FEDSIM CO may determine that it is otherwise in the best interest of the Government to contract with the contractor and include the appropriate provisions to avoid neutralize, mitigate, or waive such conflict in the TO awarded.

#### **H.9.2 NON-DISCLOSURE REQUIREMENTS**

If the contractor acts on behalf of, or provides advice with respect to any phase of an agency procurement, as defined in FAR 3.104-4, then the contractor shall execute and submit a Corporate Non-Disclosure Agreement (NDA) Form (**Section J, Attachment N**) and ensure that all its personnel (to include subcontractors, teaming partners, and consultants) who will be personally and substantially involved in the performance of the TO:

- a. Are listed on a signed Addendum to Corporate NDA Form (**Section J, Attachment**

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

N) prior to the commencement of any work on the TO.

- b. Are instructed in the FAR 3.104 requirements for disclosure, protection, and marking of contractor bid or proposal information, or source selection information.
- c. Are instructed in FAR Part 9 for third-party disclosures when acting in an advisory capacity.

All proposed replacement contractor personnel also must be listed on a signed Addendum to Corporate NDA and be instructed in the requirements of FAR 3.104. Any information provided by contractors in the performance of this TO or obtained from the Government is only to be used in the performance of the TO. The contractor shall put in place appropriate procedures for the protection of such information and shall be liable to the Government for any misuse or unauthorized disclosure of such information by its personnel, as defined above.

### **H.10 SECTION 508 COMPLIANCE REQUIREMENTS**

Unless the Government invokes an exemption, all Electronic and Information Technology (EIT) products and services proposed shall fully comply with Section 508 of the Rehabilitation Act of 1973, per the 1998 Amendments, 29 U.S.C. 794d, and the Architectural and Transportation Barriers Compliance Board's EIT Accessibility Standards at 36 Code of Federal Regulations (CFR) 1194. The contractor shall identify all EIT products and services provided, identify the technical standards applicable to all products and services provided, and state the degree of compliance with the applicable standards. Additionally, the contractor shall clearly indicate where the information pertaining to Section 508 compliance can be found (e.g., Vendor's or other exact web page location). The contractor shall ensure that the list is easily accessible by typical users beginning at time of award.

### **H.11 INTERNATIONAL ORGANIZATION OF STANDARDIZATION (ISO) CERTIFICATION**

The contractor shall certify that it is in compliance with provisions of ISO 9001:2008 Quality Management system Requirements at the TO Kick-Off Meeting. **The contractor shall remain certified throughout the TO period of performance.** All costs associated with this requirement shall be borne by the contractor with no costs assigned to the Government. Failure to maintain compliance with ISO 9001:2008 standards and remain certified may impact the Government's evaluation of the contractor performance under this TO and could cause the Government to terminate the TO.

### **H.12 COST ACCOUNTING SYSTEM**

The adequacy of the contractor's accounting system and its associated internal control system, as well as contractor compliance with the Cost Accounting Standards (CAS), affect the quality and validity of the contractor data upon which the Government must rely for its management oversight of the contractor and contract performance. The contractor's cost accounting system shall be adequate during the entire period of performance and shall permit timely development of all necessary cost data in the form required by the contract.

### **H.13 PURCHASING SYSTEMS**

The objective of a contractor purchasing system assessment is to confirm it is a Government-

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

approved purchasing system and evaluate the efficiency and effectiveness with which the contractor spends Government funds and complies with Government policy with subcontracting.

Prior to the award of a TO the FEDSIM CO shall verify the validity of the contractor's purchasing system. Thereafter, the contractor is required to certify to the FEDSIM CO no later than 30 calendar days prior to the exercise of any options the validity of its purchasing system. Additionally, if reviews are conducted of the purchasing system after the exercise of the option, the contractor shall provide the results of the review to the FEDSIM CO within ten workdays from the date the results are known to the contractor.

### **H.14 TRAVEL**

#### **H.14.1 TRAVEL REGULATIONS**

Contractor costs for travel will be reimbursed at the limits set in the following regulations (see FAR 31.205-46):

- a. Federal Travel Regulations (FTR) – prescribed by the GSA, for travel in the contiguous U.S.
- b. Joint Travel Regulations (JTR), Volume 2, DoD Civilian Personnel, Appendix A – prescribed by the DoD, for travel in Alaska, Hawaii, and outlying areas of the U.S.
- c. Department of State Standardized Regulations (DSSR) (Government Civilians, Foreign Areas), Section 925, "Maximum Travel Per Diem Allowances for Foreign Areas" – prescribed by the Department of State, for travel in areas not covered in the FTR or JTR.

Contractor personnel shall require an APACS Theater/Country clearance for travel to OCONUS locations. The contractor shall be required to prepare and obtain all necessary paperwork, documentation, and/or permits required for deployment. The website for APACS is <https://apacs.dtic.mil/apacs/>; the contractor shall obtain and maintain an account for access to this site.

#### **H.14.2 TRAVEL AUTHORIZATION REQUESTS (TAR)**

Before undertaking travel to any Government site or any other site in performance of this TO that will result in costs invoiced to the Government, the contractor shall have this travel coordinated with and approved by the appropriate regional COTR or in her or his absence, the TPOC or FEDSIM COR for all travel with total cost estimate of \$15,000 or less. Any travel with total estimated cost in excess of \$15,000 will be referred to the FEDSIM COR for approval.

Notification shall include, at a minimum, the number of persons in the party, traveler name(s), destination, duration of stay, purpose, estimated cost, and TO line of accounting the travel will be charged against. Prior to any long-distance travel, the contractor shall prepare a TAR (**Section J, Attachment O**) for Government review and approval. Approved long-distance travel will be reimbursed for the cost of travel comparable with the FTR, JTR, and DSSR.

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

Requests for travel approval shall:

- a. Identify the TO number.
- b. Identify the CLIN and the CECOM CTN/Line of Accounting associated with the TAR.
- c. Contain the following:
  - i. Departure location, date, and estimated time of departure
  - ii. Destination, date, and estimated time of arrival
  - iii. Name of each contractor employee traveling along with their company and position title
  - iv. Purpose of travel and organization(s) visiting
  - v. Requesting Individual's Name
  - vi. CLIN and Line of Accounting ceiling and funded amounts at time of TAR submission
  - vii. Estimated total cost of travel broken down by each expense including, but not limited to, airfare, rental car, lodging, transportation, parking, mileage, gasoline, etc.
  - viii. CECOM TPOC and/or CECOM Forward-Deployed COTR concurrence
- d. Be submitted in advance of the departure date to permit review and approval.

One rental car for every three contractor employees on TDY is the standard requirement for this TO. Any exceptions to this requirement shall be noted on the TAR for Government consideration. Travel shall be scheduled during normal duty hours whenever possible.

For all travel in and around OCONUS locations in the CENTCOM AOR, including deployment locations, and for travel to and from deployment locations (including travel from CONUS Port Of Embarkation (POE) to deployment site Port Of Debarkation (POD)), the contractor shall utilize military air. To meet critical mission requirements, the contractor may request to utilize commercial air on the TAR. However, the contractor shall only utilize commercial air if approved in advance and in writing by the FEDSIM COR.

Contractor personnel may be required to move between operating locations to meet mission support requirements and contractor personnel in deployment locations (including throughout the CENTCOM AOR). Contractor personnel shall travel via the most expeditious secure transport means available as designated by the local Combatant Commander. Such means may include military aircraft, operated by U.S. or any coalition aircraft authorized to carry uniformed military logistics personnel or by military ground transport, with security provided by uniformed U.S. military personnel, uniformed coalition ground force personnel, or private security contractor, as specified by local Combatant Commander controlling exit from the FOB or other duty location where contractor personnel are based.

### **H.15 COSTS AND BENEFITS FOR OCONUS CONTRACTOR PERSONNEL**

#### **H.15.1 RELOCATION**

Relocation covers the expense of relocating existing contractor personnel to new work locations and relocating new contractor staff to their work locations overseas. The Government will not

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

PAGE H-20

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

reimburse any contractor costs for relocation other than the travel costs (i.e., plane ticket) for the contractor employee only. Costs related to Permanent Change of Station (PCS)/repatriation, household goods transportation including privately owned vehicles (POVs), etc. will not be reimbursed by the Government.

### **H.15.2 COST OF LIVING ALLOWANCE (COLA)**

Contractor personnel stationed in OCONUS locations such as, but not limited to, Germany, Italy, and Korea will be authorized to receive a Cost of Living Allowance (COLA), if authorized by the JTR/DSSR, to compensate the contractor for serving at a location where the cost of living (excluding the cost of quarters and the cost of eligible family members' education) is substantially higher than in the Aberdeen, MD area. This allowance is based on a percentage of spendable income and varies by location, salary, and number of dependents. The example calculation below provides more detail.

Example COLA Calculation: A contractor with an annual base salary of \$125,000 and a family of three located in Stuttgart, Germany would receive \$7,665 in annual COLA. Follow the steps below to see how the COLA amount was calculated.

- a. Step 1: Using the DoS website –  
[<http://aoprals.state.gov/Content/Documents/SpendableIncome.pdf>] find the annual spendable income for the annual base salary of \$125,000 with a family size of three on the "Annual Spendable Income by Salary and Family Size" Table. This amount is \$51,100.
- b. Step 2: Using the DoS website [<http://aoprals.state.gov/Web920/cola.asp>] find the DoS Post (Cost of Living) Allowance Percentage of Spendable Income Rate for Stuttgart, Germany. This amount is 15 percent
- c. Step 3 - Calculate the COLA by multiplying the annual spendable income (\$51,100) times the percentage of spendable income rate (15 percent) to get the annual COLA amount (\$7,665). [ $\$51,100 \times .15 = \$7,665$ ]. This amount will vary according to location, date, and annual salary entries. Example date is effective 2/21/2016.)

### **H.15.3 LIVING QUARTERS ALLOWANCE (LQA)**

Contractor personnel stationed in OCONUS locations such as, but not limited to, Germany, Italy, and Korea will also be authorized to receive an annual Living Quarters Allowance (LQA), if authorized by the JTR/DSSR, which is intended to cover the contractor's costs for rent, heat, lights, fuel, gas, electricity, water, and certain other fees. The LQA amount is calculated on the basis of location and with or without dependents rates. Reimbursement will be based on actual cost and will not exceed the applicable Group 3 rates as outlined in the "Annual Living Quarters Allowance In U.S. Dollars (DSSR 130) Rates." These rates may be found at the following DoS website - [http://aoprals.state.gov/Web920/lqa\\_all.asp?MenuHide=1](http://aoprals.state.gov/Web920/lqa_all.asp?MenuHide=1).

### **H.15.4 KUWAIT SPECIFIC BENEFITS**

Contractor personnel with an assigned duty station in Kuwait are not authorized to receive COLA or LQA. However, the Government will reimburse authorized and allowable contractor costs for Kuwait apartment rentals. The contractor shall adhere to the leasing information in **Section H.17.2** and at least two contractor personnel shall reside in each in rented apartment. Additionally, the Government will provide per diem to cover meals and

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

incidentals for all contractor personnel with an assigned duty station in Kuwait. Per diem in Kuwait is limited to \$57.75 per person per day.

### **H.15.5 OTHER COSTS AND BENEFITS**

Contractor personnel stationed on-base in OCONUS locations are eligible to receive the on-base daily incidental rate. No other costs, regardless if allowable per the JTR or the DSSR, shall be considered for contractor overseas permanent assignments including education allowances.

### **H.16 REFUNDS FOR TRAINING AND TRAVEL COSTS**

Costs incurred by contractor personnel and paid by the Government for contractor training and/or travel shall be refunded or credited to the Government in the event the employee resigns from the TO or is terminated for reasons within his or her control within six months after the completion of training or from the commencement of deployment or relocation. The FEDSIM CO in conjunction with the CECOM TPOC and FEDSIM COR will ultimately determine if the Government will pursue a refund or a credit from the contractor.

The contractor shall refund or credit to the Government all costs incurred by the Government for specialized instructor and/or CRC training or travel in the event contractor personnel do not successfully complete said training or fail to pass the mandatory CRC basic health assessment.

The following scenarios are examples of situations where the Government would require reimbursement of all training and travel expenses if the issue occurs during the initial six months from the commencement of deployment or relocation. This is not an all-inclusive list.

- a. Contractor employee deployed to Afghanistan is found in possession of alcoholic beverages or pornography (violation of General Order #1).
- b. Contractor employee in Korea is detained by military police for violation of U.S. Army policy on sexual exploitation.
- c. Contractor employee in Italy decides two weeks after arriving that he or she “made a mistake” and chooses to return home.
- d. Contractor employee in Germany departs this TO to accept a different position in Germany under a different TO outside of CECOM.
- e. Contractor employee in Kuwait with an Interim Secret clearance has that clearance revoked; during review, it is determined the contractor failed to complete a law enforcement background check on the employee, which would have revealed a felony conviction, recent illicit drug use, or similar.
- f. Contractor employee reports to CRC (or equivalent) and is quickly disqualified for deployment due to morbid obesity (Body Mass Index (BMI) greater than or equal to ( $\geq$ ) 40).

The following scenarios are examples of situations where the Government would likely allow contractor incurred charges to stand, even if it occurred during the initial six months from the commencement of deployment or relocation:

- a. Contractor employee in Afghanistan is advised that their spouse or child has died, been very seriously injured, or has a very serious disease.
- b. Contractor employee in Korea breaks his or her leg or suffers another serious injury

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

(not related to abuse of alcohol or illegal drugs) that would require the employee to remain in a non-billable status for an extended period.

- c. Contractor employee in Germany suffers a heart attack and is told by a physician that he or she can no longer do the strenuous physical labor required for the position.
- d. Contractor employee in Kuwait with an Interim Secret clearance has that clearance revoked; during review, it is determined the contractor did obtain a law enforcement background check on the employee and the employee passed that check prior to hire.
- e. Contractor employee reports to CRC and medical authority there subsequently disqualifies employee from deployment for reason that was not uncovered or revealed by employee's physician (contractor must be able to document that employee did complete and pass a private physician medical screening).

### **H.17 MATERIALS, EQUIPMENT, AND/OR ODCs**

The Government may require the contractor to purchase or lease materials, equipment, and ODCs critical and related to the services being acquired under the TO. Such requirements will be identified at the time a TOR is issued or may be identified during the course of TO performance by the Government or the contractor. If the contractor initiates a purchase above \$15,000 within the scope of this TO and the prime contractor has an approved purchasing system, the contractor shall submit to the FEDSIM COR a RIP (**Section J, Attachment P**). For purchase below \$15,000, the contractor shall submit the RIP to respective regional COTR identified in the TO. If the prime contractor's purchasing system becomes disapproved during the TO performance, then the contractor shall submit to the FEDSIM CO a Consent to Purchase (CTP). The RIP and CTP shall include the purpose, specific items, estimated cost, cost comparison, and rationale. The contractor shall not make any purchases without an approved RIP from the FEDSIM COR or an approved CTP from the FEDSIM CO and without complying with the requirements of **Section C** and **Section H.18.2**.

The contractor shall maintain a record of all materials, equipment, and ODCs purchased (**Section F, Deliverable 31**).

#### **H.17.1 CELL PHONES**

Cell phones or communication devices required to execute TO requirements may be acquired by the contractor at Government expense for CONUS and OCONUS personnel. However, prior to any RIP submissions, the CECOM TPOC and contractor shall work in conjunction to determine which CONUS and OCONUS personnel should receive a cell phone. All cell phone usage under this TO is limited to \$150 per phone per month. All charges incurred in excess of \$150 will not be reimbursed by the Government. Any cell phone that is charged to the TO must have the CECOM TPOC and GSA FEDSIM COR approval. Cell phone purchases not directly tied to Regional Support Center operations is not authorized and exceptions may be granted on a case by case basis.

#### **H.17.2 LEASING**

All leasing requirements specified in the OASIS Pool 3 basic contract apply to this TO. If leasing occurs under this TO, the Government will not be the Lessee. Prior to entering into ANY

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

leasing agreement, the contractor shall coordinate with the FEDSIM COR and CECOM TPOC and have an approved RIP from the FEDSIM COR. Under no circumstances will the Government be deemed to have privity-of-contract with the Owner/Lessor of the Leased Items; or, will the Government be held liable for early termination/cancellation damages if the Government decides not to exercise an option period under a TO unless the contractor has specifically disclosed the amount of such damages (or the formula by which such damages would be calculated) as part of the RIP submission and the FEDSIM CO for the TO has specifically approved/allowed such damages as part of the TO terms and conditions.

### **H.17.2.1 VEHICLES**

Under this TO, vehicles are required to support contractor operations at CONUS and OCONUS locations. The Government will identify all contractor vehicle requirements during performance of the TO. If the lease or purchase of a vehicle is required, the contractor shall provide the CECOM TPOC and the FEDSIM COR with a RIP that also contains a lease versus buy analysis along with three cost estimates for the CECOM TPOC and the FEDSIM COR's review and/or approval. One the three cost estimates submitted shall be sourced from the GSA Fleet Management Center. The contractor shall not enter into any leasing agreements until written approval has been provided by the FEDSIM COR.

For any contractor leased or procured vehicles, the contractor shall maintain a record of statistical usage data such as fuel cost, trip mileage, and any maintenance or repair costs not covered by the contractor's rental / lease agreement. The contractor and Government will jointly agree to a format for tracking the required data after TO award. The Government will provide GSA vehicles in Afghanistan and Iraq or allow on-garrison registration of contractor leased vehicles to meet mission requirements at all locations contractors are stationed. In Afghanistan and Iraq, fuel and related petroleum products will be provided by the Government at no cost to the contractor.

The Government's overall objective is to ensure only the minimum number of vehicles required for mission execution are leased. In Kuwait, where contractor employees travel to and from privately leased accommodations via commercial vehicle, leased vehicles may be used for domicile to duty transportation, subject to policies of local command authorities; exceptions are allowed for mission vehicles in Afghanistan and Iraq. The specified planning factor is one leased vehicle for every four contractors assigned. In other locations, leased vehicles shall, under no circumstances, be used for travel between place of duty and abode (on- or off-installation) unless such use has been approved by the local Combatant Commander.

### **H.17.3 COMMERCIAL INFORMATION TECHNOLOGY HARDWARE AND SOFTWARE**

Commercial information technology (IT) hardware and software purchases in support of U.S. Army requirements must be consistent with DoD and Army Acquisition Policies, Army Federal Acquisition Supplement 5139 and the Army's Computer Hardware, Enterprise Software and Solutions (CHESS) program.

### **H.18 COMMERCIAL SUPPLIER AGREEMENTS**

The Government understands that commercial software tools that may be purchased in furtherance of this TO as described in Section C and as contemplated in the Materials,

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80



## SECTION H – SPECIAL CONTRACT REQUIREMENTS

Equipment, and ODCs CLINs in Section B (included with final TOR) may be subject to commercial agreements which may take a variety of forms, including without limitation licensing agreements, terms of service, maintenance agreements, and the like, whether existing in hard copy or in an electronic or online format such as "clickwrap" or "browsewrap" (collectively, "Supplier Agreements"). For purposes of this TO, the Supplier Agreements are "collateral agreements" within the meaning of the FAR clause at 52.227-14(c)(2).

**H.18.1** The contractor shall ensure that any proposed Supplier Agreements allow the associated software and services to be used as necessary to achieve the objectives of this TO. The contractor shall provide all applicable Supplier Agreements to the FEDSIM CO prior to purchase and shall cooperate with the Government, including negotiations with the licensor as appropriate, to ensure compliance with this Section. Without limiting the generality of the foregoing, a compliant Supplier Agreement shall permit all of the following at no extra charge to the Government: (a) access and use by support contractors, including a successor contractor upon termination or expiration of this TO; (b) access and use by employees of other Federal, state and local law enforcement agencies; (c) transfer to a different data center and/or a successor contractor's cloud; and (d) the creation of derivative works that shall be subject to at least the same rights as set forth in subparagraphs (a) through (c) above. The above rights constitute "other rights and limitations" as contemplated in subparagraph (d) of the FAR clause at 52.227-14, Rights In Data

– General (May 2014), Alternate III (Dec 2007) against the Federal Government Licensee except as, and then only to the extent, specifically authorized by applicable Federal statute.

### **H.19 INTELLECTUAL PROPERTY RIGHTS**

The existence of any patent, patent application or other intellectual property right that encumbers any deliverable must be disclosed in writing on the cover letter that accompanies the delivery. If no such disclosures are provided, the data rights provisions in **DFARS 252.227-7013** apply.

### **H.20 AWARD FEE**

See the Award Fee Determination Plan in **Section J, Attachment F**.

### **H.21 CONTRACTOR IDENTIFICATION**

As stated in 48 CFR 211.106, Purchase Descriptions for Service Contracts, contractor personnel shall identify themselves as contractor personnel by introducing themselves or being introduced as contractor personnel and by displaying distinguishing badges or other visible identification for meetings with Government personnel. Contractor personnel shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.

### **H.22 SAFETY AND HEALTH HAZARDS**

The Government will provide the contractor with all applicable guidance, instructions, and general orders issued by the theater/regional Commander on force protection and safety. For **all** C4ISR systems and missions in scope of this TO, the contractor shall fully adhere to all DoD/DA, AMC, CECOM, and local command authority specified safety, transportability and accreditation releases, processes, and procedures. The contractor shall fully comply with all safety bulletins received and specified reporting requirements as specified. Additionally, the

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

contractor shall distribute safe working practices information and conduct periodic safety meetings with its workforce (the specific frequency shall be determined in consultation with the CECOM COTR).

The contractor is responsible, at all performance sites and locations, for compliance with all requirements of the U.S. Occupational Safety and Health Act (OSHA) with regards to required personal protective clothing and equipment. The Government will not furnish this personal protective clothing or equipment to contractor personnel. Examples of such personal protective clothing and equipment that the contractor must provide as needed and which shall not be invoiced to the Government includes, but is not limited to, steel toed work shoes, coveralls/overalls, work gloves, rubber gloves, eye safety goggles, hearing protectors, and hard hats.

The contractor is responsible for maintaining a safe, clean, and environmentally supportive work area. At all TO performance locations, the contractor shall allocate time for cleaning and maintaining the work area (sweeping/vacuuming/mopping, trash removal, cleaning of tools and work benches, etc.) and for maintaining the surrounding environment to the appearance standard required by military installation leadership (external area litter “policing” / cutting of grass and brush, shoveling of snow off walkways, and similar). Oil spills shall be prevented through use of drip pans and similar. Any spillage of hazardous or environmentally harmful substances shall be immediately cleaned up and disposed of in accordance with the applicable material safety data sheet (MSDS). The specific time required for these activities shall be determined in conjunction with the CECOM COTR and reflected in specific labor charges to Government customers under this TO. At a minimum, one hour per week per TO Government-site contractor employee will be specified (reserved) for these activities and may be charged to the Government. The number of hours specified for this support may be increased at the discretion of the CECOM COTR.

### **H.23 HAZARDOUS MATERIALS (HAZMAT)**

HAZMAT are those materials delineated in Environmental Protection Agency’s (EPA) Manual 17. At maintenance site these materials may commonly include petroleum-based oils and lubricants and industrial cleaning solutions. The contractor shall maintain an MSDS library (hard copy or via web) covering every hazardous substance procured, stored, or used within the contractor’s AOR. The contractor shall ensure all staff at all performance locations have access to MSDS and access to container labeling and storage labeling requirements/directions. The contractor shall reduce excess hazardous waste disposal by optimizing procedures for reuse of material, rotation of stocks to ensure use prior to expiration date, and protecting stocks from damage by weather and poor handling. The contractor shall ensure availability of qualified personnel at all performance locations to transport relevant hazardous cargo and waste. The contractor is required to turn in HAZMAT waste to the installation /site collection point in accordance with the installation/site’s laws, regulations, and policies.

Applicable references include, but are limited to:

- a. Resource Conservation and Recovery Act (RCRA) of 1976 (Public law 95-609)
- b. CFR, Title 40, Parts 261, 264, and 265
- c. EPA Manual 17

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

- d. AR 200-1, Environmental Protection and Enhancement DRMO Environmental Customs Assistance Handbook

### **H.24 DEFENSE BASE ACT (DBA) INSURANCE**

Pursuant to FAR 28.305, Defense Base Act (DBA) insurance coverage provides workers' compensation benefits (medical, disability, death) in the event of a work-related injury or illness OCONUS.

The Government requires that all contractor personnel who work internationally be protected by the DBA coverage, regardless of their assignment and/or location unless a waiver has been obtained by the U.S. Department of Labor (DoL).

DBA insurance may be charged as either a direct or indirect cost consistent with the contractor's CAS Disclosure Statement (D/S) and DCAA approved accounting system, and shall be furnished to the FEDSIM CO within 30 days of TO award. If required and approved by the FEDSIM CO, additional DBA riders may be charged to the Government.

### **H.25 INSURANCE**

The contractor shall be required to have insurance in connection with FAR 52.228-5, (Insurance – Work on a Government Installation) found in **Section I**.

- a. Workman's compensation insurance required by law of the State where performance is conducted.
- b. Comprehensive bodily injury insurance with limits of not less than \$500,000 for each occurrence.
- c. Property Damage liability with a limit of not less than \$100,000 for each occurrence.
- d. Automotive bodily injury liability insurance with limits of not less than \$200,000 for each person and \$500,000 for each occurrence, and property damage liability insurance with a limit of not less than \$50,000 for each occurrence.

### **H.26 USE OF GOVERNMENT OWNED VEHICLE REQUIREMENT**

Government contractors may use Government motor vehicles when authorized under applicable procedures and the following conditions: Motor vehicles are used for official purposes only and solely in the performance of the contract. Motor vehicles cannot be used for transportation between residence and place of employment, unless specifically authorized. Contractors must also establish and enforce suitable penalties against employees who use, or authorize the use of, such motor vehicles for unofficial purposes or for other than in the performance of the contract; and pay any expenses or cost, without Government reimbursement, for using such motor vehicles other than in the performance of the contract or if contractor personnel is found to be at fault due to negligence or misuse of the government owned vehicle. Contractor personnel are required to notify both the FEDSIM COR and CECOM COTR when there is a requirement to operate a military or tactical vehicle.

Unless specifically waived by the FEDSIM COR, all TO contractor personnel shall possess a valid U.S. state vehicle operator's license. As a condition for employment under this TO, contractor personnel may be required to pass all tests for and obtain a U.S. military vehicle operator's permit for commercial sedans and similar, for use at TDY locations.

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

The contractor shall also establish and maintain suitable qualification standards for any other mechanical equipment operated by its personnel such as forklifts. The contractor shall ensure that its personnel operating mechanical systems, including forklifts, in support of this TO are fully qualified, as per the standard for proficiency established by the contractor and as per any local (installation-level) standard that may apply. If requested by the Government, the contractor shall provide to the CECOM COTR a list of the TO personnel, at the particular performance location, that are qualified on specific mechanical systems employed at that site. The CECOM COTR may further require the contractor to document the specific skill level attained by these personnel on these mechanical systems and to document how the specific skill level attained was assessed.

### **H.27 SYNCHRONIZED PREDEPLOYMENT AND OPERATIONAL TRACKER (SPOT)**

The SPOT system is used to generate LOAs which define specific Government services and support all contractor personnel are authorized to receive in a deployment area (**Section J, Attachment Q**). The contractor shall process LOAs in SPOT for all contractor personnel deploying under the TO and the additional documentation required with each LOA. The contractor shall fully execute all SPOT requirements.

### **H.28 DEPLOYMENT REQUIREMENTS**

The requirements of this TO have been identified by the U.S. Government as being essential to the mission and operational readiness of the U.S. Armed Services operating worldwide; therefore, the contractor may be required to perform this TO during crisis situations (including war or a state of emergency), contingencies, or exercises in the identified area of operations, also known as theatre of operations, subject to the requirements and provisions listed below. These requirements apply to all personnel deployed to the AOR, regardless if they are temporary travelers or permanently deployed/stationed.

The contractor shall be responsible for performing all requirements of this TO notwithstanding crisis situations, contingencies or exercises, including, but not limited to, the existence of any state of war, whether declared or undeclared, or state of emergency, by the U.S. or the host nation, commencement of hostilities, internal strife, rioting, civil disturbances, or activities of any type which would endanger the welfare and security of U.S. Forces in the host nation. Failure by the contractor to perform may subject the contractor to a termination of this TO for cause.

The contractor shall ensure all contractor personnel participate in any required and/or necessary pre-deployment qualification training. Contractor personnel will be integrated into Government contingency plans, and afforded the same rights, privileges, protection, and priority as U.S. Government personnel. The Government may provide security, housing, and messing facilities for contractor personnel should conditions warrant.

#### **H.28.1 PRE-DEPLOYMENT PROCESSING**

The CRC at Fort Bliss, Texas (<https://www.bliss.army.mil/CRC/>) is currently the designated processing site for personnel deploying to hazard duty/combat zones (HD/CZ) locations. Contractor personnel being deployed to HD/CZ shall report to the CRC for pre-deployment

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

processing. The CRC validates readiness and conducts deployment processing en-route to the HD/CZ duty station. Deploying contractor personnel shall complete all pre-reporting requirements so they can deploy immediately upon completion of CRC processing. Pre-reporting requirements include, but are not limited to:

- a. Medical readiness
- b. Theater Specific Individual Readiness Training (TSIRT) certifications
- c. Current Individual Readiness File (IRF) records needed for identification and processing
- d. Valid passports and visas (for the longest period possible to mitigate a mid-tour break in service)
- e. Any other preparation to prevent rejection by the CRC

Contractor personnel determined by the CRC to be non-deployable will be referred back to the contractor for disposition. Upon completion of the contractor's tour, contractor personnel shall redeploy and out-process through the CRC.

### **H.28.2 PASSPORTS, VISAS, AND CUSTOMS**

The contractor shall be responsible for obtaining all passports, visas, or other documents necessary to enter and/or exit any area(s) identified by the FEDSIM COR for contractor personnel.

All contractor personnel shall be subject to the customs processing procedures, laws, agreements, and duties of the country to which they are deploying and the procedures, laws, and duties of the

U.S. upon re-entry.

The contractor shall register all personnel with the appropriate U.S. Embassy or Consulate where possible.

### **H.28.3 MEDICAL AND DENTAL SCREENING FOR CENTCOM AOR**

The contractor is responsible for completing an annual medical screening for all contractor personnel deployed to the CENTCOM AOR at the appropriate level. The contractor shall determine and establish the appropriate level, based on guidance in Modification #12 of the CENTCOM Individual Protection and Individual, Unit Deployment Policy and information included in the CENTCOM Special Requirement 5152.225-5902 – Fitness For Duty And Medical/Dental Care Limitations (June 2014). For additional guidelines, the contractor shall reference Personnel Policy Guidance (PPG)-TAB A to Modification #12, Amplification of the Minimal Standards of Fitness for Deployment to the CENTCOM AOR.

The medical criteria for screening can vary by individual based on the job they are hired to perform. For example, the contractor may determine that an individual hired to repair electronic systems while working in an air conditioned office at Camp Arifjan, Kuwait may have a different medical screening standard than a field service technician hired to install CREW weapons systems on vehicles at a dirt parking lot at a remote FOB in Afghanistan.

Aside from establishing an appropriate level of screening based on the job that the individual is hired to perform, the only other specified criterion that must be met is that each contractor employee screened shall have all required immunizations (Modification #12, paragraph 15f

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

contains the list of required immunizations).

Medical screening is an annual requirement and is paid for by the contractor or by the contractor employee, it cannot be charged to the Government. This is true for the initial pre-deployment medical screening and dental evaluation and for the required annual in-theater rescreening. Medical screening may be accomplished by any licensed medical provider; documentation of completion shall be in English and shall be maintained by the contractor.

For any Government site that issues required access badges (typically a CAC), the Base Operations Center personnel can request a copy of documentation for required medical screening as requisite for issuing the access badge. DoD medical personnel may also request this documentation, for review of compliance with this policy.

Under the provision of Modification #12, paragraph 15.C.1.E.1, compliance reviews will be accomplished by in-theater medical personnel.

### **H.28.4 CONTRACTOR COMPLIANCE**

The contractor shall ensure that all contractor personnel comply with all guidance, instructions, and general orders applicable to U.S. Armed Forces and DoD civilians and issued by the Theater Commander or his/her representative. This shall include any and all guidance and instructions issued based upon the need to ensure mission accomplishment, force protection, and safety.

The contractor shall comply, and shall ensure, that all deployed personnel comply, with pertinent Service and DoD directives, policies, and procedures. The contractor shall ensure compliance with all Federal statutes, judicial interpretations, and international agreements (e.g., SOFAs, Host Nation Support Agreements, etc.) applicable to U.S. Armed Forces or U.S. citizens in the area of operations. The FEDSIM CO will resolve disputes. Host Nation laws and existing SOFAs may take precedence over TO requirements.

- a. The contractor shall take actions to ensure the professional conduct of its personnel.
- b. The contractor shall promptly resolve, to the satisfaction of the FEDSIM CO, all contractor personnel performance and conduct problems identified by the FEDSIM CO or FEDSIM COR.
- c. The FEDSIM CO may require the contractor, at the contractor's expense, to remove or replace any individual failing to adhere to instructions and general orders issued by the Theater Commander or his/her designated representative.

### **H.28.5 SPECIAL LEGAL CONSIDERATIONS**

Public Law 106-523. Military Extraterritorial Jurisdiction Act of 2000: Amended Title 18, US Code, to establish Federal Jurisdiction over certain criminal offenses committed outside the U.S. by persons employed by or accompanying the Armed Forces, or by members of the Armed Forces who are released or separated from active duty prior to being identified and prosecuted for the commission of such offenses, and for other purposes.

**Applicability:** This Act applies to anyone who engages in conduct outside the U.S. that would constitute an offence punishable by imprisonment for more than one year, the same as if the offense had been committed within the jurisdiction of the U.S. The person must be employed by or accompanying the Armed Forces outside the U.S.

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

#### **H.28.6 ACCOUNTING FOR PERSONNEL**

As required by the FEDSIM CO or FEDSIM COR and based on instructions of the Theater Commander, the contractor shall report its employees, including Third Country Nationals, entering and/or leaving the area of operations by name, citizenship, location, Social Security Number (SSN), or other official identity document number.

#### **H.28.7 THEATER RISK ASSESSMENT AND MITIGATION**

If a contractor individual departs an area of operations without contractor permission, the contractor shall ensure continued performance in accordance with the terms and conditions of the TO. If the contractor replaces an individual who departs without permission, the replacement is at contractor expense and must be in place within two business weeks or as instructed by the FEDSIM CO.

For badging and access purposes, the contractor shall provide the FEDSIM COR a list of all personnel (this includes subcontractors and/or local vendors being used in the area of operations) with all required identification and documentation information.

The contractor shall brief its employees regarding the potential danger, stress, physical hardships, and field living conditions.

The contractor shall require all its employees to acknowledge in writing that they understand the danger, stress, physical hardships, and field living conditions that are possible if the employee deploys in support of military operations.

#### **H.28.8 FORCE PROTECTION**

While performing duties in accordance with the terms and conditions of the contract, the Service/Agency (e.g., Army, Navy, Air Force, Marine, DLA) will provide force protection to contractor employees commensurate with that given to Service/Agency civilians in the operations area. Contractor employees should be made aware of force protection provided by the Government and NOT take any actions that would put themselves in harm's way beyond what is reasonable and expected from the conditions offered by the services.

#### **H.28.9 REST AND RECUPERATION (R&R) AND EMERGENCY LEAVE**

Deployed personnel shall be eligible for one, two-week R&R trip to the contractor HOR per year of deployment. Airline fare and per diem for travel days are authorized in accordance with the FTR. Travelers may travel to an alternate location other than the HOR, but costs above those calculated for the trip to and from HOR must be covered by the traveler.

In OCONUS areas, emergency leave travel is not chargeable to this TO, but may be taken in lieu of R&R travel. If a contractor employee is in a deployment location and an emergency occurs prior to the normal R&R period, the Government will normally accommodate the emergency leave once the emergency is verified by the Red Cross. If the contractor has questions on what constitutes emergency leave, the contractor shall refer to DoD Instruction 1327.06 dated June 2009. Travel in conjunction with emergency leave (unless traveling from deployment area and emergency leave approved in advance by the FEDSIM COR is in lieu of R&R travel) is at individual expense and not chargeable to the Government.

#### **H.28.10 HEALTH AND LIFE INSURANCE**

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

The contractor shall ensure that health and life insurance benefits provided to its deploying personnel are in effect in the theater of operations and allow traveling in military vehicles. Insurance is available under the DBA administered by the DoL.

### **H.28.11 NEXT OF KIN NOTIFICATION**

Before deployment, the contractor shall ensure that each contractor employee completes a DD Form 93, Record of Emergency Data Card, and returns the completed form to the designated Government official. The contractor shall be responsible for establishing a line of communication to notify and inform its employees' families of the status of the employee while he/she is deployed. The Government is responsible for ensuring that the contractor is notified of its employees' status at the earliest possible time without compromising national security. The Government reserves the right to notify families of contractor employees' status only when it is in the best interest of the Government.

### **H.28.12 RETURN PROCEDURES**

Upon notification of return, the CECOM TPOC may authorize and the FEDSIM COR may approve contractor employee travel from the theater of operations to the designated individual deployment site. The contractor shall ensure that all GFE provided to the contractor or the contractor's employees are returned to Government control upon completion of the deployment. The contractor shall provide the CECOM TPOC with documentation, annotated by the receiving Government official, of all equipment returns. The contractor shall be liable for any GFE not returned to the Government.

### **H.28.13 HARDSHIP AND DANGER PAY**

Post (Hardship) Differential and Danger (Hazard) pay are allowances that provide additional compensation above basic compensation in a foreign area as determined by the DoS where civil insurrection, civil war, terrorism, or wartime conditions threaten physical harm or imminent danger to the health or well-being of the employee. The contractor shall be reimbursed for payments made to its employees for danger pay, not to exceed that paid U.S. Government civilian employees, in accordance with the provisions of the DSSR Chapter 500 – Post (Hardship) Differential, Chapter 650 - Danger Pay Allowance, and Section 920 - Post Classification and Payment Tables, as may be amended. Compensation to 'Basic Compensation' shall be only applicable to the first 40 hours of effort performed per week. Hardship and danger pay shall be billed as an ODC.

### **H.28.14 SAFE HOUSE SUPPORT**

The contractor shall acknowledge it is prepared, if required by the Government, to house and sustain (including feeding) its personnel in deployment locations and to accept/establish a safe house facility off of the U.S. compound. The FEDSIM COR will provide the contractor with written notification if the contractor must billet its personnel outside of the U.S. compound.

Security and other services for the safe-house facility (including transportation to and from assigned duty location, if the duty location is on a U.S. or Coalition Force compound) may be provided by using Third Country National and LN staff, subcontracted for by the contractor awarded this TO. Security service providers must be on the approved vendor listing of both U.S. Forces and the Host Nation Government. All costs associated with this support, if implemented, shall be billed to the TO as an ODC. Safe house support staff, including security staff, will not



## SECTION H – SPECIAL CONTRACT REQUIREMENTS

be sponsored (issued a CAC and /or an LOA) by the Government under this TO. Construction is prohibited.

### **H.28.15 DEPLOYMENT SPECIFIC CONTRACT CLAUSES**

#### **H.28.16 Current deployment specific clauses are provided in Section J, Attachment R. DEMOBILIZATION SUPPORT**

In accordance with DFARS 252.225-7997 – Contractor Demobilization (Deviation 2013- O0017), which is included in **Section J, Attachment R**, the contractor shall submit a Demobilization Plan (**Section F, Deliverable 32**).

### **H.29 STATUS OF FORCES AGREEMENTS (SOFA)**

In consultation with the servicing legal advisor, the CECOM TPOC will inform the contractor of the existence of all relevant SOFAs and other similar documents, and provide copies upon request. The contractor shall be responsible for obtaining all necessary legal advice concerning the content, meaning, application, etc. of any applicable SOFAs, and similar agreements. The contractor shall adhere to all relevant provisions of the applicable SOFAs and other similar related agreements.

Invited Contractor (IC) and Technical Representative (TR) status shall be governed by the various SOFA implemented by U.S. Forces in a variety of theaters (e.g., South Korea, Italy, and Germany). The contractor shall coordinate with the Government to satisfy all requirements by the governing regulations for the specified theater. The contractor shall do the initial research into the requirements and inform the Government as to what the requirements are to travel into theater. It is agreed that the withdrawal of IC or TR status, or the withdrawal of, or failure to provide any of the privileges associated therewith by the U.S. shall not constitute grounds for excusable delay by the contractor in the performance of the TO and will not justify or excuse the contractor defaulting in the performance of this TO. Furthermore, withdrawal of SOFA status for any reason shall not serve as a basis for the contractor filing any claims against the U.S.

#### **H.29.1 GERMANY SOFA STATUS PROVISIONS**

The contractor shall comply with Army in Europe Regulation 715-9 “Contractor Personnel in Germany – Technical Expert, Troop Care, and Analytical Support Personnel,” USAR Regulation 600-700, “Identification Cards and Individual Logistics Support,” and guidance provided on DOCPER and USEUCOM Civilian Personnel Directorate websites for SOFA and TESA status.

The DOCPER implements the Agreements of March 27, 1998, and the Agreements of June 29, 2001, signed by the U.S. Embassy and German Foreign Ministry, establishing bilateral implementation of Articles 72 and 73 of the Supplementary Agreement (SA) to the NATO SOFA. These two Articles govern the use in Germany of DoD contractor personnel as Technical Experts (TE). Contracts that propose to employ TE personnel in Germany and the applications of individuals seeking TE status under those contracts, are submitted through DOCPER. The DOCPER website: <https://wr.acpol.army.mil/dcops-user/> provides guidance for DoD contractors for SOFA and TESA status.

### **H.29.2 ITALY SOFA STATUS PROVISIONS**

The contractor is responsible for preparing the paperwork as required by the Italian and U.S. Governments for TDY personnel and those personnel awaiting TR approval. The governing authority is the "Tri-Component Directive for Italy on Personal Property, Rationed Goods, Motor Vehicles and Drivers' Licenses, Civilian Component and Technical Representative Status," issued on February 20, 2004. As for the TESA process in Germany, the TR documentation for each contractor employee to be stationed in Italy must be approved prior to completion of the TO transition period and each contractor employee in Italy must have approved TR status before beginning employment on this TO in Italy.

Full details on all requirements and processes for gaining required documentation needed for contract operations in Italy, and information on the DOCPER Contractor Online Processing System (DCOPS), the use of which is required, may be accessed through the following website: [http://www.eur.army.mil/g1/content/CPD/docper/docper\\_italyOps.html](http://www.eur.army.mil/g1/content/CPD/docper/docper_italyOps.html).

The U.S. Sending State Office (USSSO) for Italy is the DoD diplomatic-legal office responsible for supervising the administration of the NATO SOFA in Italy. USSSO is also the diplomatic representative for all foreign criminal jurisdiction issues involving DoD personnel; the NATO SOFA, and Foreign Claims Act claims arising out of DoD activities in Italy; the legal advisor to the Office of Defense Cooperation; the legal representative in Italy for USUECOM; the litigation liaison to the U.S. Department of Justice (DoJ) for all Italian civil and labor litigation involving DoD activities; and, the staff civil law advisor to the Ambassador and the diplomatic mission.

Contractor personnel performing in Italy shall comply with all applicable NATO SOFA requirements and provisions. USSSO URL: <http://italy.usembassy.gov/ussso.html>.

### **H.29.3 KOREA SOFA STATUS PROVISIONS**

IC and TR status shall be governed by the U.S. - Republic of (South) Korea (ROK) SOFA as implemented by United States Forces Korea (USFK) Regulation 700-19, which can be found under the "publications" tab on the USFK homepage: <http://www.usfk.mil>. Additional information is provided in **Section J, Attachment S**.

Contract personnel may be classified as members of the "civilian component" under Article I-(b) of the SOFA between Korea and the U.S. This classification may be available, upon application, to all of the contractor personnel who are U.S. citizens, who do not ordinarily reside in Korea, and whose presence in Korea is necessary for the execution of this TO. This classification may entitle the employee to enter Korea, pursuant to invitational orders, under Article IX of the SOFA. Contractor personnel classified as members of the "civilian component" under this Section shall be subject to all U.S. Forces regulations and directives, which pertain to the "civilian component" in Korea.

### **H.30 SMALL BUSINESS UTILIZATION**

In accordance with FAR 52.219-8, Utilization of Small Business Concerns, the Government is committed to ensuring that small businesses are provided maximum practicable opportunity to participate opportunity to participate as subcontractors in the performance of this TO.

The contractor shall report the percentage of subcontracted dollars allocated for small  
OASIS Contract GS00Q14OADU312  
Task Order GSQ0016AJ0035  
Modification PO80

## SECTION H – SPECIAL CONTRACT REQUIREMENTS

business subcontractor support. The contractor shall submit a report with this information (**Section F, Deliverable 33**).

### **H.31 NEWS OR PRESS RELEASES**

The contractor shall not issue any news and/or press releases pertaining to this procurement without approval from the FEDSIM CO. The contractor shall submit all news and/or press releases to the FEDSIM CO and FEDSIM COR for Government review and approval.

### **H.32 CONTRACTOR'S FLIGHT AND GROUND OPERATIONS**

Contractor shall be responsible for establishing and enforcing safe and effective written Procedures IAW Contractor's Flight and Ground Operations, DCMA Instructions 8210.1C (or latest change/revision). Prime contractor shall ensure its subcontractors comply with the provisions of this Instruction.

## SECTION I – CONTRACT CLAUSES

### **I.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)**

This TO incorporates one or more clauses by reference with the same force and effect as if they were given in full text. Upon request the FEDSIM CO will make their full text available. Also, the full text of a provision may be accessed electronically at the FAR website:

<http://www.acquisition.gov/far/>

FAR Part 12 commercial clauses do not apply to this TO.

<b>FAR CLAUSE</b>	<b>TITLE</b>	<b>DATE</b>
52.204-7	System for Award Management	OCT 2016
52.204-23	Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab or Other Covered Entities	JUL 2018
52.204-25	Prohibition of Contracting for Certain Telecommunications and Video Surveillance Services	AUG 2019
52.215-23	Limitations on Pass-Through Charges	OCT 2009
52.216-7	Allowable Cost and Payment	JUN 2013
52.222-2	Payment for Overtime Premiums: (a) Time and one half for non-salaried employees	JUL 1990
52.222-29	Notification of Visa Denial	APR 2015
52.222-37	Employment Reports on Veterans	FEB 2016
52.225-19	Contractor Personnel in a Designated Operational Area or Supporting a Diplomatic or Consular Mission Outside the United States	MAR 2008
52.228-3	Workers' Compensation Insurance (Defense Base Act)	JUL 2014
52.228-7	Insurance Liability to Third Persons	MAR 1996
52.228-8	Liability and Insurance - Leased Motor Vehicles	MAY 1999
52.232-22	Limitation of Funds	APR 1984
52.232-23	Assignment of Claims	MAY 2014
52.232-23	Assignment of Claims (Alternate I)	APR 1984
52.232-25	Prompt Payment	JAN 2017
52.232-40	Providing Accelerated Payments to Small Business Subcontractors (Deviation)	DEC 2013
52.233-3	Protest After Award (Alternate I)	JUN 1985
52.239-1	Privacy or Security Safeguards	AUG 1996
52.242-1	Notice of Intent to Disallow Costs	APR 1984
52.242-3	Penalties for Unallowable Costs	MAY 2014
52.242-4	Certification of Final Indirect Costs	JAN 1997
52.242-15	Stop-Work Order	AUG 1989
52.242-15	Stop-Work Order (Alternate I)	APR 1984
52.243-2	Changes – Cost Reimbursement	AUG 1987

## SECTION I – CONTRACT CLAUSES

<b>FAR CLAUSE</b>	<b>TITLE</b>	<b>DATE</b>
52.243-2	Changes – Cost Reimbursement (Alternate II)	APR 1984
52.244-2	Subcontracts. Fill-in: <b>(d) In support of Labor CLINs X001 and X002</b> <b>(b) (4)</b>	OCT 2010
52.246-3	Inspection of Supplies - Cost-Reimbursement	MAY 2001
52.246-5	Inspection of Services - Cost-Reimbursement	APR 1984
52.247-63	Preference for U.S.-Flag Air Carriers	JUN 2003
52.249-6	Termination (Cost-Reimbursement)	MAY 2004
52.249-14	Excusable Delays	APR 1984
52.251-2	Interagency Fleet Management System (IFMS) Vehicles and Related Services	JAN 1991

### **I.1.1 FAR CLAUSES PROVIDED IN FULL TEXT**

#### **52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)**

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed six months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days of the end of the period of performance.

(End of clause)

#### **52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)**

- a. The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.
- b. If the Government exercises this option, the extended contract shall be considered to include this option clause.
- c. The total duration of this contract, including the exercise of any options under this clause, shall not exceed 66 months.

(End of clause)

#### **52.229-8 TAXES – FOREIGN COST-REIMBURSEMENT CONTRACTS (MAR 1990)**

OASIS Contract GS00Q14OADU312

Task Order GSQ0016AJ0035

Modification PO80

## SECTION I – CONTRACT CLAUSES

- a. Any tax or duty from which the United States Government is exempt by agreement with the Government of any nation within the AOR of AFRICOM, CENTCOM, EUCOM, NORTHCOM, PACOM, and SOUTHCOM - or from which the Contractor or any subcontractor under this contract is exempt under the laws of any nation within the AOR of AFRICOM, CENTCOM, EUCOM, NORTHCOM, PACOM, and SOUTHCOM - shall not constitute an allowable cost under this contract.
- b. If the Contractor or subcontractor under this contract obtains a foreign tax credit that reduces its Federal income tax liability under the United States Internal Revenue Code (Title 26, U.S. Code) because of the payment of any tax or duty that was reimbursed under this contract, the amount of the reduction shall be paid or credited at the time of such offset to the Government of the United States as the Contracting Officer directs.

(End of Clause)

### **52.243-7 NOTIFICATION OF CHANGES (JAN 2017)**

(a) *Definitions* “Contracting Officer,” as used in this clause, does not include any representative of the Contracting Officer.

“Specifically Authorized Representative (SAR),” as used in this clause, means any person the Contracting Officer has so designated by written notice (a copy of which shall be provided to the Contractor) which shall refer to this subparagraph and shall be issued to the designated representative before the SAR exercises such authority.

(b) *Notice.* The primary purpose of this clause is to obtain prompt reporting of Government conduct that the Contractor considers to constitute a change to this contract. Except for changes identified as such in writing and signed by the Contracting Officer, the Contractor shall notify the Administrative Contracting Officer in writing promptly, within ten calendar days from the date that the Contractor identifies any Government conduct (including actions, inactions, and written or oral communications) that the Contractor regards as a change to the contract terms and conditions. On the basis of the most accurate information available to the Contractor, the notice shall state --

- (1) The date, nature, and circumstances of the conduct regarded as a change;
- (2) The name, function, and activity of each Government individual and Contractor official or employee involved in or knowledgeable about such conduct;
- (3) The identification of any documents and the substance of any oral communication involved in such conduct;
- (4) In the instance of alleged acceleration of scheduled performance or delivery, the basis upon which it arose;
- (5) The particular elements of contract performance for which the Contractor may seek an equitable adjustment under this clause, including --
  - (i) What contract line items have been or may be affected by the alleged change;
  - (ii) What labor or materials or both have been or may be added, deleted, or wasted by the alleged change;
  - (iii) To the extent practicable, what delay and disruption in the manner and

## SECTION I – CONTRACT CLAUSES

sequence of performance and effect on continued performance have been or may be caused by the alleged change;

(iv) What adjustments to contract price, delivery schedule, and other provisions affected by the alleged change are estimated; and

(6) The Contractor's estimate of the time by which the Government must respond to the Contractor's notice to minimize cost, delay or disruption of performance.

(c) *Continued performance.* Following submission of the notice required by paragraph (b) of this clause, the Contractor shall diligently continue performance of this contract to the maximum extent possible in accordance with its terms and conditions as construed by the Contractor, unless the notice reports a direction of the Contracting Officer or a communication from a SAR of the Contracting Officer, in either of which events the Contractor shall continue performance; provided, however, that if the Contractor regards the direction or communication as a change as described in paragraph (b) of this clause, notice shall be given in the manner provided. All directions, communications, interpretations, orders and similar actions of the SAR shall be reduced to writing promptly and copies furnished to the Contractor and to the Contracting Officer. The Contracting Officer shall promptly countermand any action which exceeds the authority of the SAR.

(d) *Government response.* The Contracting Officer shall promptly, within ten calendar days after receipt of notice, respond to the notice in writing. In responding, the Contracting Officer shall either --

(1) Confirm that the conduct of which the Contractor gave notice constitutes a change and when necessary direct the mode of further performance;

(2) Countermand any communication regarded as a change;

(3) Deny that the conduct of which the Contractor gave notice constitutes a change and when necessary direct the mode of further performance; or

(4) In the event the Contractor's notice information is inadequate to make a decision under subparagraphs (d)(1), (2), or (3) of this clause, advise the Contractor what additional information is required, and establish the date by which it should be furnished and the date thereafter by which the Government will respond.

(e) *Equitable adjustments.*

(1) If the Contracting Officer confirms that Government conduct effected a change as alleged by the Contractor, and the conduct causes an increase or decrease in the Contractor's cost of, or the time required for, performance of any part of the work under this contract, whether changed or not changed by such conduct, an equitable adjustment shall be made --

(i) In the contract price or delivery schedule or both; and

(ii) In such other provisions of the contract as may be affected.

(2) The contract shall be modified in writing accordingly. In the case of drawings, designs or specifications which are defective and for which the Government is responsible, the equitable adjustment shall include the cost and time extension for delay reasonably incurred by the Contractor in attempting to comply with the defective

## SECTION I – CONTRACT CLAUSES

drawings, designs or specifications before the Contractor identified, or reasonably should have identified, such defect. When the cost of property made obsolete or excess as a result of a change confirmed by the Contracting Officer under this clause is included in the equitable adjustment, the Contracting Officer shall have the right to prescribe the manner of disposition of the property. The equitable adjustment shall not include increased costs or time extensions for delay resulting from the Contractor's failure to provide notice or to continue performance as provided, respectively, in paragraphs (b) and (c) of this clause.

NOTE: The phrases "contract price" and "cost" wherever they appear in the clause, may be appropriately modified to apply to cost-reimbursement or incentive contracts, or to combinations thereof.

(End of Clause)



## SECTION I – CONTRACT CLAUSES

### **I.2 DEFENSE FEDERAL ACQUISITION REGULATION SUPPLEMENTS (DFARS) CLAUSES INCORPORATED BY REFERENCE**

The full text of a provision may be accessed electronically at Defense Procurement and Acquisition Policy website:

[www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html/](http://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html/)

<b>DFARS CLAUSE</b>	<b>TITLE</b>	<b>DATE</b>
252.201-7000	Contracting Officer's Representative.	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials.	SEP 2011
252.203-7001	Prohibition on Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	DEC 2008
252.203-7002	Requirement to Inform Employees of Whistleblower Rights.	SEP 2013
252.203-7003	Agency Office of the Inspector General.	DEC 2012
252.203-7004	Display of Hotline Posters	OCT 2016
252.203-7996	Prohibition On Contracting With Entities That Require Certain Internal Confidentiality Agreements—Representation (Deviation 2016-O0003)	OCT 2015
252.204-7000	Disclosure Of Information	OCT 2016
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.204-7009	Limitations on the Use or Disclosure of Third-Party Contractor Reported Cyber Incident Information	OCT 2016
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	OCT 2016
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	MAY 2016
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7004	Subcontracting with Firms that are Owned or Controlled by the Government of a Country that is a State Sponsor of Terrorism	OCT 2015
252.211-7003	Item Unique Identification and Valuation	MAR 2016
252.211-7007	Reporting of Government-Furnished Property	AUG 2012
252.216-7004	Award Fee Reduction or Denial for Jeopardizing the Health or Safety of Government Personnel	SEP 2011
252.216-7005	Award Fee	FEB 2011
252.219-7000	Advancing Small Business Growth	SEP 2016
252.222-7002	Compliance with Local Labor Laws (Overseas)	JUN 1997

## SECTION I – CONTRACT CLAUSES

<b>DFARS CLAUSE</b>	<b>TITLE</b>	<b>DATE</b>
252.222-7006	Restrictions on the Use of Mandatory Arbitration Agreements	DEC 2010
252.223-7001	Hazard Warning Labels	DEC 1991
252.223-7004	Drug-Free Work Force	SEP 1988
252.223-7008	Prohibition Of Hexavalent Chromium	JUN 2013
252.225-7012	Preference For Certain Domestic Commodities	DEC 2016
252.225-7028	Exclusionary Policies and Practices of Foreign Governments	APR 2003
252.225-7043	Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States	JUN 2015
252.225-7048	Export-Controlled Items	JUN 2013
252.225-7979	Additional Access to Records in the United States Central Command	DEC 2017
252.227-7013	Rights in Technical Data - Noncommercial Items	FEB 2014
252.227-7014	Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation.	FEB 2014
252.227-7015	Technical Data-Commercial Items	FEB 2014
252.227-7016	Rights in Bid or Proposal Information	JAN 2011
252.227-7017	Identification and Assertion of Use, Release, or Disclosure Restrictions	JAN 2011
252.227-7019	Validation of Asserted Restrictions - Computer Software.	SEP 2016
252.227-7020	Rights in Special Works	JUN 1995
252.227-7021	Rights in Data – Existing Works	MAR 1979
252.227-7027	Deferred Ordering of Technical Data or Computer Software	APR 1988
252.227-7028	Technical Data or Computer Software Previously Delivered to the Government.	JUN 1995
252.227-7030	Technical Data – Withholding of Payment	MAR 2000
252.227-7037	Validation of Restrictive Markings on Technical Data	SEP 2016
252.228-7001	Ground and Flight Risk	JUN 2010
252.228-7005	Accident Reporting and Investigation Involving Aircraft, Missiles, and Space Launch Vehicles	DEC 1991
252.229-7014	Taxes—Foreign Contracts in Afghanistan	DEC 2015
252.229-7015	Taxes—Foreign Contracts in Afghanistan (North Atlantic Treaty Organization Status of Forces Agreement)	DEC 2015
252.232-7008	Assignment of Claims (Overseas)	JUN 1997
252.232-7010	Levies On Contract Payments	DEC 2006
252.239-7001	Information Assurance Contractor Training And Certification	JAN 2008
252.239-7010	Cloud Computing Services	OCT 2016
252.242-7005	Contractor Business Systems	FEB 2012

## SECTION I – CONTRACT CLAUSES

<b>DFARS CLAUSE</b>	<b>TITLE</b>	<b>DATE</b>
252.242-7006	Accounting System Administration	FEB 2012
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.244-7001	Contractor Purchasing System Administration - Basic	MAY 2014
252.245-7001	Tagging, Labeling, and Marking of Government-Furnished Property	APR 2012
252.245-7002	Reporting Loss of Government Property	APR 2012
252.245-7003	Contractor Property Management System Administration	APR 2012
252.245-7004	Reporting, Reutilization, and Disposal	SEP 2016
252.246-7001	Warranty of Data – Basic	MAR 2014
252.246-7004	Safety of Facilities, Infrastructure, and Equipment for Military Operations	OCT 2010
252.246-7007	Contractor Counterfeit Electronic Part Detection and Avoidance System	AUG 2016
252.251-7000	Ordering from Government Supply Sources	AUG 2012
252.251-7001	Use of Interagency Fleet Management System (IFMS) Vehicles and Related Services	DEC 1991

### **I.2.1 DFARS CLAUSES PROVIDED IN FULL TEXT**

None.

### **I.2.2 ADDITIONAL DFARS CLAUSES PROVIDED IN FULL TEXT**

Additional DFARS clauses are provided in full text in **Section J, Attachment R**.

## SECTION J – LIST OF ATTACHMENTS

### **J.1 LIST OF ATTACHMENTS**

The following attachments are electronically attached to the TO.

<b>Attachment</b>	<b>Title</b>
A	COR Appointment Letter (.pdf)
B	CECOM TPOC Appointment Letter (.pdf)
B.1	CECOM COTR Appointment Letters (.pdf)
C	Acronym List (.pdf)
D	OASIS Labor Categories (.pdf)
E	Incremental Funding Chart for CPAF (.xls)
F	Award Fee Determination Plan (.pdf)
G	Supported C4ISR Systems (.xls)
H	RESERVED
I	Problem Notification Report (.docx)
J	Deliverable Acceptance-Rejection Report (.docx)
K	Government-Furnished Property/Contractor Acquired Property (.xls)
L	Department of Defense (DD) Form 254 (.pdf)
M	Organizational Conflict of Interest Statement (.docx)
N	Corporate Non-Disclosure Agreement (.xls)
O	Travel Authorization Request Template (.xls)
P	Request to Initiate Purchase Template (.xls)
Q	SPOT Guidance (.pdf)
R	Deployment Specific Clauses (.pdf)
S	Korea SOFA Guide (.docx)

CLIN	CLIN	CLIN TYPE	COST OVERRUN CEILING	ESTIMATED COST	ESTIMATED AWARD FEE	TOTAL ESTIMATED	FUNDED COST	FUNDED AWARD FEE	TOTAL FUNDED	ADD/REMOVE INCREMENTAL FUNDING	AMOUNT of LOST AWARD FEE	AMOUNT REMOVED from COST & BASE FEE FUNDING after POP (CPAF only)	ADD COST OVERRUN FUNDING	Base Fee/ Fixed Fee Actual %	Award Fee Actual	Total Fee %
0001	0001	LABOR (TASKS 1-10)	(b) (4)													
0003	0003	LABOR (TASK 11-12)														
0004	0004	TRAVEL														
0005	0005	ODCs														
0006	0006	CAF														
SUB	SUB															
1001	1001	LABOR (TASKS 1-10)														
1003	1003	LABOR (TASK11- 12)														
1004	1004	TRAVEL														
1005	1005	ODCs														
1006	1006	CAF														
SUB	SUB															
2001	2001	LABOR (TASKS 1-10)														
2003	2003	LABOR (TASK11- 12)														
2004	2004	TRAVEL														
2005	2005	ODCs														
2006	2006	CAF														
SUB	SUB															
3001	3001	LABOR (TASKS 1-10)														
3003	3003	LABOR (TASK11- 12)														
3004	3004	TRAVEL														
3005	3005	ODCs														
3006	3006	CAF														
SUB	SUB															
4001	4001	LABOR (TASKS 1-10)														
4003	4003	LABOR (TASK11- 12)														
4004	4004	TRAVEL														
4005	4005	ODCs														
4006	4006	CAF														
SUB	SUB															
5001	5001	LABOR (TASKS 1-10)														
5003	5003	LABOR (TASK 11-12)														
5004	5004	TRAVEL														
5005	5005	ODCs														
5006	5006	CAF														
SUB	SUB															
TOTAL	TOTAL		(b) (4)			744,978,803	(b) (4)		424,912,495							